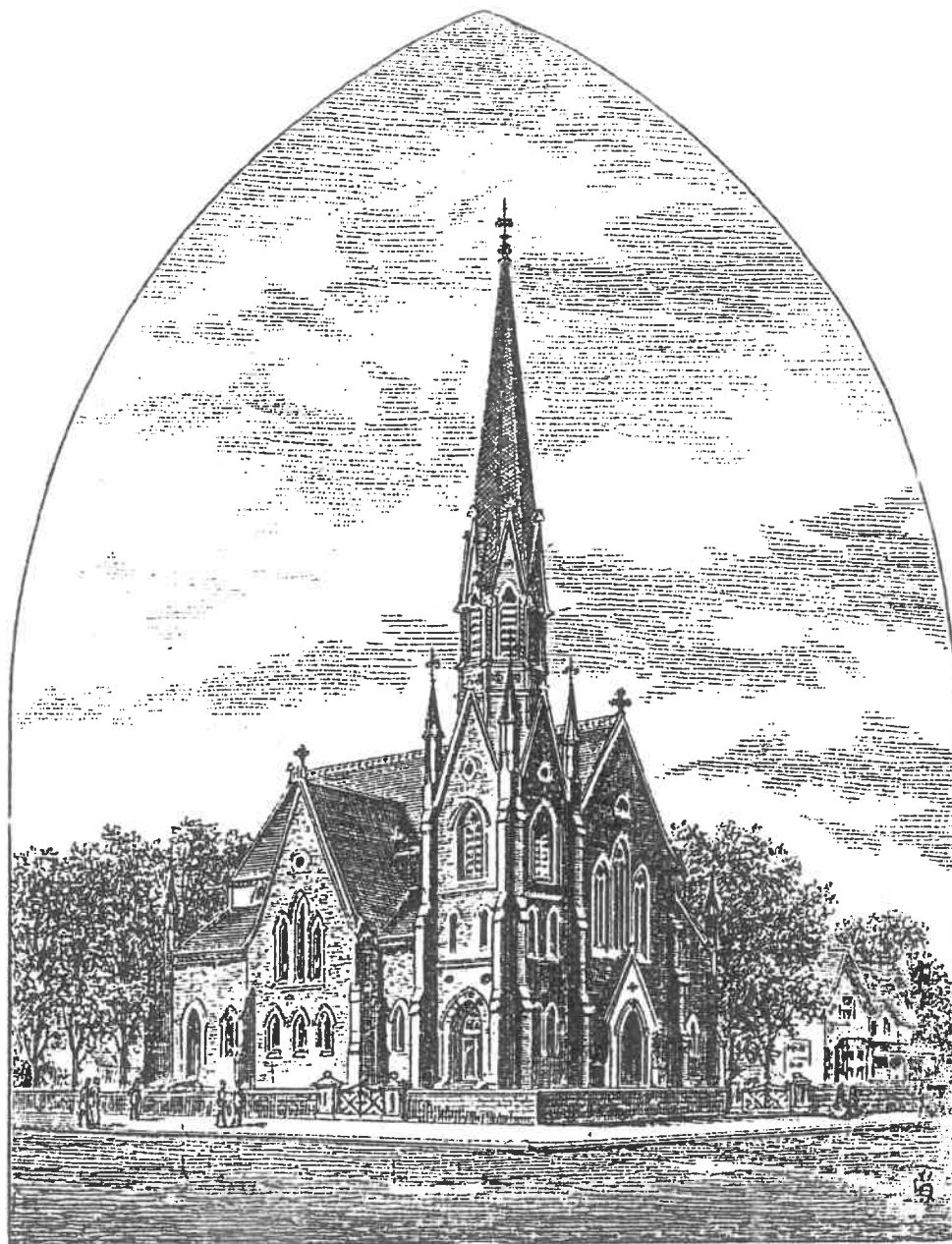


# THE KIRK ANNUAL REPORT 2024



## ST. JAMES PRESBYTERIAN CHURCH

---

35 Fitzroy St., Charlottetown, PE, C1A 1R2 Phone (902) 892-2839

E-mail: [kirkstjames@pei.aibn.com](mailto:kirkstjames@pei.aibn.com) [www.kirkstjames.ca](http://www.kirkstjames.ca)

[www.facebook.com/StJamesPresbyterianChurch](https://www.facebook.com/StJamesPresbyterianChurch)

Rev. Amanda Henderson-Bolton

Shauna Sullivan Curley, Action Clerk of Session

Timothy Rose, Recording Clerk of Session

The Statements and Reports of 2024, Presented to the Annual Congregational Meeting  
Sunday, March 9, 2025



# TABLE OF CONTENTS

Statement of Purpose-----	2
Agenda 2024 Annual Meeting-----	3
Annual Meeting Minutes 2023-----	4
Attendance List for 2023 AGM-----	8
Minister’s Report-----	9
Session	
Report of the Action Clerk of Session -----	10
The Kirk Session-----	12
Trustees Report-----	13
Roll Clerk Report-----	14
The Parish Register-----	14
Communicant Roll-----	15
Adherent Roll-----	17
Presbyterian Women Report-----	18
Financial Statement-----	18
Session Committees	
Sunday School and Nursery CE Report-----	19
Adult CE Report-----	21
Cradle Roll Report-----	22
Pastoral Care Committee Report-----	22
Worship Committee Report-----	23
Music Report-----	24
Heritage Committee Report-----	25
Fellowship Committee Report-----	27
Mission and Outreach Committee Report-----	28
Restoration and Improvement Implementation Committee Report-----	30
Sustainability Committee Report-----	31
The Stamper and Charlotte Residences Report-----	33
The Cundall Trust Report-----	34
Charlottetown and Area Christian Council Report-----	34
Management Reports	
Management Committee Report-----	35
Property Committee Report-----	36
Stewardship Committee Report-----	37
Treasurer’s Report-----	39
2024 Financial Reports-----	40
Proposed 2025 Budget-----	53
Nominating Committee Report-----	57

## STATEMENT OF PURPOSE THE KIRK OF ST. JAMES

We begin by acknowledging the traditional territory upon which we gather this morning. For many thousands of years, the Mi' kmaq have sought to walk gently on this land. They offered assistance to the first European travellers to this territory and shared their knowledge for survival in what was at times a harsh climate. We seek a new relationship with the Original Peoples of this land, one based in honour and deep respect.

St. James Presbyterian Church is a Christ-centered community where God is celebrated. We are committed to discerning and answering the Holy Spirit's call.

In response to God's call St. James is and will continue to be a spiritual community that:

- Worships joyfully in a manner that is Scriptural, inspirational, educational, active, varied and prayerful.
- Welcomes all in an open, inclusive, and caring manner, accepting that all are equal before God.
- Honours and takes care of each other as we seek to know God together in the spirit of Christ.
- Puts its faith into action visibly and tangibly in the surrounding community, serving through faith, speaking for Christ, and seeking justice.
- Remains connected to its heritage of faith, reform, and active witness, and looks forward in faith and confidence to God's presence.

## AGENDA FOR 2024 ANNUAL MEETING HELD MARCH 9, 2025

1. Constitution of the Meeting
2. Appointment of Chair and Secretary
3. Approval of Agenda
4. Adoption of Minutes:
  - (a) 2023 Annual Meeting held March 10, 2024
5. Business arising from the minutes
6. Reports of Office Holders & Committees (a motion to receive all reports will be made once all are reviewed)
  - (a) Minister's Report
  - (b) Report of the Action Clerk of Session
  - (c) Report of the Trustees
  - (d) Report of the Roll Clerk
  - (e) Report of Presbyterian Women
  - (f) Session Committees:
    - (i) Christian Education – Sunday School & Nursery
    - (ii) Christian Education – Adult Programming
    - (iii) Cradle Roll Secretary
    - (iv) Pastoral Care
    - (v) Worship
    - (vi) Music
    - (vii) Heritage
    - (viii) Fellowship
    - (ix) Mission and Outreach
    - (x) Restoration and Improvement Implementation
    - (xi) Sustainability
    - (xii) Other Reports

(motion to receive all the above reports)
7. Management Reports
  - (a) Management Committee
  - (b) Property Committee Report
  - (c) Stewardship Committee Report

(motion to receive all the above reports)

  - (d) Treasurer's Report
    - (i) Financial Report for 2024 year (motion to receive financial report)
    - (ii) Review of Proposed 2025 Budget (motion to approve the budget)
    - (iii) Appointment of Accountants
8. New Business
9. Report of Nominating Committee (call for further nominations and motion to adopt report)
10. Presentation of Sanctuary Banners
11. Recognition and remarks
12. Adjournment and closing prayer

**DRAFT MINUTES  
ST. JAMES PRESBYTERIAN CHURCH  
2023 ANNUAL MEETING  
MARCH 10, 2024, KIRK HALL**

Attendance: -- 32 members and 2 adherents, plus the Minister (listing follows)

1. **Constitution of the Meeting** – Rev. Amanda Henderson-Bolton welcomed everybody and constituted the meeting at 12:22 pm.
2. **Appointment of Chair and Secretary** – MOVED (Shauna Sullivan Curley/Jennifer Moss) That Daphne Dumont be appointed Chair and David Robinson be appointed Secretary. CARRIED.
3. **Approval of Agenda** – approved as circulated by consensus.
4. **Adoption of Minutes** – the Chair asked if there were any changes to be made to the draft minutes of the March 12, 2023 Annual General Meeting minutes or the draft minutes of the Special Congregational Meeting of November 5, 2023, which closed Elder elections. None being offered, the Chair invited a motion to adopt the draft minutes of March 12, 2023. MOTION (Jennifer Moss/David Harrison) That the minutes of the March 12, 2023 Annual General Meeting be approved as circulated. CARRIED. MOTION (Jennifer Moss/David Harrison), That the minutes of the November 5, 2023 Special Congregational meeting be approved as circulated. CARRIED.
5. **Business Arising from the Minutes** – None.
6. **Reports of Office Holders and Committees** – all reports were presented and received as printed in the Annual Report for 2023.
  - a. Minister’s Report – page 11.
  - b. Report of the Action Clerk of Session – pages 12-17
  - c. Report of the Trustees – pages 18-19.
  - d. Report of the Roll Clerk – pages 20-23.
  - e. Report of the Presbyterian Women – page 24
  - f. Christian Education Report: Sunday School and Nursery – pages 25-26.
  - g. Christian Education Report: Adult Programming – page 27.
  - h. Cradle Roll – page 28.
  - i. Pastoral Care Committee Report – page 29.
  - j. Worship Committee Report – page 30.
  - k. Music Report – page 31.
  - l. Heritage Committee Report – page 32
  - m. Fellowship Committee – page 33.
  - n. Mission & Outreach Report – pages 34-35.
  - o. Redevelopment Committee Report – pages 36-37.
  - p. Kirk Inclusion Committee Report – pages 38-39. The committee Chair, David Robinson, presented five recommendations for the consideration of the meeting: (1) That the Kirk display a small version of the Pride flag on its Kirk website as a clear indication that LGBTQI people are welcome. (2) That the Kirk display a small version of the Pride flag in the Kirk worship Bulletin, as a clear indication that LGBTQI people are welcome. (3) That the Kirk display an appropriately scaled version of the Pride flag in the Pownal Street vestibule, as a clear indication that LGBTQI people are welcome. (4) That the Kirk display an appropriately scaled weather resistant version of the Pride flag on the lawn cross, as an outward sign that LGBTQI people are welcome at the Kirk. (5) That the Kirk display

appropriately scaled weather-resistant version of the Pride flag on our exterior doors at Pownal Street, Fitzroy Street and the parking lot entrance, as an outward sign that LGBTQI people are welcome inside. Mr. Robinson indicated that he believed, based on various conversations with congregation members, that these measures would be supported, but he expressed willingness to discuss the rationale for the recommendations, which arose out of the Inclusion Workshop led by Sue Senior in January. The Chair asked for comments, if any. None were offered. MOTION (David Robinson/Tim Rose) That the above noted five recommendations be adopted. CARRIED unanimously.

- q. New Beginning's Congregational Report – pages 40-45.
- r. Sustainability Working Group Interim Report – page 47.
- s. The Stamper and Charlotte Residences Report – page 48. The Chair, who also chairs the Charlotte & Stamper Residences Board on an acting basis, noted that the group has finally expunged the "Protestant Old Ladies' Home" language of its original incorporation, and now welcomes residents of both sexes. She noted that Linda Evans, who had served as Chair of the Board for the past few years, has now left that role, but is still supporting the Board in a variety of ways. Josephine Rose, who also represents the Kirk on the Board has also been of great help.
- t. The Cundall Trust Report – page 49. The Chair, who sits on the Board for the Trust, noted that the Trust does not always have enough funds available to make disbursements. It does have sufficient funds at present, however. Its aim is to support "friendless young women and girls." In keeping with this rationale, Ms. Dumont invited members of the congregation to contact her with suggestions for possible charities that the Trust might donate to in the year ahead.
- u. Charlottetown & Area Christian Council Report – page 49.

MOVED (Linda Godfrey/David Ashby) That the above noted reports be received. CARRIED.

7. Management Committee Reports – All the reports were presented and received as printed in the Kirk Annual Report for 2023.

- a. Management Committee Report – page 50.
- b. Property Committee Report – page 51.
- c. Stewardship Committee Report – pages 52-53.

MOVED (David Harrison/David Ashby) That the above noted reports be received. CARRIED.

- d. Treasurer's Report – pages 54-55. Wayne McMillan indicated that he would not elaborate on his report, but would go into details in the consideration of the Financial Statements and Draft 2024 Budget.
  - i. Financial Report for 2023 Year – pages 56-69. Wayne McMillan presented and explained the Financial Statements prepared by MRSA Accountants. He noted that the statements record a surplus of approximately \$25,000. As we had budgeted a deficit for this year of \$9,000 this represents a significant turn-around. He expressed thanks to those whose generosity made this possible, especially a few individuals who gave large one-time donations. The cash balance on hand in the operating account is \$73,000. This is needed because most of the Kirk's revenue comes in during the last quarter of the year. For much of the past year we were running a \$50,000 deficit and had to borrow \$10,000 from the capital account to keep cash flowing as needed.
  - ii. Draft Budget 2024 – pages 70-71. These provide a more detailed look at past expenditures and proposed budget items for the coming year than are in the financial statements. Revenues for 2023 were \$344,263. Expenditures were \$318,580, leaving a surplus of \$25,683. Most expenditures were right on track last year. The cost of maintenance was higher, due to some year-end expenditures of about \$3,000 over budget. In 2024 we will follow the same pattern of expenditures. We have budgeted \$2,000 extra

for Presbyterian Sharing, to make up for the lack of an increase for this item last year. We have scaled back budget expectations for envelope and other offerings for 2024, as it is unlikely that we will receive the same level of large one-time donations as we did in 2023. Hopefully we can achieve the more modest revenues we are projecting, and avoid the possibility of a structural deficit in 2024. In terms of the capital account, we continue to have lots of difficulty getting tradespeople to do the work desired. We just concluded a tender process that will see us contract with CP Construction Service for a variety of projects, with a contract value of \$293,000 plus HST. Seven forms were invited to bid on this work and only two replied. The other bid was for more than \$400,000. There will be a meeting on Tuesday to review the work with the winning bidder and to finalize scheduling for the work. It will likely take until the mid-fall to complete the list of projects envisioned. A few things are not included in this contract. The stained glass windows in the Hall need work – the two aide panels have broken loose and dropped. It will take specialized workers to effect a repair and the cost is unknown, but likely high. This contract also doesn't include finishing repairs to stonework. To date repairs have been done to shoulder height, and the remainder must still be done. The capital budget also shows an expenditure of \$53,000 to repair the south-west corner of the Hal's walls. This was unanticipated, but luckily we had the funds to make the repair.

Tim Rose asked if the possible structural deficit was due to inflation, or declining revenues. Mr. McMillan replied that heating cost increases have been a big factor, but have now stabilized. Expenditures have been kept down by deferring all but necessary maintenance. At the end of the day, the budget's balance all comes down to revenues – offerings and rentals. A big concern is the demographics of the congregation. Some of our most generous donors are of an advanced age and may not be with us much longer. As they leave the congregation, financial pressures will result. That is one of the main reasons that the Sustainability Working Group has been established.

Jim Macnutt asked for a list of the major capital work to be done this year. Mr. McMillan replied that there is a list on page 71 of the Annual Report. It includes: reinforcement of a sandstone pier in the basement; renovation of the lower bathroom; refurbishment of all exterior doors; removal of existing Plexiglass covers on windows and replacement with new Lexan coverings; renovations to the lower level store room; some electrical upgrading; replacement of rusted ramp and step railings; and the replacement of stair treads. Apart from that list, the main remaining work to be done is stonework repair. We asked two firms for quotes for this. They would not give a fixed price, but offered to do the work on a time and materials cost plus basis. Bids are being sought for this work again. If there is money left in the capital budget after the stonework is done, Mr. McMillan would like to see repairs done to the steeple. A drone did an assessment of the structure and some woodwork repair and painting is needed there. Finally, the Sanctuary hasn't been painted since 1978. If this could be done in time for the 200<sup>th</sup> anniversary in 2025 that would be wonderful. MOTION (Wayne McMillan/Jennifer Moss) That the Treasurer's Report be received. CARRIED. MOTION (Wayne McMillan/Shaula Sullivan Curley) That the draft 2024 Kirk Budget be approved as circulated. CARRIED. MOTION (Wayne McMillan/David Harrison) That MRSB be appointed our accountants for 2024. CARRIED.

#### 8. New Business – None.



9. Nominating Committee Report – pages 74-75. The Chair asked if there were any further nominations. Katherine Burnett indicated that she was adding three additional names to the Fellowship Committee’s membership: Georgie Macmichael, Dawn McMillan and Valerie Toms. She indicated that all three had accepted the nominations. The Chair asked if there were any further nominations three times. There being no others, she invited a motion to approve the amended Nominating Committee Report. MOTION: Katherine Burnett/David Robinson) That the Nominating Committee report be approved as amended. CARRIED.
10. Recognition & Remarks. Rev. Amanda Henderson-Bolton made a number of presentations to Kirk volunteers. She presented gift boxes of PEI Preserve Company jams to outgoing Session Elders Katherine Burnett (who is rejoining Session again), Rodney Dekker, Linda Evans and Glenda Montigny. A Redwater Grill gift card was presented to long time Kirk volunteers David and Valerie Toms, recognizing their excellent work as Session Elders, Sunday School volunteers and Kirk sound board organizers. A similar gift card was presented to Philip Champion to thank him for many years effective and faithful work as Chair of the Management Committee. A final gift card was presented to Janet Glass to thank her for her years of dedicated service on the Pastoral Care committee. David Robinson accepted the card on her behalf, and noted that Janet considered her work on the committee to be a blessing and a growing experience. She passed on her thanks for the generous gift.
- David Robinson then presented a gift to Wayne McMillan, in recognition of his 40-plus years as a Kirk Elder, Treasurer, a member of Management Committee and later as Chair of the Redevelopment Committee. He noted that Wayne likely didn’t imagine how much work the latter position would entail when he twisted his arm to accept the post five years ago. Mr. Robinson called Wayne a true Elder Statesman of the congregation. He lauded him for the careful, wise and caring advice he always offered when asked. He called his volunteer spirit a true inspiration. He then presented Wayne with a crystal scotch decanter, suitably inscribed, and two matching crystal tumblers. They were accompanied by a bottle of the “nectar of the Gods” to fill the decanter. Mr. McMillan replied with warm thanks. He noted that he began his volunteer work as Treasurer in 1977, at which time the annual Kirk budget was \$66,000 and the minister’s stipend was \$10,000. He noted that the Kirk has come a long way since then. He said that he didn’t think that his volunteer activities would last a lifetime, and he hadn’t expected to live as long! It was all enjoyable, he reported. Now, he noted, there is a new Finance Committee in place with members David Harrison and Rodney Dekker, who will receive a knowledge transfer and assist with financial affairs. SO things are in good hands. He will stay on as Treasurer, but will gradually hand off more work to the Finance Committee.
- Rev. Amanda then presented Daphne Dumont with a bouquet of pink tulips, and thanked her for the wonderful way in which she always chairs the annual meeting.
- Rev. Amanda then paid tribute to outgoing Action Clerk of Session, David Robinson.
- “As some of you may be aware David is currently a nominee for the Moderator of the Presbyterian Church in Canada. If you read the Q&A they did with him one of the things he talked about was being re-elected as an elder in 2016, and two years later further taking on the role of Action Clerk. He also talked about devoting all he could to the role. David, you have been incredible. You have supported me, worked on the capital campaign, helped guide us during COVID, you have been a huge part of New Beginnings, worked on inclusion efforts both here and in the wider church, poured your heart into our Sunday School program, helped us literally herd little sheep at the pageant, sent thoughtful and encouraging letters to the congregation, expressed thanks to people who have been working on various projects in the church, and the list continues. Today we finally get a chance to thank you. When we worked on finding a gift we thought might be appropriate it was a tough conversation because we didn’t even know where to begin saying thank you. You have been incredible, kind, thoughtful, faithful, and amazing. We are so blessed by you and everything you do in this congregation. We love you.”

Rev. Amanda then presented Mr. Robinson with an Audrey Bunt painting of an Island pastoral scene. The furrowed field represented all of the “ploughing, tending and planting” David had done at the Kirk, like a “patient, loving farmer.”

Mr. Robinson thanked the Kirk for its very kind tribute and gift. He expressed heartfelt thanks to Rev. Amanda for being such a wonderful minister to work alongside. He noted that he always felt that she had his back, even when he was suggesting some crazy things. He thanks his wife, Constance, for always supporting him in his church work, even when it took away from family time. She was not there to hear his thanks, but he wanted the congregation to know how much he appreciated her support. Finally, he thanked the Kirk family for being such great volunteers. He noted that none of the accomplishments Rev. Amanda had noted could have been achieved without the willing volunteerism of the Kirk family. He indicated that they were all amazing, and asked them to give themselves a round of applause.

11. Adjournment and Closing Prayer -- David Harrison moved that the meeting adjourn. Rev. Amanda offered a closing prayer at 1:25 p.m.

**Attendance:**

**Communicants:**

Christy Ashby  
David Ashby  
Mary Burnett  
Philip Champion  
Rosalie Darby  
Marjorie Darte  
Rodney Dekker  
Daphne Dumont  
Linda Evans  
Karen Forbes  
Linda Godfrey  
Nelson Hagerman  
David Harrison  
Rev. Amanda Henderson-Bolton  
Kathy MacCallum  
Don MacKenzie  
David MacNevin  
Jim Macnutt  
Stuart Matheson  
Frances McBurnie  
Dawn McMillan  
Wayne McMillan  
Jennifer Moss  
Kitty Mundle

Constance Robinson  
David Robinson  
Josephine Rose  
Tim Rose  
Shauna Sullivan Curley  
David Toms  
Valerie Toms  
Jane Walker  
Jane Wooldridge

**Adherents:**

Hossein Gorzin  
Mona Gorzin

## MINISTER'S REPORT

An incredible number of things have changed in the last two hundred years - horse and buggies gave way to automobiles, electricity, indoor plumbing, how we procure and store food, where we work and how we spend our time. One thing that has not changed in two hundred years is the Kirk's home on the corner of Pownal and Fitzroy. The heart of this congregation has existed here for countless generations as the beautiful city of Charlottetown grew up around it. We existed before Confederation, before either World War, the 1918 Flu pandemic, the Great Depression, and long before sliced bread. Before the Titanic set sail, television, and even radio, there has been a worshipping congregation here.

I know in the Presbyterian Church we joke a lot about how we do not like change but a congregation does not exist for two hundred years without being willing to acknowledge the world and context around themselves. Personally, I am not certain it is change that churches fear but, rather it is the question of how we minister into each new generation. As the world and life changes around us how we minister and share the gospel also changes, and that is scary because it often leaves us in unknown territory. There have been times in the past where it felt like churches were effortlessly full, and it was just expected because that is how life and society was shaped. Then things changed, and we know life is not currently like that—and that can be scary. How do we minister to people if church is no longer a given in their life? How do we reach out? How do we share God's love and hope? How did the Kirk, post WWI, find a way to minister into their context, where beloved members died in service, returning soldiers were changed by their experiences, and families would never be the same?

Countless generations of this congregation have wrestled with those questions, and found their own ways forward, just as we seek to do today. One thing I have long admired about this congregation is your ability to ask difficult questions. Your willingness to engage and wrestle with challenging situations is unparalleled. While some would argue that it is simply the logical way forward, I am here to tell you that is not always the case, and fear keeps many an amazing church captive. But not you. Beyond perseverance, beyond survival, beyond all of those possibilities is a church who loves their neighbour, and because they love their neighbour they are willing to open their hearts to possibilities that exist only within the grace and creativity of God. And that is a gift—you are a gift.

While I love this beautiful building and (even its ghosts!) it is the heart of this congregation that matters most. Thank you for your love, your openness, your sense of humour, your care, and faithfulness. Like the generations who have gone before, we too seek to follow the call of God, and to love our neighbour as ourselves. May God continue to strengthen, encourage, and guide as we do so.

God's deepest blessings on you and the past two hundred years, and praying for God's deepest blessings on you and every year to come.

May God's hope dwell among us always,

Rev. Amanda

## REPORT OF THE ACTION CLERK OF SESSION

*"In presenting to you the report of 1929, your Session have pleasure in saying, that in the year just closed, the Church of St. James has gone along the even tenor of its way."*

*W. Bruce Muir, Moderator, and D. A. MacKinnon, Clerk of Session 1929*

The occasion of the 200<sup>th</sup> anniversary of the founding of our congregation in 1825 has many of us reminiscing on the heritage of the Kirk (hence the quote from the 1929 annual report) as well as looking forward in hope and optimism to our future as a congregation.

It is my pleasure to present, on behalf of Session, the 2024 annual report to the congregation of the Kirk of St. James. This is my first such report, having begun my tenure as Action Clerk of Session on March 1, 2024.

Once again we have had an active and busy year at the Kirk. Session held regular monthly meetings except for July and August and met prior to each communion service. In the spring of 2024 elders Katherine Burnett, Rodney Dekker, Linda Evans and Glenda Montigny completed their six-year terms on Session, and were recognized and thanked for their service at last year's annual meeting. Nelson Hagerman and Josephine Rose were ordained as elders and admitted to Session, and elders Jocelyne Lloyd and Katherine Burnett were re-admitted to Session, bringing our number back up to twelve. I am grateful for the dedication of the Session elders and the leadership of our Session moderator, Rev. Amanda. Their thoughtful consideration of the myriad matters coming before Session holds the Kirk in good stead.

At last year's annual meeting, the congregation endorsed the recommendations of the Inclusion Committee that the Kirk make visible its welcome to LGBTQI people. To that end, representations of the Progress Pride flag with the wording "God's Love Includes Everyone" have been put up in prominent places such as on the Kirk sign out front and at other Kirk entrances as well as on our website to make our welcome to LGBTQI people plain for all to see.

The New Beginnings process continued in 2024. Session reviewed the recommendations of the report, accepted three of the recommendations and invited certain committees to consider some of the observations and suggestions in the report. I refer you specifically to the report of the Sustainability Working Group for information on the aspects of the report dealing with the best uses of our Kirk facilities.

On June 2, 2024 Rev. Amanda and I facilitated a well-attended congregational gathering on future mission priorities entitled "New Beginnings Taking Root". From that discussion came ideas for new activities, most of which were aimed at addressing food insecurity and supporting vulnerable populations in our community. We will use these ideas to build on the work we have been doing in these important areas of service.

Rev. Peter Coutts, the New Beginnings coach assigned to the Kirk, retired from this work in mid-2024. Recently Rev. Torrey Griffiths of the Kensington/New London pastoral charge has recently been assigned as our coach to support the implementation of the New Beginnings priorities. With his support, we will be move forward on new mission ideas over the next few months.

One thing we have learned from the New Beginnings work is that it is not necessarily a 'leaps and bounds' process but more a process of discernment for the congregation as we seek to coalesce around certain priorities for the future. We pray that slow and steady will win the race.

In the summer of 2024 Rev. Amanda was contacted by the Fever Group about the possibility of Candlelight Concerts being held in the Kirk sanctuary. Contractual arrangements were worked out, and the success of ticket sales for the first concerts led to five concert dates (with two concerts per evening) being held from October to December. One additional date in December was cancelled due to a snowstorm. More concerts are planned for 2025. These concerts fill our church with community members, provide work for local musicians and stage crew, and are a welcome source of new revenue for the Kirk. The Kirk sanctuary looks absolutely magical bathed in the glow of more than 2400 candles.

The highlights of our fellowship and fundraising activities were the Book and Bake Sale, the Ceilidh Fall Fair and the Christmas Afternoon Tea. These events were successful in terms of bringing community members into the Kirk as well as raising funds for the Kirk. That success is due to the creativity and hard work of Kirk members who enjoy the fellowship of working together on these events. We are grateful for their efforts.

The activities of our committees are described elsewhere in this annual report booklet, so I will not summarize or repeat them here. I do want to acknowledge that our dedicated committee members and smaller working groups assembled for a particular task are responsible for so much of the good work which gets done at the Kirk.

We remember fondly those members who have passed away over the past year: Frances Cudmore, elder and former Clerk of Session Lorne Moase, Sterling Peterson, and elder Margaret Romcke. Their loss is felt deeply.

I cannot say enough about our beloved Minister, Rev. Amanda. She both leads us and walks alongside us, and her positive attributes are many. Beyond the Kirk, she is active and very well-respected in Presbytery and National Church circles. We are so thankful that she is our Minister.

We are also thankful for Music Director and Organist Frances McBurnie and the choirs for the beautiful music for which the Kirk is well-known. Kirk treasurer Wayne McMillan continues to dedicate so much of his time to the Kirk, stepping in to advise and trouble shoot issues on a frequent basis. Our capable administrator Amy Holloway keeps the office (and the Kirk in general) operating smoothly, taking care of literally anything that needs care. Kathy Moreside ensures that our facilities are neat and clean.

It truly takes a village.

Respectfully submitted,

Shauna Sullivan Curley, Action Clerk of Session

## THE KIRK SESSION 2024

**Moderator:** Rev. Amanda Henderson-Bolton B.A., M.A., M.Div.  
**Action Clerk of Session:** Shauna Sullivan Curley  
**Recording Clerk of Session:** Timothy Rose

<b>Elders:</b>	<b>Date of Ordination</b>	<b>Notes</b>
Sullivan Curley, Shauna	April 26, 1998	Action Clerk of Session
Robinson, David	June 23, 2002	
Moss, Jennifer	January 6, 2008	
Harrison, David	March 4, 2012	
Lloyd, Jocelyne	May 29, 2016	
Robinson, Constance	May 29, 2016	
Rose, Timothy	August 2, 2021	Recording Clerk of Session
Macmichael, Douglas	September 27, 2021	
Macmichael, Georgina	September 27, 2021	
Burnett, Katherine	March 27, 2022	
Hagerman, Nelson	March 17, 2024	
Rose, Josephine	March 17, 2024	

**Non-Session Elders:**

MacNevin, David	April 23, 1978	Toms, David	March 4, 2012
Macnutt, Jim	April 23, 1978	Toms, Valerie	April 29, 2018
Lea, Jim	June 5, 1983	Glass, Janet	March 2, 2014
McMillan, Wayne	June 5, 1983	Wellner, Rebecca	March 2, 2014
Ashby, David	May 28, 1989	Dekker, Rodney	April 29, 2018
Dumont, Daphne	May 28, 1989	Evans, Linda	April 29, 2018
Henry-MacDonald, Heather	May 28, 1989	Montigny, Glenda	April 29, 2018
Scott, Ian	May 28, 1989		
Stewart, David	May 28, 1989		
Hooley, David	January 30, 1994		
Wooldridge, Jane	January 30, 1994		
Burnett, Rob	April 26, 1998		
Matheson, Stuart	April 26, 1998		
Watts, Alan	April 26, 1998		
Darte, Kathy	June 23, 2002		
Lees, Jessie	August 4, 2002		
Martin, Richard	June 23, 2002		
Ashby, Christy	January 6, 2008		
Bruvels, Mary Lynne	January 6, 2008		
Diviney, Kay	January 6, 2008		
MacKenzie, Don	January 6, 2008		
Lloyd, Simon	January 10, 2010		
Scott, Daphne	January 10, 2010		
Halliwell, Michele	April 29, 2012		
Godfrey, Linda	March 4, 2012		
Hooley, Paulette	March 4, 2012		
Stewart, Pamela	March 4, 2012		

## TRUSTEES REPORT

Section 3 of *An Act Respecting St. James Presbyterian Church in Charlottetown* provides for Trustees “who shall be the signing officers for the corporation in relation to the sale, transfer, encumbering and conveying of the real or personal property vested in the corporation....”

The *Act* states that there shall be not more than three Trustees each of whom shall be a Professing Member. Trustees act on the instructions of and are subject to the direction of the Session.

The *Act* requires the Trustees to elect annually from their number a chair and such other officers as deemed advisable. Trustees hold office for a one-year term and are eligible for reelection. Current Trustees are: Jim Macnutt, Wayne McMillan and Donald MacKenzie.

During the year under review, the Trustees held one meeting, in person on February 12, 2025. At the meeting, the following items were discussed:

- A. Kirk Finances** – Treasurer Wayne McMillan advised that there is a budget surplus of \$202. While envelope offerings were down slightly, loose offerings, PAR and the Christmas offering were up.
- B. Building Repairs**  
Expenditures for last year were slightly over budget. \$9,752 was spent on the Church building, which was approximately \$1,000 over budget. \$8,669 was spent on the manse, which was \$6,000 over budget – but this was offset by grant funding.  
For the coming year \$9,200 is being budgeted for the Church building and \$1,500 for the manse.
- C. Capital Campaign** – The campaign component has been completed, for now. There is a balance of approximately \$378,281 in the Restoration and Improvement Fund, but it remains challenging to find contractors who are able to complete the required work. Window work and work on the inside doors is ongoing.
- D. Trustees Bylaw** – Don MacKenzie reported that work on a Bylaw to address trustee liability was ongoing. Jim Macnutt and Don MacKenzie undertook to complete this work in the year ahead, which will also outline the specific responsibilities of the Trustees.
- E. Contractor Lawsuit** – Wayne McMillan reported that the lawsuit had been settled for the all-inclusive sum of \$500.
- F. Meeting Frequency** – Jim Macnutt suggested that the Trustees schedule at least two meetings every year – in January and September. Additional meetings could also take place on an as-needed basis.

The following officers were elected for the year ahead: Donald MacKenzie, Chair; Wayne McMillan, Treasurer; and Jim Macnutt, Secretary.

Respectfully submitted,

Donald K. MacKenzie, Chair

## REPORT OF THE ROLL CLERK

Communicant members as of December 31, 2023	192
Removal from the roll by Death	5
Removed from the roll by Resolution of Session	0
Removed from the roll by Transfer of Certificate	2
Removed from the roll to Inactive Status	0
Added to the roll by Profession of Faith	0
Added to the roll by Transfer of Certificate	0
Added to the roll by Adult Baptism	9
Total Communicant Members as of December 31, 2024	195
Total Adherents	116
Sunday School and Nursery	15
Total Church Family	311
Total Church Households	164

## THE PARISH REGISTER

### SACRAMENT OF BAPTISM

Hossein Gorzin	April 7, 2024
Mona Gorzin	April 7, 2024
Hosna Gorzin	April 7, 2024
Shahriar Gorzin	April 7, 2024
Tara Gorzin	April 7, 2024
Sophie Elizabeth Gallant	May 5, 2024
Nikolas Thomas Gallant	May 5, 2024

### MARRIAGES SOLEMNIZED

Michael Craig Prowse & Oyindamola Dorcas Akindele	November 25, 2024
---	-------------------

### FUNERALS/DEATHS

Sterling Peterson	February 19, 2024
Lorne Moase	March 13, 2024
Fran Cudmore	June 18, 2024
Margaret Romcke	October 25, 2024
Gordon Wellner	October 31, 2024



## Communicant Roll (as of December 31, 2024)

Arthur, Lorraine	Farris, Jean	Larkin, John
Ashby, Brian	Fisher, Janet	Lea, Jeannie
Ashby, Christy	Fisher, Jennifer	Lea, Jim
Ashby, David	Fisher, Megan	Lees, Jessie
Ashby, Jennifer	Forbes, Karen	Lemay, Dolina
	Francis, Vicki	Livingstone, Carter
Bartlett, Helen	Francis-Pranger, Timothy	Livingstone, Charlotte
Bein, Joan		Livingstone, Kathy
Bolton, Chad	Gallant, Carolyn	Livingstone, Robert
Bowman, David	Gallant, Cheri	Lloyd, Jocelyne
Bowman, Gladys	Gallant, Dash	Lloyd, Simon
Bruvels, Mary-Lynne	Gallant, Jeff	Love, Donald
Burnett, Deanne	Gallant, Kim	Love, Heather
Burnett, Ellen	Gallant, Linda	Lukeman, Nancy
Burnett, Katherine	Gallant, Nash	
Burnett, Mary	Gallant, Ray	Mabry, Edith
Burnett, Robertson	Gaudet, Cheryl	MacCallum, Kathie
Butler, Cathy	Glass, Janet	MacFarlane, Joan
Butler, Tim	Glendenning, Donald	MacFarlane, Mary Lou
	Glendenning, Carol	MacFarlane, Scott
Cameron, Anne	Godfrey, Alex	MacIntyre, Heath
Champion, Pauline	Godfrey, Dane	MacKenzie, Craig
Champion, Philip	Godfrey, Linda	MacKenzie, Donald
Chandler, William	Gorzin, Hossein	MacKinnon, Eileen
Clark, Peter	Gorzin, Mona	MacKinnon, Margaret
Clark, Phyllis	Gorzin, Hosna	MacLennan, Kurt
Clay, Cameron	Graham, Donald	MacLennan, Sue
Corish, Janet	Graham, Shirley	MacLure, Betty
Cudmore, Doug	Greenan, Andrea	Macmichael, Douglas
	Greenan, John	Macmichael, Georgina
Dalton, Aarika		MacNevin, Barbara
Dalton, Ricky	Hagerman, Nelson	MacNevin, David
Darby, Rosalie	Halliwell, Michele	Macnutt, Barbara
Darte, Jillian	Harrison, David	Macnutt, James
Darte, Kathy	Hayes, Tiffany	<i>MacPherson, Christine</i>
Darte, Marjorie	Henry MacDonald, Heather	Madren, Betty
Davison, Susan	Holt, Barbara	Martin, Joy
Deacon, Rebecca	Hooley, Brian	Martin, Richard
Dekker, Rodney	Hooley, David	Martin, Sherry
Dew, Frank	Hooley, Paulette	Martin, Stephan
Dew, Kirsten	Hooley, Peter	Matheson, Stuart
Dew, Myra	Horreht, Kim	McBurnie, Frances
Dobson, Carol	Humphrey, Andrew	McDonald, Nancy
Downe, Percy	Humphrey, Beatrice	McGinn, Alexander
Dumont, Daphne	Hyndman, Peter	McGuigan, Allyson
Dumont, Margaret		McGuigan, Barbi
Dumont, Richard	Kluge, Sarah	McGuigan, Caroline
		McMillan, Dawn
Evans, Linda	Large, Kathy	McMillan, Wayne

Midgley, Cindy  
Midgley, Peter  
Moase, Shirley  
Montigny, Glenda  
Moore, Valerie  
Morris, Norma  
Moss, Jennifer  
Muir, Daniel  
Mundle, Edward  
Mundle, Katherine

Oatway, Angela  
Oatway, Charlotte  
Oatway, Juliette

Park, Hyeonjung

Rankin, John  
Read-Clay, Ruth Ann  
Robinson, Constance  
Robinson, David  
Robinson-Bartley-Crossley,  
Eleanor  
Robinson-Bartley-Crossley,  
Robert  
Rose, Josephine  
Rose, Timothy  
Russell, Ron  
Russell, Stephanie

Saunders, Roslyn  
Saunders-McGinn, Todd  
Schleyer, Phyllis  
Scott, Daphne  
Scott, Ian  
Scott, Suzanne  
Sears, Herbert  
Smith, Clair  
Smith, Judy  
Stewart, David  
Stewart, Karen  
Stewart, Pamela  
Sullivan Curley, Shauna

Taylor, Cheryl  
Taylor, Danyl  
Taylor, Kurt  
Toews, Marjorie  
Toms, David  
Toms, Valerie

Walker, Jane  
Walker, Suzanne  
Warren, Jesse  
Warren, Joel  
Warren, Patricia  
Warren, Richard  
Watts, Alan  
Watts, Kim  
Watts, Samantha  
Wellner, Rebecca  
Winter, Cathy  
Wooldridge, Donald  
Wooldridge, Jane

Yun, Dongkoo

## Adherent Roll (as of December 31, 2024)

Beauregard, Karen	Hendricken, Ella	Nguyen, Sebastien
Bolton, Grayson	Hendricken, Katherine	Oatway, Jason
Bouey, Stephen	Holmes, Heather	Penny, Andrew
Bouey, Sung Ha	Hooley, Ellie	Penny, Caitlin
Burnett, Miriam	Hooley, Jack	Penny, Felix
Burnett, Niall	Hooley, Melissa	Penny, Gretta
Burns, Tanner	Horrelt, John	Perry, Hannah
Butler, Brett	Lavoie, Marius	Perry, Marsha
Butler, Haley	Lloyd, Charlotte	Perry, Randy
Butler, Katie	Lloyd, Grace	Peterson, Kim
Caldwell, Douglas	MacCallum, Brian	Rankin, Barbara (Flanagan)
Caldwell, Laurie	MacKenzie, Ally	Redden, Lynne
Cameron, John [MIA]	MacKenzie, Emma	Robinson, Linden
Dekker, Sharon	MacKenzie, Jack	Russell, Benjamin
Devine, Patti	MacKenzie, Kimberley	Russell, Bria
Diviney, Rev. Dr. Kay	MacKinnon, Kalie	Russell, Joanne
Doyle, Brian	MacKinnon, Lorne	Scales, Alan
Ersek, Aniko	MacLennan, Emily	Stewart, Glenna
Fisher, Ryan	MacLennan, Matthew A.	Stokes, Beth
Ford, Beckett	MacLennan, Olivia	Taylor, Harriet
Foyle, Donna	MacWilliams, Gary	Walker, Catherine
Fraser Hendricken, Leanne	MacWilliams, Hudson	Walker, Ian
Gallant, Bobby	MacWilliams, Kelly	Walker, Jordan
Gallant, Bradley	MacWilliams, Leo	Walker, Nicholas
Gallant, Christopher	McDonald, Andrew	Warren, Elise
Gallant, D'Arcy	McDonald, Colin	Yun, Connie
Gallant, Elizabeth May	McDonald, Justin	Yun, Judy
Gallant, Emily	McDonald, Melissa	[MIA] - Minister in
Gallant, Emma	McGinn, Donald	Association
Gallant, Lucas Joshua	McGuigan, Harold	
Gallant, Samantha	McMillan, Leia	
Gallant, Skot	McMillan, Rui	
Gallant, Wayne	McPherson, Barbara	
Gorzin, Shahriar	Merriam, Emily	
Gorzin, Tara	Midgley, Kayce	
Halliwell, George, Jr.	Momcilovic, Ilona	
Halliwell, Grace	Momcilovic, Zlatibor	
Halliwell, Lisa	Moss, Noah	
Halliwell, Matthew	Moss, Jamie	
Harrison, Aiden	Mundle, Alexis	
Harrison, Nicole	Nicholson, Frank	
Harrison, Will	Nicholson, Laura	
Hendricken, André	Nicholson, Marilyn	
	Nicholson, Mary	
	Nguyen, Celeste	
	Nguyen, Huy	

## PRESBYTERIAN WOMEN'S REPORT

Health and aging issues have taken their toll on the members of Presbyterian Women, and no meetings were held this year. On an executive decision, the remaining funds of \$660.77 in our bank account have been transferred to the Church.

We were saddened by the passing of a long-time and active member, Margaret Romcke. Marg served as treasurer of our group for many years. While not a member, Lorne Moase also passed away in 2024, and will be remembered as our valued auditor for many years.

Two funeral receptions were hosted, with help from members of the congregation and family members of the deceased. We appreciate this help.

Respectfully submitted,

Barbara MacNevin, Secretary  
Christy Ashby, President

### FINANCIAL STATEMENT – PRESBYTERIAN WOMEN

January 1, 2024 - December 31, 2024

#### Receipts:

Balance in Bank December 31, 2023	\$ 845.45
Deposits	<u>318.82</u>
Total Receipts	<b><u>\$ 1,164.27</u></b>

#### Disbursements:

Atlantic Mission Society	\$ 500.00
Bank Service Charges	<u>3.50</u>
Total Disbursements	<b><u>\$ 503.50</u></b>

Total Receipts	\$ 1,164.27
Total Disbursements	<u>503.50</u>
Bank Balance, December 31, 2024	<b>\$ 660.77</b>
Paid to St. James Presbyterian Church	<b><u>660.77</u></b>
To Close Account - Balance	<b>\$ -</b>

Respectfully submitted,

Dawn McMillan, Treasurer  
Audited – Wayne McMillan

## CHRISTIAN EDUCATION REPORT SUNDAY SCHOOL AND NURSERY

2024 has been a very busy and enjoyable year in the Nursery and Sunday School. We have once again grown, which is a great encouragement and joy.

During 2024 we have had between one and three children in the Nursery each week, under the care of Jennifer Moss, Georgie Macmichael, Kelly MacWilliams and Leanne Fraser-Hendricken, with occasional support from Eleanor Robinson-Bartley-Crossley, Robert Bartley-Crossley and Dawn McMillan. Our regulars have been Theo Bolton, Sophie Gallant and Niko Gallant, with occasional visits by Merrick Crossley. They enjoy safe and stimulating play time and snacks under the watchful eyes of our caring Nursery Attendants.

I have been ably assisted in the Sunday School by Assistants, Rosalie Darby, Paulette Hooley and Angela Oatway, with occasional support from Dawn McMillan and Charlotte Oatway. Our classes have included the participation of: Grayson Bolton, Shahriar & Tara Gorzin; Kate & Ella Hendricken; Juliette Oatway; Hudson & Leo MacWilliams; Jamie Moss; Felix & Greta Penny; and occasional participation from other children whose families were visiting the Kirk.

During the winter and spring of 2024, the Sunday School finished the stories of Joseph in Egypt, followed the life of Moses, explored some of the Judges, followed the career of King David, and finished the spring with tales of Jonah and the Whale and Daniel in captivity.

Each year I encourage the children to think of others in need in the world, and choose goals for our Sunday School collection that reflect this objective. For the past few years, we have set the goal of raising \$375 to send a child to school through PWS&D. In 2023 the children were very keen to raise enough to send two children to school, and we met that goal. This year, buoyed by last year's success, we again set the goal of raising \$750 to send two children to school for a year. As the year advanced, it became clear that we would exceed our goal, so the children clamoured to send THREE children to school. Thanks to the generosity of our children's parents and our Sunday School staff, we exceeded this goal, raising \$1,242.61 by the end of June to help send three children in need to school!

Unfortunately, PWS&D is no longer supporting a program to send children to school, so this fall we decided to raise funds to send a child to Camp Keir for a week. The camp, our Presbytery youth camp in Canoe Cove, raises money for camperships which are used to allow disadvantaged local children to experience the joy of summer camp. Camperships are \$400 each. We have set the goal of raising enough money to pay for two camperships, and as of Christmas were half way to reaching that goal.

We provide "Pew Packs" of activity and colouring books at the Pownal Street entrance, for the use of visiting children who may not go down to the Sunday School class. These are well used throughout the year, and replenished with seasonal items as required.

We staged an Easter Egg hunt for the children in the Sanctuary again on Easter Sunday morning, March 31. I was ably assisted in this by Simon Lloyd, who again ran the event while I was in a pre-Communion Session meeting. The event generated a lot of excitement among the youngsters, especially those who were too young to have participated in an Easter Egg hunt before. Niko Gallant, who was too young to enjoy chocolate eggs, received a fluffy bunny friend.

On June 23, I had the honour of saluting our high school, college and university graduates. They included: Jacob Gallant, Meg McMillan, Robert Bartley-Crossley, Grace Lloyd, Tanner Burns and Jordan Walker. All were presented with graduation cards, gift cards and our congratulations. After the graduates were recognized, I presented the Nursery and Sunday School volunteers with a small devotional to thank them for their essential support of our youth programming. Finally, all of the Sunday School, and Nursery children were presented with our traditional Dairy Queen gift cards, with which to purchase a summer treat. Following worship we enjoyed a special fellowship time featuring cake and lemonade.

In September when Sunday School re-commenced, we began to study New Testament lessons about Jesus' miracles and parables. We then switched to a number of weeks of Advent-themed lessons. On December 15, the children once again presented a live Nativity Play during worship, ably assisted by Nicole Harrison and Charlotte Oatway, narrators. This was a truly joyful occasion, when the sanctuary was invaded by Mary and Joseph, angels, shepherds, some wee lambs, and the Magi. For a brief time, we were all transported back to the Holy Land 2,000 years ago, on a night that changed the world. Following the worship service we all retired to the Upper Hall for the Christmas Luncheon, during which we were visited by Santa Claus, who delighted the children with treats and took careful notes of their dearest Christmas wishes.

I am always delighted to spend time with our Kirk youth. Whether we are studying the Bible, doing crafts or playing games in the Lower Hall, my interactions with our children are a real blessing. I thank everybody who keeps our children in their prayers and all members of the Kirk family for their continued support of our youth programming.

Respectfully submitted,

David Robinson, CE Co-Convener

## CHRISTIAN EDUCATION REPORT ADULT PROGRAMMING

Our 2024 Lenten study was offered at noon on Wednesdays and led by Rev. Dr. Kay Diviney. *Walking in Faith with the Poets*, was based on poems from a variety of writers who used poetry to provide a deeper perspective and reflection on personal faith journeys, with Kay's scholarly understanding of both the symbolism of literature and Christian theology, shining a guiding light for the group. It was a unique course which was much appreciated by all those participating.

Our Bereavement Course was offered by Rev. Amanda on March 21<sup>st</sup> running for five Thursday evenings. The main text was *The Grief Recovery Handbook*, along with weekly handouts. Half of the course attenders were from outside Kirk membership this year, so it was good to see that our offerings are being mentioned by members to those in the larger community. The small group size along with Rev. Amanda's gentle guidance allowed people to share their experience, and was greatly valued by those who attended. A follow-up meeting a month later was a helpful way to finish the course for participants.

In the fall Chad Bolton offered a noon-time course based on the *Confessions of Saint Augustine*. The autobiography of Saint Augustine of Hippo the classic text describes his gradual conversion to Christianity. Written between AD 397 and 400, while in his 40s, it provides a record of his thought process - wrestling with competing ideas - and has remained a significant theological work since.

Augustine writes about his youthful life which he regrets as sinful and immoral. Having followed the Manichean religion and believing in astrology, he eventually rejected those ideas, and with the help of Saint Ambrose, finds his way to Christianity. Chad's extensive background in theology and lively approach brought the whole topic to life and led to great group discussions.

Our Advent study was an individual study approach using the Presbyterians Read series called *Ponder These Things* by the Rt. Hon. Prof. Rowan Williams as four meditations exploring the meaning of Christ's incarnation and ministry by focusing on three icons of Mary and the Christ Child and a fourth reflection based on a legend about a woven sanctuary veil. Through the meditations Williams examined, "how we are led by faith to live in the world, as it is only while we are aware of the utter strangeness of God that we can understand what is immanent in all that is familiar."

Participation was excellent this year. Having adapted programming to provide daytime offerings with options for individuals to independently participate, we are pleased to see this positive response. We continue to look at programs and topics that are of value and welcome any new suggestions.

We appreciate the excellent leadership that Chad Bolton, Rev. Amanda, and Rev. Dr. Kay Diviney provide to our adult study groups and look forward to an active year for study groups at the Kirk as we celebrate our 200<sup>th</sup> anniversary as a congregation. Any suggestions are welcome.

Respectfully submitted,

Ian Scott, Co-convenor

## CRADLE ROLL REPORT

All Kirk children who are aged one to three years were registered on the Kirk Cradle Roll for 2024. When the children reach four years of age, they “graduate” and begin attending Sunday School if they wish.

Two babies were baptized in 2024. The two babies’ names have been added to the Cradle Roll of the Kirk of St. James. The names of the children on the Cradle Roll are:

Merrick Gustavus Crossley  
Theo Joseph Andrew Bolton  
Sophie Elizabeth Gallant  
Emmett Jude Warren  
Isabel Violet Clune Stewart  
Felicity Norah Wilson  
Elsie Rose Frazee  
Easton Anthony Webster  
River Rhys Warren  
Nikolas Thomas Gallant

Respectfully submitted,

Rev. Amanda Henderson-Bolton

## PASTORAL CARE COMMITTEE REPORT

Last year the outgoing co-conveners of pastoral care made some welcome recommendations to session on how we might improve the work of this committee. Since the pandemic, it has felt difficult to get our feet under ourselves as a committee. There have also been some shifts with Presbyterian Women no longer meeting, and the work of the fellowship committee expanding some. The pastoral care team felt that we needed to update our terms of reference so that we had a clear sense of what our call is, and to better help us make sure we are meeting our goals. To that end the pastoral care committee has had a number of meetings discussing the priorities for our committee and how we can better meet the needs of the community. The updated terms of reference will be circulated in the coming months, and we hope this updated approach will not only improve our pastoral care, but make sure we are meeting the current needs of the congregation. I am incredibly thankful for each person on this committee and the work they are doing.

Respectfully submitted,

Rev. Amanda Henderson-Bolton



## WORSHIP COMMITTEE REPORT

The worship committee would like to take this opportunity to once again thank all those in the congregation who generously and cheerfully give of their time and talents to make worshiping at the Kirk of St. James an enriching experience.

We have just advertised in the bulletin for a few people who might like to make their contributions just a little more formal in the form of an altar guild. There are many details that go into each service that have been capably looked after by many helpers. This can include everything from making sure flower arrangements are freshened up, hymn numbers are changed, Christmas lights are on or off, Lenten and Advent banners are up and down, and the pulpit falls are changed with the church calendar. As mentioned, people are already doing this on an informal basis, and we are very grateful for them. We are therefore hopeful a number of congregants might put their hands up to just keep an eye out for anything that may have slipped through the cracks and either address the concern themselves or let someone on the committee or in the office know so we can rectify it. The time commitment should be small, but the work worthwhile.

There were a number of highlights from the past year, including three new choral scholars who were welcomed to the senior choir in the fall. Joining Tanner Burns, who has returned for his fifth year, are Marius Lavoie, Emily Merriam and Beth Stokes. These talented young people already feel like part of the Kirk family after a few months. A few other additions to worship services over the past year are worth noting.

We were delighted to have the participation of the brass ensemble during the Easter service in April. The choir was also grateful to session for moving the Easter breakfast 15 minutes earlier so choristers and instrumentalists could enjoy the food and company at a less rushed pace.

The World Communion Sunday in September included multi-lingual Kirk parishioners who read the Psalm in eight different languages. This was a beautiful and meaningful addition to the service that the committee hopes to see replicated at a future service.

In October, the Singing Strings junior musicians, who hold their music practice in the Upper Hall throughout the year, took part in a service. Besides playing several pieces throughout the service, the young musicians sang along during the hymns. We welcomed the return of their director, Wendy Evers-Forrester, in November as she played cello during the anthem.

Trumpet player, Stephen Sundaram, has also been generous in sharing his talents during Kirk worship services, having played the trumpet at a service in July, as well as playing during the Remembrance Sunday service in November. He has also been singing tenor in the senior choir when his work schedule allows.

We were happy that Rev. Kay Diviney graciously agreed to lead Taizé services during Lent and Advent in 2024. These quiet services of prayer and contemplation are so meaningful to those who take part, and they also draw in community members who do not regularly attend worship.

The children's pageant the third week of Advent is always a joy to witness, and we were pleased the junior choir sang several times during the year.

We are always hesitant to publish too many thank-yous in the annual report for fear of overlooking someone, but we must give our heartfelt gratitude to Linda Godfrey for her many years on the committee, and to Jennifer Moss for being Linda's deputy and go-to Scripture reader for special services.

As the Kirk begins its 200<sup>th</sup> anniversary year in 2025, the worship committee is preparing elements of celebration, prayer and reflection for this church family whose care for community guides us in our work.

Respectfully submitted,

Jocelyne Lloyd, convener, on behalf of Rev. Amanda, Frances McBurnie, Linda Godfrey, Kathy Large, Josephine Rose, Pamela Stewart and Valerie Toms.

## MUSIC REPORT

*I will sing of your love and justice; to you, Lord, I will sing praise. Psalm 101:1*

"Making music at the Kirk continues to be a work of satisfaction and joy".

That was how I began the Music Report for 2023, and I still feel the same passion for our worship music.

Like the Congregation, I am blessed to enjoy the talents and skills of a very committed and gifted Senior Choir. They generously contribute Anthems and Introits for services from September to June, lead the hymns in summer, assist at every special service, making huge contributions at Christmas and Easter. They often sing for funerals. I offer a special thank you to Christy Ashby for the many things she does to help us run smoothly.

In April we said goodbye to three of our Choral Scholars: Matt McNally, Hannah Aitken, and Melissa Lewis. We were sad to have them go, but we are happy to have them continuing along their musical paths in different ways and places. In September, we were joined by Emily Merriam, soprano, Beth Stokes, alto, and Marius Lavoie, tenor. We were fortunate that Tanner Burns, bass, was able to return in September.

The Junior choir has sung whenever we can get enough children here! They sang on February 4, March 24, April 21, June 2, October 20, December 1, and December 15. I would like very much to have them singing regularly once a month, but attendance is difficult for these busy families.

In summer Sundays and on Easter and Remembrance Sunday we welcomed guest musicians. This year they included UPEI Brass Quartet, Ian Soloman, Dale Sorensen, Stephen Sundaram, Tanner Burns, Gaige Waugh, Connie and Judy Yun, Hannah Aitken, Tara Llewellyn, Tiantian Liu, and Emily Merriam. On December 29, Barbara McPherson was Guest Organist, and Olivia Barnes and Sebastien Comtois were soloists. We enjoyed the Singing Strings in two services.

We also held a summer recital series: musicians donating their skills and talents in support of the Choral Scholarships included: Olivia Barnes and Sebastien Comtois, Ian Soloman, Gaige Waugh, Tanner Burns, and Echo Lau. I am very grateful to Joan MacFarlane for all the work she did for these concerts.

There were other recitals by piano and violin students, and by the UPEI Music Society.

I am grateful to the folks who have worked hard to see that the Candlelight concerts go smoothly, especially Shauna Sullivan-Curley and David Harrison. It is wonderful to note how successful these concerts have been.

I greatly appreciate the friendship and hard work of Amy Holloway and Kathy Moreside, the beautiful flowers presented by Heather Henry MacDonald and others, the endless volunteer activities of Alan Watts and Rob Burnett, the work by all those to make good video recordings. . Thank you!

In closing, I want to express my joy of working with the Rev. Amanda Henderson-Bolton, and my thanks to the Session, Management and Congregation for their continued support.

Respectfully submitted,

Frances McBurnie, Music Director

## HERITAGE COMMITTEE REPORT

After a hiatus of some months, the Heritage Committee resumed meeting in September, 2024. One of the Committee's first orders of business was to draft a terms of reference document to guide the group's current and future efforts: this document, printed below for reference (Appendix A), was submitted to Session in November.

In 2025, the Kirk community will be marking two hundred years of Presbyterian worship in Charlottetown, and the Heritage Committee wishes to support and encourage this bicentennial commemoration. To that end, we have continued a project mentioned in last year's Heritage Committee report, planning for the digitization of Kirk historical documents, in cooperation with the UPEI Library Digitization Lab: work on the digitizing the Kirk's annual reports should begin in the late winter or early spring of 2025.

The Committee is also planning to move forward with another bicentennial initiative, suggested by a member of the congregation, namely the creation of a 2025 time capsule. Discussions regarding the format, content, funding, and placement of the proposed capsule are at an early stage, and the Committee will consult carefully with Session and the broader Kirk community as plans develop.

It has also been suggested that the bicentennial year would be a fitting occasion to tidy and refresh the Somers' Chapel and adjoining Hyndman Archives (former vestry) at the northwest corner of the sanctuary, in view of the historical importance of these two spaces. The Committee is, of course, mindful of the many demands on all parts of the Kirk, including these spaces, and will not proceed with any work in these areas without careful and respectful consultation with all concerned.

Other items on the Committee's docket have included:

- A discussion of possible Heritage Property designation for the Kirk building. While such a formal recognition of our fine historic building would be gratifying, and inclusion of the Kirk in the [historicplaces.ca](http://historicplaces.ca) registry of heritage places would be of some benefit for historical researchers and other interested community members, the Committee is not prepared to recommend that application be made for heritage designation at this time. The application process is labour-intensive, and designation does not bring any direct financial or other supports from government; furthermore, the restrictions placed on renovation / repair of designated properties can be challenging.
- A formal recommendation made to Session in September to allocate funding from the Prowse Fund to assist in defraying the costs of restoring the exterior door at the southwest corner of the sanctuary. Since a significant cost driver in this project has been the need to preserve the door's heritage character, and since the door is a prominent feature of this part of the sanctuary — a space designated as the Prowse Memorial — the Committee agreed that this would be a fitting use of Prowse Fund monies.

In closing, thanks are extended to the Heritage Committee members for their efforts in preserving and promoting the rich built and human heritage of our Kirk family: Jim Macnutt (Convenor), David Ashby, Simon Lloyd, David MacNevin, and David Robinson. Further thanks are due to Wayne McMillan, who has joined our meetings as an invited guest in his capacity as Treasurer, and to Ian Scott, former Committee member, for continuing to share generously his knowledge and passion for the Kirk's heritage. Lastly, but certainly not least, the Committee notes with appreciation the continuing work of Joan MacFarlane in coordinating historical tours of the Kirk for cruise ship visitors. Her report is reproduced below for reference (Appendix B).

Respectfully submitted,

Jim Macnutt  
Committee Convenor

Simon Lloyd  
Committee Secretary

**APPENDIX A**  
**Heritage Committee - Terms of Reference**

Reporting to the Kirk Session, the Heritage Committee has the following mandate:

1. To encourage and support the examination and expression of the spiritual, historical, and architectural traditions of the Kirk since its establishment as an independent congregation in 1825, and with particular emphasis on the existing structure, opened in 1878. It is recognized that expressions of these traditions may be shared orally (e.g. presentations, interviews), in writing, and / or through other creative works (e.g. illustrations, artwork).
2. To liaise, as requested, with other Kirk groups, individuals, and committees pursuing projects or initiatives with aims complementary to those of the Heritage Committee. The Committee makes recommendations to — or through — Session, on matters relevant to its heritage mandate.
3. To undertake such projects, relevant to the Committee's heritage mandate, as may be assigned by the Kirk Session, the Minister, or the congregation at an annual general meeting.
4. To undertake, with the approval of Session, historical research or preservation activity pertaining to the Kirk, or the Presbytery of Prince Edward Island, or the religious history of Charlottetown or the Island more generally.

*Approved by Committee:* November 10, 2024

*Copy to Kirk Session:* January 13, 2025

**APPENDIX B**  
**Coordinator of Cruise Ship Heritage Tours: 2024 Report**

2024 was a record-breaking cruise ship season for Port Charlottetown, and as a result the tour schedule at the Kirk doubled. Between April and October over 800 cruise ship guests participated in 75 Historic Charlottetown Churches Tours conducted Experience PEI. On tour days there would often be 20 to 30 additional visitors who were exploring Charlottetown on their own, and they would take advantage of the Kirk being open.

The Historic Charlottetown Churches tour is a walking tour that visits St. Peter's Cathedral, All Souls Chapel, the Kirk, and St. Dunstan's Basilica in that order. Guests spend approximately 30 minutes at each location, and St. Peter's and the Kirk are the only two venues that provide on-site guides.

Planning for the tour season began in March, and every effort was made to work the tour schedule around other events in the Sanctuary. The team at Experience PEI was extremely respectful and accommodating of the Kirk schedule.

The majority of the tours took place during September and October, and there were a number of days where there were multiple tours. Two of the tours were accompanied by American Sign Language Interpreters which added to the experience.

Communication with Nikki Todd of Experience PEI has been excellent. She provided 48 hours' notice to confirm or cancel the tours and texted when the tour left the Port. This provided information on the number of guests on the tour, as well as an estimated time of arrival at the Kirk.

There are a number of people to thank for their assistance. Amy for keeping me in supplies and for working with me to determine the scheduling, Fran for being so accommodating on the occasions where she had to move her music classes to the Hall and for her impromptu organ demonstrations which the guests loved, Reverend Amanda for her support, David Robinson and Ian Scott for being my back up on the days I could not conduct the tours, and Jim Macnutt for answering my questions, clarifying information, and for sitting through my presentation multiple times. I must also thank Wayne McMillan for working with me to arrange the painting and other maintenance in the Sanctuary around the scheduled tours. I apologize if I have forgotten anyone.

I truly enjoy sharing the stories of the Kirk with the guests. We are so privileged to have such a beautiful space with such interesting stories to tell.

Respectfully submitted, Joan MacFarlane

## FELLOWSHIP COMMITTEE REPORT

The committee's primary focus is to provide for a time after worship service for folks to visit while enjoying light refreshments. There is a roster of able volunteers from the congregation who take turns hosting the time. We are regularly extending an invitation to all church attendees to take a turn as hosts.

Active members for fellowship hour are Katherine Burnett (Convenor), Karen Forbes, Dawn McMillan, Valerie Toms and Georgie Macmichael.

When asked to host a Sunday Fellowship time, the committee requests that the hosts bring enough snack for approximately 30 people. The beverages and gluten-free cookies are provided.

Set-up and clean-up are done by the Committee members. Three card tables have been added for those who find it easier to sit with a hot beverage.

The committee also works in conjunction with Session for special times like the Fall Barbecue, the Christmas Potluck Luncheon, the Annual Meeting Luncheon and Easter Breakfast. We make sure there are adequate supplies in the kitchen for these events.

We will be re-evaluating the summer times on the lawn following church since it was difficult to get volunteers during those months.

Communion services require clean-up space in the upper kitchen and so switching to all compostable paper products for these select fellowship times has made it much easier for clean-up.

We are very thankful to those who have volunteered to keep a supply of gluten-free snacks for those with dietary needs.

Over the past two years there have been some small improvements to the kitchen, the latest being new ceiling lights. All these little things put together make for a big difference. These are greatly appreciated.

Respectfully submitted,  
Katherine Burnett  
Convenor, Fellowship Committee

## MISSION & OUTREACH REPORT

The Kirk and members of its congregation are actively doing God's work in Charlottetown, our region, and in the wider world. We are committed to sharing our time and resources with our neighbours.

Over the winter of 2024, the Kirk started a new "Cross Comforts" outreach to those who are un-housed or living rough on Charlottetown's streets. During COVID we had a cross erected on the front lawn of the Kirk, and a box of supplies nearby, with which members of the community could submit prayer requests to the church. These requests are honoured on a regular basis. We expanded this outreach last winter by pinning winter comfort items like toques, scarves, mittens and ear muffs to the cross, and inviting those who need these comforts to take them. During the summer months we pinned sun screen, lip balm, bandanas and ball caps to the cross, and likewise invited those who needed such items to take them. We are continuing this outreach with winter comforts during winter 2024-25. Based on how quickly items disappear from the cross, it appears that this outreach is meeting a real need in our community.

Following Advent 2023, we decided to take action to help address food insecurity in our community. Doing so was one of the themes to arise from our "New Beginnings" consultations during the fall of 2023. We placed a box near the vestibule to collect non-perishable food stuffs on an ongoing basis. These supplies are then delivered to the UPEI food bank, to assist members of the campus community who are facing food insecurity. This ongoing effort has been well supported by the congregation. This initiative has been well targeted, as the UPEI Food Bank has expanded operations this year to address increased needs within the student population. About 150 students a week collect supportive packages from the food bank.

On the first Saturday of each month (summer excluded), a team from the Kirk cooks and serves a nourishing meal to clients of the Upper Room Soup Kitchen. On average, 70 individuals are served. The chocolate chip cookies we provide for dessert are always a welcome treat. In December we supplement our meal with festive fruit cake slices. These meals are always very well-appreciated by the Upper Room's clientele.

During Advent, we also collect a wide variety of goods with which to make up Christmas gift bags for the clients of the Upper Room. This year there were special requests for Giant Tiger and Dollarama gift cards, and hot water bottles. These, along with a variety of other toiletries and seasonal treats, were collected by the congregation and used for this well-received Christmas outreach effort.

Another way that we reach out into our community at Advent is through our Christmas Hampers campaign, which collects monetary donations to provide the makings for Christmas season meals to those in need. Started in 2010 as a replacement for our White Gifts program, the Christmas Hampers campaign is a partnership with the Salvation Army church in downtown Charlottetown. This year we collected \$3,590 towards this mission.

This past May the Kirk concluded a very successful baby needs drive, to support the Island Pregnancy Centre. This mission was begun at the Kirk in 2022, to support at-risk mothers and their newborn babies. The baby needs collected go into gift bags that are usually given to mothers on their one-month check-in visits to the Island Pregnancy Centre, but some items are given at a later date, if the nature of gifts is more appropriate for older infants. Many of the recipients are single mothers or mothers with limited networks of social support. This past year, Island Pregnancy Centre clients welcomed 140 babies, so the need is great.

This year, the Kirk's collection included: 121 articles of clothing; 18 boxes of diapers; 7 containers of baby formula; 25 packages of baby wipes; 9 Walmart gift cards for \$25; 5 bottles of baby oil; 6 bottles of baby wash; 6 bottles of baby lotion; 13 baby brush and comb sets; as well as bath towel and facecloth sets, board books, plush toys, soothers, thermometers, rattles, assorted toiletries, and disposable changing mats.

Each year since its inception, this Kirk mission has been supported by a \$1,000 grant from the Synod of the Atlantic Provinces. Those grants allow us to significantly extend the support we are able to provide to new Island mothers. As this report is written, another \$1,000 grant was received from Synod for the 2025 baby needs drive.

The Island Pregnancy Centre was extremely grateful to receive all of these baby goods, which will significantly assist them in meeting the needs of their clientele.

Over the past year, the Kirk has continued to assist a family that fled religious repression in Iran. We have provided them with financial assistance, grocery assistance, support in integrating into Charlottetown society, a computer, medical study resources to help equip the father to seek employment in the medical field in PEI, and assistance navigating the process of applying for religious asylum in Canada, including support with some legal funding.

Presbyterian World Service and Development (PWS&D) is the mission arm of the Presbyterian Church in Canada, doing a wide variety of mission work around the world. For the past three years the students and staff of the Sunday School have raised funds to send a child from a disadvantaged overseas family to school for a year through PWS&D. During winter 2023-spring 2024, the Sunday School raised \$1,242.61, enough to send three children to school. As this PWS&D mission ended in 2024, during the fall the Sunday School decided to raise funds to send a disadvantaged child to Camp Keir, the Presbytery of PEI's summer youth camp at Canoe Cove. A campership, which funds a week-long camping experience, is \$400. We set a goal of funding two camperships over the Sunday School year, and as of January 2025, were already half way to reaching that goal.

We again planted our Communities in Bloom flower beds at the corner of Pownal and Fitzroy streets. A team of volunteer gardeners under the leadership of Jennifer Moss planted the flower beds in early June, and used the extra flowers to plant the bed in front of the Kirk's lawn sign and the flower box beside the Pownal Street office entrance.

We would like to thank all of the volunteers and donors, without whom our Mission and Outreach activities would not be possible.

Respectfully submitted,

David Robinson &  
Michele Halliwell, Convenor

## RESTORATION AND IMPROVEMENT IMPLEMENTATION COMMITTEE REPORT

At the beginning of 2024, the Restoration and Improvement Implementation Committee approved a contract in the amount of \$293,000 plus HST to cover the work associated with the following projects: (Another bid for the same work totaling \$405,000 plus HST was rejected).

1. Reinforcement of a sandstone pier in the lower basement.
2. Renovation of the lower washroom.
3. Refurbishing/replacement (where applicable) of exterior door hardware.
4. Removal and replacement of plexiglass coverings on sixteen stained glass windows (the remaining twenty-eight are part of a separate contract yet to be awarded).
5. Renovation of the electrical/storage room.
6. Upgrading of electrical panels some lighting and switches.
7. Replacement of wheelchair ramp and step railings and
8. Replacement of step treads on stairways to the lower level.

Total payments in 2024 to CP Construction was \$220,160.96 inclusive of HST. Change orders have amounted to \$7,700.99.

Note: A number of these items are not yet completed, including numbers 2, 3, 4 and 7.

In addition, work was carried out to restore the center panel of the stained-glass window in the hall, plaster repairs and painting in select areas of the sanctuary, refurbishing of exterior doors and constructing the Lexan coverings for the sixteen stained glass windows, finishing up stone-work and legal expenses related to a dispute with a contractor that was donated to the Kirk.

The cost of these projects was:

- RW Woodworking - \$21,718.04 – for door remediation and window frames with Lexan coverings.
- Sattler's - \$16,678.79 – for stained glass repairs.
- Jay's Contracting - \$500.00 – to settle disputed work.
- RWJ Masonry – to \$5,199.48 to finalize payments for masonry work.
- Bob Thistle - \$7,210.05 – to repair plaster and paint in the sanctuary.
- Legal fees - \$3,525.00 – to settle contract dispute (donated back to the Kirk).

Total disbursements by the Restoration and Improvement Fund in 2024 were \$252, 901. (An HST rebate of \$17,018.28 is recoverable for this account).

Revenue received during the year totaled \$37,033 and was mainly derived from interest on investments and HST rebates. The balance in the Restoration and Improvement fund is \$378,281.

The Committee also revisited the stone-work project and were successful in getting a quotation from only one of two bids that were solicited. The quote was more than \$1,800,000 plus HST. The Committee was shocked by the amount involved and has deferred any further action until the existing work plus the remaining window and door refurbishment costs are finalized. One option to be considered is to phase the work over several years. But funding will be an issue to be addressed.

There is also an application for a grant pending for two new gender neutral, wheelchair accessible washrooms and the cost sharing amount of that project may be charged to the Restoration and Improvement Fund although another source of funding may also be available from Endowment Fund income.

The Restoration and Improvement Implementation Committee met every two weeks throughout most of the year with the contractor and the Coles Associates representative to follow-up on project progress.

Appreciation and thanks are extended to Committee members for their participation in this important initiative.

Respectfully submitted,

Wayne McMillan, Chair



## SUSTAINABILITY WORKING GROUP REPORT

In May of 2024 Session referred the following two recommendations from the New Beginnings report to the Sustainability Working Group for review:

- [that the Kirk] explore potential projects that would provide upgraded washroom facilities and improve the accessibility of Kirk structures, and
- [that the Kirk] explore what a major redevelopment of the Kirk's property might look like, if it was intended to provide upgraded meeting spaces and affordable housing. This should include an assessment of likely development partners and a cost benefit analysis of the project.

Session asked the working group to do a preliminary analysis on the second recommendation, and then Session would consider whether to further explore the possibility of a major redevelopment.

The Working Group met and focused on the first recommendation, in particular, the need for upgraded washroom facilities for our own use and to make our facility more attractive for rental purposes. The co-chairs and Wayne McMillan worked together in late June and into July and submitted an application to the federal Enabling Accessibility Fund for seventy-five percent of the cost of the renovations required to modernize and make accessible the two upstairs washrooms. The application was submitted on July 23, 2024 with the expectation that we would receive a decision by mid fall. Due to the huge number of applications submitted (5500+), decision-making was delayed. As of the writing of this report, we are awaiting official word on the outcome of our application.

In August the co-chairs negotiated a contract on the Kirk's behalf with the Fever Group for Candlelight Concerts to take place in the Kirk sanctuary. Ticket sales for the initial date went very well and based on this success, we ended up with five concert dates from October to December 2024. Unfortunately the sixth concert date (December 21<sup>st</sup>) was stormed out. The co-chairs worked closely with the Fever Group on the concert dates to ensure that things ran smoothly from a facility point of view.

In 2024 these concerts yielded \$3500 of new revenue for the Kirk, something that we need from a sustainability perspective. There will be more concerts in 2025 but we do not know how many. Concerts were held on January 18, 2025 and are scheduled for February 14<sup>th</sup> and April 12<sup>th</sup>.

Working Group members were invited to participate in a Zoom meeting put on by the Presbyterian Church in Canada (PCC) on October 30<sup>th</sup> on the topic of Redevelopment of Church Properties. The co-chairs participated in the meeting which included 110 persons from across the country representing congregations grappling with the same issues the Kirk is facing. The meeting provided a roadmap on how to approach potential redevelopment projects, namely, visioning first, then a feasibility study to get a "go" or "no go" decision, and then secure a project manager if the decision is to proceed. The presenters emphasized the importance of hiring experts for the studies and only bringing in a development partner if the congregation decides to proceed. The PCC has a dedicated resource person to help congregations with these processes, and is planning a grant program on a pilot basis to help fund the necessary studies.

On November 27<sup>th</sup> Rev. Amanda and co-chair Shauna had a video call with Karen Plater of the PCC national office. Karen advised us that the Kirk is well-positioned to take advantage of the resources available from national office because of the stewardship and New Beginnings work we have done over the last few years. She

advised that the Kirk should not need a visioning study but could go directly to a feasibility study. A feasibility study would be done by an urban planner who would consider and analyze all reasonable development options for the property (affordable housing, childcare, partnerships with other churches or non-profits or businesses that are complementary to what we have to offer and compatible with the Kirk's mission). The question would be what is the best use of the Kirk's property that is complementary to and in keeping with our mission and also contributes to the sustainability of the Kirk.

We had understood that the PCC grant program might be launched in December 2024 but have been advised recently that it will be a few more months before that occurs. In the meantime, we may move forward to draft a request for proposals for a feasibility study, to be ready for whenever the program is announced.

Respectfully submitted,

David Harrison and Shauna Sullivan Curley, Co-chairs

## THE STAMPER AND CHARLOTTE RESIDENCES REPORT

Saint James is represented by three members on the “Charlotte and Stamper” board. The Stamper Residence is the building immediately west of the church on Fitzroy St. and the Charlotte Residence is across from the Fitzroy Street entrance to the Kirk. Both are licensed community care facilities run as a unit by a board appointed from the six Charlottetown Protestant churches which were named when the first residence was established by statute in 1932, as a home for ladies under the terms of a generous bequest from Horace Haszard.

The legal name of the incorporated entity is The Protestant Old Ladies Home, but two years ago the board changed the working name to “The Charlotte and Stamper Residences”, since women of all faiths are welcome now and we are open to receive men as well (though so far none have dared!). (We also preferred the term “resident” to “old lady”.) The bequest was to provide a central place of residence for gentlewomen who were unable to maintain their own homes in their later years, and who needed what we would now call “assisted living”. The residences offer full scale community care at very reasonable rates, because they are run on a not-for-profit basis by the volunteer board.

The Director of Care is the very talented and dynamic Pooja Dulal, who was an experienced supervisor before the retirement of the previous director. Pooja, and a talented new bookkeeper, Kate Zarins, have modernized the accounting and payment system, and recently they successfully dealt with some complex new financial initiatives coming from the province. We were most pleased to be told in 2024 that a substantial raise in the provincial subsidy for our less-well-off residents required us to raise all of our staff salaries in graduated steps. We had already established good annual raises for 2024, and so the staff who worked heroically under Covid restrictions found themselves receiving three raises in one year, much to their pleasure. Another good raise was provided in 2025, and there may be more.

It is a priority that the residents experience a warm and loving atmosphere in the elegant surroundings of our historic homes. We want to reflect the Christian generosity and charitable goals of the original donor and the first trustees. Also, we want to guarantee the daily kindness and caring which the churches we represent expect from the board and staff each year. The residences are on an excellent financial footing, with a healthy capital fund held in reserve to pay for the needed repairs and upgrades which our two very old buildings (and the provincial inspectors) regularly require.

Currently we are in the process of attempting to construct a modern elevator at the back of the Charlotte Residence, as we are finding that our residents struggle with the stairs up to the third floor in that building. We need an elevator in which EMS teams, with gurneys and full equipment, could quickly reach all floors in the building quickly. We also feel this will increase our residency rate, as the upper rooms are sometimes hard to rent. Linda Evans, Daphne Dumont, and Josephine Rose are the Kirk’s trustees on the board. None of the current board members has stepped forward to volunteer to be the official chair, so we manage nicely as a cooperative. It is a generous Christian service to provide – and it is also very interesting work; if any of our members would like to join the board, they would be most welcome.

Respectfully submitted,

Daphne Dumont (not the chair!)

## **THE CUNDALL TRUST REPORT**

St. James is required to name one trustee to the Board of the Cundall Trust. Each of six Protestant Churches in Charlottetown name one trustee, following the terms of the will of Henry J Cundall. The Trustees originally ran the “Cundall Home”, a refuge for “friendless young women and girls”, in the building which is now the PEI Heritage Foundation headquarters, Beaconsfield. After various transitions the building was sold to the province and the proceeds formed the nucleus of a modest trust fund which the trustees continue to manage. When interest rates were high the interest was divided every year among agencies and volunteer groups which help young women and girls, and a percentage was saved and reinvested to increase the capital of the fund. Currently the trustees only meet when sufficient interest accumulates, at the current very low rates, to make meaningful donations.

Donations are made on condition that the receiving agency keeps them as confidential as possible, as the amount of money available to the trustees is not large enough to make it feasible to publicize the existence of the fund or solicit applications. The trustees themselves have the task of researching and recommending agencies or organizations which do good work with young women and girls. The recipients change over time and only registered charities or their subsidiaries may receive donations. The donations are greatly appreciated, particularly since they often arrive “out of the blue” when new recipients are identified. Daphne Dumont is the current representative and has been serving since 1984 (as she was surprised to discover when reviewing the minutes!) She is now the Chair of the Board.

Respectfully submitted,

Daphne Dumont

## **CHARLOTTETOWN AND AREA CHRISTIAN COUNCIL REPORT**

There is nothing to report for 2024 for the Charlottetown and Area Christian Council. There are no meetings happening at this time.

Respectfully submitted,

Rev. Amanda Henderson-Bolton

## MANAGEMENT COMMITTEE REPORT

Members of the Kirk Management Committee for the year ending December 2022 were Philip Champion (chair), David Harrison (secretary, finance, Session rep), Rodney Dekker (finance subcommittee) David Ashby, Nelson Hagerman, Alan Watts (property subcommittee), Rob Burnett (property subcommittee), and Ex-officio members were Wayne McMillan (treasurer), and Rev. Amanda Henderson-Bolton.

The committee met most months.

The work of the committee is detailed in accompanying reports from the Finance, Property, and Redevelopment Committees.

The Redevelopment Committee, chaired by Wayne McMillan, continued to struggle with delays, lack of tradespeople and rapidly escalating prices of materials and labor. This has led to frequent revisions of priorities and timelines.

MRSB reviewed the financial records, and their report is attached. We greatly appreciate Wayne McMillan's ongoing financial leadership. The finance committee has provided some much needed backup and support. Additional help is always appreciated, to share the work.

The Ceilidh was a successful fundraising event again this year. Thank you and congratulations to all those who donated and worked to make it happen.

Our property subcommittee of Rob and Alan coordinate snow removal and lawn care. We hope to get a group to look after the rest of the gardening and upkeep of the outdoor property. Philip Champion and Shauna Curley will be the co-chairs to get started. We will appreciate input from members with knowledge but no longer able to do the physical work, as well as those who can help with the physical part. We hope to identify specific jobs and small groups of volunteers to take on a single task, rather than a usual committee commitment.

Managing the finances was made easier by the dedication of members who continued their financial support of the church operating expenses as well as the Capital Campaign. We encourage all those who are able to consider joining the PAR program. Scheduled giving makes our finances and budget much easier to manage.

Thank you to our administrator, Amy Holloway, and our cleaner Kathy Moreside, for their dedication to keeping the Church running smoothly.

Respectfully submitted,



Philip Champion, Chair

## PROPERTY COMMITTEE REPORT

The Property Committee had an active year in 2024. We worked on a number of projects in the Church interior, on the exterior, and in the Manse. These are in addition to the work being carried out by the Redevelopment Committee.

We have a busy facility which is providing a home for numerous community organizations. The following groups use the Church regularly, and others also use our space from time to time:

Island Choral Society  
Forte Men's Choir  
Intermediate Orchestra  
Candlelight Concerts by Fever  
Lady Baker's Tea  
Fearless Fido  
PEI Fencing Club  
N. A. Women's Group

Luminos Ensemble  
Jr. & Sr. Singing Strings  
Music lessons  
Cruise ship and walking tour groups  
Shorehill Gentle Yoga  
Maritime Sword School  
Narcotics Anonymous  
Adult Children of Alcoholics Groups

In the winter months, we looked after snow and ice removal from our sidewalks and driveway. In the summer and fall, we supervised the grass cutting and lawn maintenance.

We also worked with the Holland College heritage carpentry program to inspect and repair our pews, pew book holders and communion cup holders some of which had begun to come loose over the years.

In the summer, we arranged the installation in the Manse of two new heat pumps to keep the Manse cool in the summer and lower our heating oil costs in the winter. The heat pumps were installed by J.S. Refrigeration. We received a substantial rebate from the Government of Prince Edward Island to help with the cost of the equipment.

In November we finally completed the clean-up of the backyard following Hurricane Fiona and distributed the last of the firewood we collected from the maple trees that were brought down or damaged by the storm.

Over the past year our heating system performed well. The heat in the Church is provided by the Charlottetown District Energy System, which is owned by the Enwave Energy Corporation. The Charlottetown district energy plant burns a mixture of waste, biomass and oil. The heat produced at the plant is distributed around the City. The cost is calculated by a complex formula related to global oil prices. So in any given year our total heating costs are determined by oil prices, the outside air temperature and the temperature at which we choose to keep our various spaces, most importantly the sanctuary and the hall.

This year we hope to restore our Church sign. The sign was made some years ago by well-known local artisan Christopher Phillis. He also has metal sculptures exhibited at the Confederation Centre of the Arts, and we have asked the Art Conservation staff of the Confederation Centre for help in identifying a qualified metal worker to restore our sign.

Thanks to our custodian Kathy Moreside for her conscientious work and to all who helped out with property matters in 2024.

Respectfully submitted,

Rob Burnett  
Alan Watts

# STEWARDSHIP COMMITTEE REPORT

## Stewardship

Before getting to this year's report, let's think briefly about the concept of stewardship and exactly what it means for each us. We are blessed to have inherited a truly beautiful sanctuary from those hard-working dedicated Presbyterians of yesteryear. As stewards we are each called to "manage everything God brings into the believer's life in a manner that honors God and impacts eternity"; or, as expressed in more secular and vernacular terms to: "leave the church in better shape for our successor than it was handed over to us by our predecessor". Here is a summary of annual income and expenses for the past 5 years:

---

<b>Income</b>	<b>Operating Surplus (Deficit)</b>
2020 - \$269,216	\$19,517
2021 - \$303,877	\$14,174
2022- \$286,612	(\$6,088)
2023 - \$344,263	\$25,683
2024 - \$323,623	<u>\$202</u>

## **Expenses:**

2020 - \$249,699  
2021 - \$289,703  
2022 - \$292,700  
2023 - \$318,580  
2024 - \$323,241

\*Information obtained from our Kirk Treasurer, Wayne McMillan

Of note is that the 2024 revenue included an unexpected \$3,500 in Fever concert revenue which may not repeat in 2025 and without which we would have run a modest deficit. A few words about our prospects and challenges for the future.

Our sanctuary is an expensive property to maintain. Just like our own homes, our Kirk facility requires annual upkeep. For some years now, we have been deferring what should ideally be annually funded ordinary maintenance expenses. As our treasurer Wayne can attest, there is little or no room to reduce our annual operating costs - which absent cutbacks - actually grows each year with inflation. Deferring annual maintenance costs is not sustainable in the medium/longer run.

While the just completed 5-year capital campaign has and will continue to help a lot as regards funding many necessary structural capital improvements, it is insufficient to allow us to do a number of other needed/desired capital improvements (e.g. additional exterior stone work, modernize the washrooms, kitchens, upper and lower halls and classrooms, paint the sanctuary). This additional capital improvement work remains as a need for the not-too-distant future.

In short, to be fiscally sustainable as a congregation in the medium and longer run, we need to generate sufficient revenue to cover all annual operating costs *including ordinary maintenance and upkeep* and not be deferring annual operating costs which gradually grow to a point where necessity dictates action is required. We cannot fall further into operating on what is known as a “structural” operating deficit. This means we need to continue to prudently manage our operating expenses and also gradually increase annual givings to place us on a more sustainable path for the future. In effect, that in turn means either gradually increasing the givings of the current members and/or growing the congregation of givers.

### **Capital Campaign**

In closing, I should reference the completion last year of the 5-year Capital Campaign. Fulfillment of everyone’s 5-year pledges is substantially complete. If your pledge is not yet fulfilled, please do so as soon as your circumstances permit. As of December 31<sup>st</sup>, 2023 Treasurer Wayne advises that we had received gifts and fulfilled pledges totaling \$1,232,339 - which satisfied our budgeted goal. For 2025, we earned investment income of \$37,033 and currently have about \$378,381 left for work in progress and remaining projects which the Redevelopment Committee prioritizes for implementation. Additional funds would be needed if we were to be able to complete all projects originally planned because the substantially increased costs of construction post Covid substantially increased the originally estimated costing meaning we will be not be able to complete everything which was included in our original plan.

A hearty shout out and many thanks to all in our Kirk congregation for your contributions and for fulfilling your pledges.

### **Planned Giving**

For the year ahead, the Stewardship Committee hope to do the pre-planning to put together a planned giving campaign for rolling out in 2026 (i.e. donations via wills, insurance policies, gift of shares, etc.) The idea is that over time we may be able to fund ongoing work on our ever aging facility plus hopefully build an endowment fund for ministry and community outreach.

Respectfully submitted,

David Hooley - Convenor of the Stewardship Committee.



## TREASURER'S REPORT

The financial results of the Operating Budget for 2024 virtually achieved a balanced budget with a small surplus of \$202.

The major areas of difference in Revenue Accounts are summarized as follows:

- Envelope Offerings – Actual \$83,453 – Budget \$90,000. The shortfall was \$6,547 and compared to 2023 when Envelope Offerings were \$94,467, a decrease of \$11,314.
- Loose Offerings, Christmas Offerings and PAR Offerings exceeded budget by \$5,003 combined.
- Based on the above items there was a shortfall in offering items of ~ \$1,544 in 2024 and \$6,311 when compared to 2023.
- Fund Raising Events were down by \$1,106 compared to budget.
- Rental Income was \$1,806 which exceeded budget. Fever concert revenues of \$3,500 contributed to the surplus in rental income. Fever continues to schedule concert dates in the new year.
- Investment income was \$3,300. This was below budget by ~ \$3,870. It was decided the church didn't need to draw from earnings from the Endowment Fund this year to meet budget.
- The Heat Pump Provincial Grant, \$4,000, was not budgeted. This helped to offset the cost of heat pumps that were installed at the Manse.

Regarding Expense Items - Salaries and Benefits, Worship, Music & Christian Education, Mission and Outreach and Assessments were over budget by \$3,292. Some of the over budget items were attributed to:

- Underestimating the Helping Hampers Campaign donations by \$1,965.
- Administration Expenses were under budget by \$1,768 when the Unbudgeted Expense of \$27,111 is deducted. This amount is directly offset by the Designated, but unbudgeted Revenue Account of \$28,454 (the difference being related to HST calculations).
- Property Expenses were over budget by \$3,282 primarily because of maintenance and repairs at the Church and the Manse heat pumps, all of which was partially offset by reductions in energy costs.

Again, this year attention is drawn to the fact that, as an aging congregation, the loss of members who have been significant contributors both financially and as volunteers in many capacities, continues to have an adverse effect on the Kirk's viability and it will become more challenging in the coming years. It is necessary for the Finance Committee, the Sustainability Committee, the Stewardship Committee and the Session to continue efforts to address the issue.

Appreciation and thanks are extended to Reverend Amanda, members of Session, the Management Committee, the Finance Committee and many others for their dedication and support of the Kirk.

Respectfully submitted,

Wayne McMillan, Treasurer

**ST. JAMES PRESBYTERIAN CHURCH INC.**  
**Financial Statements**  
**December 31, 2024**

---

## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

---

### To the Congregation of St. James Presbyterian Church Inc.

We have reviewed the accompanying financial statements of St. James Presbyterian Church Inc. (the Church) that comprise the statement of financial position as at December 31, 2024, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-For-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

#### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of St. James Presbyterian Church Inc. as at December 31, 2024, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-For-Profit Organizations.

*MRSB Chartered Professional Accountants Inc.*

MRSB CHARTERED PROFESSIONAL ACCOUNTANTS INC.

Charlottetown, PE

January 29, 2025

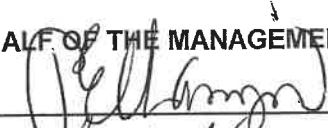
**ST. JAMES PRESBYTERIAN CHURCH INC.**


**Statement of Financial Position**

**December 31, 2024**

	2024	2023
<b>ASSETS</b>		
<b>Current</b>		
Cash	\$ 68,070	\$ 73,051
Accounts receivable (Note 4)	27,100	21,212
	95,170	94,263
<b>Restricted cash</b>		
Session	415,863	631,508
Memorial	1,684	1,436
<b>Restricted investments (Note 5)</b>	266,379	220,320
	\$ 779,096	\$ 947,527
<b>LIABILITIES</b>		
<b>Current</b>		
Accounts payable and accrued liabilities	\$ 10,863	\$ 16,304
Government remittances payable	8,096	2,618
Deferred revenue (Note 6)	5,919	5,251
	24,878	24,173
<b>NET ASSETS</b>		
<b>Restricted session funds (Statement 3)</b>	415,863	631,508
<b>Endowment funds (Statement 3)</b>	266,379	220,320
<b>Internally restricted funds (Statement 3)</b>	1,684	1,436
<b>Unrestricted funds (Statement 3)</b>	70,292	70,090
	754,218	923,354
	\$ 779,096	\$ 947,527

ON BEHALF OF THE MANAGEMENT COMMITTEE:

  
 \_\_\_\_\_ Chair

  
 \_\_\_\_\_ Treasurer

See notes to financial statements  
Prepared without audit

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Statement of Changes in Net Assets**

**Year Ended December 31, 2024**

	2023 Balance	Excess of revenues over expenditures	Restricted session fund net revenue	FMV adjustment	2024 Balance
Restricted session funds (Note 11)	\$ 631,508	\$ -	\$ (215,645)	\$ -	\$ 415,863
Endowment funds	220,320	-	3,331	42,728	266,379
Internally restricted	1,436	-	248	-	1,684
Unrestricted (Statement 4)	70,090	202	-	-	70,292
	<u>\$ 923,354</u>	<u>\$ 202</u>	<u>\$ (212,066)</u>	<u>\$ 42,728</u>	<u>\$ 754,218</u>

	2022 Balance	Excess of revenue over expenditures	Restricted session fund net revenue	FMV adjustment	2023 Balance
Restricted session funds (Note 11)	\$ 666,463	\$ -	\$ (34,955)	\$ -	\$ 631,508
Endowment funds	217,595	-	-	2,725	220,320
Internally restricted	1,388	-	48	-	1,436
Unrestricted (Statement 4)	44,407	25,683	-	-	70,090
	<u>\$ 929,853</u>	<u>\$ 25,683</u>	<u>\$ (34,907)</u>	<u>\$ 2,725</u>	<u>\$ 923,354</u>

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Statement of Operations**

**Year Ended December 31, 2024**

	2024	2023
<b>Revenues</b>		
Offerings	\$ 227,456	\$ 239,818
Gifts and miscellaneous	29,341	40,805
Other rental	25,356	23,509
Fundraising events	19,994	19,718
Choral Scholarship Fund	6,012	6,042
Subsidies and grants	4,000	-
Helping Hampers	3,590	1,570
Interest	3,331	8,481
Presbyterian Sharing	2,060	1,960
Presbyterian World Service and Development	1,463	982
Baby shower mission project	1,020	1,378
	<b>323,623</b>	<b>344,263</b>
<b>Expenditures</b>		
Bank charges	1,157	1,144
Bulletins and worship	3,059	2,180
Church utilities	47,146	48,919
Donations	3,565	1,570
Fundraising	1,882	1,388
HST - non-recoverable	7,085	6,092
Insurance	11,368	10,900
Manse property	22,333	15,874
Miscellaneous	2,899	19,722
Office	10,214	10,551
Presbyterian Sharing	16,000	14,000
Presbyterian World Service and Development	1,468	982
Presbytery and Synod	10,314	10,814
Professional fees	3,663	3,290
Repairs and maintenance	9,893	9,789
Scholarship	6,000	6,200
Session	1,653	1,192
Unbudgeted expenditures	27,111	20,549
Wages and benefits (Note 7)	136,611	133,424
	<b>323,421</b>	<b>318,580</b>
<b>Excess of revenues over expenditures</b>	<b>\$ 202</b>	<b>\$ 25,683</b>

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Statement of Cash Flows**

**Year Ended December 31, 2024**

	2024	2023
<b>Cash flows from operating activities</b>		
Excess of revenues over expenditures	\$ 202	\$ 25,683
Changes in non-cash working capital:		
Accounts receivable	(5,888)	(4,581)
Restricted investments	46,059	2,725
Accounts payable and accrued liabilities	(5,441)	792
Government remittances payable	5,478	556
Deferred revenue	668	3,873
	<u>40,876</u>	<u>3,365</u>
	<u>41,078</u>	<u>29,048</u>
<b>Cash flows from financing activities</b>		
Net decrease in restricted session funds	(215,645)	(34,955)
Net increase in internally restricted funds	248	48
	<u>(215,397)</u>	<u>(34,907)</u>
<b>Decrease in cash</b>	<u>(174,319)</u>	<u>(5,859)</u>
<b>Cash - beginning of year</b>	<u>926,315</u>	<u>932,174</u>
<b>Cash - end of year</b>	<u>\$ 751,996</u>	<u>\$ 926,315</u>
<b>Cash consists of:</b>		
Cash	\$ 68,070	\$ 73,051
Restricted cash	417,547	632,944
Restricted investments	266,379	220,320
	<u>\$ 751,996</u>	<u>\$ 926,315</u>

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2024**

---

**1. DESCRIPTION OF THE BUSINESS**

St. James Presbyterian Church Inc. (the "Church") is a registered charity for federal income tax purposes. Incorporating in the manner exempts the Church from income taxes providing ongoing compliance requirements are met. The objective and purpose of the Church is to hold worship services weekly, provide pastoral care, and to support missionary activities in Canada and overseas.

**2. BASIS OF PRESENTATION**

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations (ASNPO).

**3. SIGNIFICANT ACCOUNTING POLICIES**

Fund accounting

St. James Presbyterian Church Inc. follows the restricted fund method of accounting for contributions.

Restricted fund - Session funds consist of restricted donations to the Church. The principal is required to be maintained intact for some donations, and the investment income generated must be used in accordance with the various purposes established by the donors. For other donations, the principal may be used. Church policy has been established with the objective of protecting the real value of the donations by limiting the amount of income expended and reinvesting unexpended income.

Endowment funds consist of restricted donations to the Church, the principal of which is required to be maintained intact. The investment income generated from the externally restricted net assets is available for operating purposes.

Internally restricted funds consist of unrestricted donations to the Church with no restrictions on expending the principal of the fund which are restricted by the management committee for a specified purpose. Unrestricted donations are available for use at the discretion of the management committee.

Cash

Cash is comprised of cash in banks, restricted cash in banks and restricted investments.

Accounts receivable

Accounts receivable arise from offerings receivable and Harmonized Sales Tax receivable. An allowance for bad debts has been calculated through discussions with management, assessment of the other circumstances influencing the collectibility of amounts, and using historical loss experience. Amounts deemed uncollectible are written off and deducted from the carrying value of the receivable. Amounts subsequently recovered from accounts previously written off are credited to the allowance account in the period of recovery.

*(continues)*



ST. JAMES PRESBYTERIAN CHURCH INC.

Notes to Financial Statements

Year Ended December 31, 2024

---

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible capital assets

In accordance with CPA Handbook Section 4433, Tangible Capital Assets Held by Not-for-Profit Organizations, the Church expenses its capital acquisitions in the year of purchase. Contributed capital assets are not recognized in the financial statements.

Major assets owned by the Church but not reflected on the financial statements include land and buildings (church, hall and manse), organ, piano, computer, equipment and furniture and fixtures.

During the year, the Church purchased heat pumps in the amount of \$7,995 which was included in manse property. The Church also purchased a snow blower in the amount of \$4,049 and chairs in the amount of \$494 both of which were included in unbudgeted expenditures.

Investments

Investments for which there are quoted prices in an active market are carried at fair value. Unrealized gains or losses are reported as part of excess of revenues over expenditures. Investments for which there is not an active market are carried at amortized cost except when it is established that their value is impaired. Impairment losses, or reversal of previously recognized impairment losses, are reported as part of excess of revenues over expenditures.

Impairment of long lived assets

The Church tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

Financial instruments

The Church initially measures its financial assets and financial liabilities at fair value.

The Church subsequently measures all of its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in excess or revenues over expenditures.

Financial assets measured at amortized cost on a straight-line basis include cash, restricted cash and accounts receivable.

Restricted investments are measured at fair value.

Financial liabilities measured at amortized cost on a straight-line basis include accounts payable and accrued liabilities.

Transaction costs on the acquisition, sale, or issue of financial instruments that are subsequently measured at amortized cost are shown as an adjustment to the carrying value of the related financial instrument.

(continues)

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2024**

---

**3. SIGNIFICANT ACCOUNTING POLICIES (continued)**

Revenue recognition

The Church follows the deferral method of accounting for revenues. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Rental revenue is recognized when the tenant begins to occupy the space and rent is due. Rental revenue that has been received in advance is recorded as deferred revenue until the Church discharges the obligations that led to the collection of funds. Damage deposits received from tenants are deferred until the obligations of the tenant have been fulfilled and the tenant ceases to occupy the space which was rented.

The Church records collections when amounts are received.

Revenues are recognized when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Interest revenue is recognized on a time proportionate basis.

Government grants

Government grants are recorded when there is a reasonable assurance that the Church had complied with and will continue to comply with, all the necessary conditions to obtain the grants. During the year the Church received \$4,000 (2023 - \$Nil) from the Province of P.E.I. for heat pump rebates. These funds are included in subsidies and grants revenue.

Bequests

The Church is the beneficiary under various wills and trust agreements, the total realizable amounts of which are not at present readily determinable. The Church records such bequests when proceeds are received.

Contributed services

The operations of the Church depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Measurement uncertainty

When preparing financial statements according to Canadian ASNPO, management makes estimates and assumptions relating to:

- reported amounts of revenues and expenditures
- reported amounts of assets and liabilities
- disclosure of contingent assets and liabilities.

Estimates are based on a number of factors including historical experience, current events and actions that the Church may undertake in the future, and other assumptions that management believes are reasonable under the circumstances. By their nature, these estimates are subject to measurement uncertainty and actual results could differ. In particular, estimates are used in accounting for certain items such as revenues, allowance for doubtful accounts, asset impairments, and legal contingencies.

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2024**

**4. ACCOUNTS RECEIVABLE**

	<u>2024</u>	<u>2023</u>
HST receivable	\$ 24,108	\$ 17,165
Offerings receivable	2,992	4,047
	<u>\$ 27,100</u>	<u>\$ 21,212</u>

**5. RESTRICTED INVESTMENTS**

	<u>2024</u>	<u>2023</u>
<u>Endowment investments</u> The Presbyterian Church in Canada	<u>\$ 205,379</u>	<u>\$ 159,320</u>

<u>Session endowment investments</u> The Presbyterian Church in Canada:		
D.A. MacKinnon Fund	25,000	25,000
E.E. MacKinnon Fund	11,500	11,500
MacLure Memorial Bursary Fund	10,000	10,000
P. Prowse Fund	10,000	10,000
Session Benevolent Fund	4,500	4,500
	<u>61,000</u>	<u>61,000</u>

Grand total	<u>\$ 266,379</u>	<u>\$ 220,320</u>
-------------	-------------------	-------------------

**6. DEFERRED REVENUE**

	<u>2024</u>	<u>2023</u>
Offerings	<u>\$ 5,919</u>	<u>\$ 5,251</u>

**7. WAGES AND BENEFITS**

	<u>2024</u>	<u>2023</u>
Minister - stipend	\$ 55,600	\$ 54,000
Organist	26,200	25,400
Administrator	25,764	24,918
Congregation pension (Note 8)	10,687	11,569
Levies and benefits	6,824	6,560
Custodial services	6,199	5,984
Minister - health insurance	5,164	4,918
Workers compensation	173	75
	<u>\$ 136,611</u>	<u>\$ 133,424</u>

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2024**

---

**8. PENSION COSTS AND OBLIGATION**

The Church has a defined contribution plan providing retirement benefits to its employees. Pension costs represent the Church's portion of contributions required under the plan. During the year, \$10,687 (2023 - \$11,569) was expensed as pension costs.

**9. FINANCIAL INSTRUMENTS**

The Church's financial instruments consist of cash and restricted cash, investments, accounts receivable and accounts payable and accrued liabilities.

The Church is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Church's risk exposure and concentration as of December 31, 2024.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Church is exposed to credit risk from customers. The Church maintains its cash in bank deposit accounts which, at time, may exceed federally insured limits.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Church manages exposure through its normal operating and financing activities. The Church is exposed to interest rate risk primarily through its fixed income denominated investments.

Unless otherwise noted, it is management's opinion that the Church is not exposed to significant other price risks arising from these financial instruments.

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2024**

---

**10. RESTRICTED SESSION FUNDS**

Session Benevolent Fund - This fund was established by the Session in the past to provide for the needy of the Church. Only the interest is to be distributed annually. Distribution is the responsibility of the Kirk minister(s) and the details of such distribution are confidential to them.

MacLure Memorial Bursary Fund - This fund was established by the late Miss Lena C. MacLure in memory of her father, Mr. W. Chester S. MacLure to provide an annual bursary to persons who are training for the Presbyterian ministry. Only the interest is to be used for bursaries. Distribution from this fund is the responsibility of the Kirk Session, and is usually based on requests from the trainees themselves. Members of the Kirk families will receive first consideration for bursaries followed by persons from Zion, St. Mark's, New London and Prince Edward Island.

D.A. MacKinnon Fund - Mr. D. A. MacKinnon, a long serving Elder of the Kirk, left the residue of his Estate to the Kirk, with the interest to be used for the missions of the Church. Missions are described as purposes directly related to the spiritual objectives of the Kirk. Some of these purposes include assistance to the uniformed youth groups, the Charlottetown Christian Council, Christian Communications, Board of Trustees in support of home missions and other worthy causes which fall within the terms of reference.

E.E. MacKinnon Benevolent Fund - Miss E.E. MacKinnon left a sum of money to the Session to help the needy of the community. The original principal of \$8,825 was increased by \$2,675 to \$11,500 during 1989 when a small benevolent fund for the relief of teachers which Miss MacKinnon has also established years ago was declared no longer required. The trustees of that fund passed the principal and accumulated interest to the Kirk to be added to this fund, based on their understanding of the wishes of Miss MacKinnon. The interest is distributed by the minister(s) of the Kirk, to whom the details of such distribution are confidential.

P. Prowse Fund - This fund was established by the late Pauline Prowse for the upkeep of the Prowse Memorial Chapel. Only the annual interest of the fund is available; the principal remains intact.

Other funds - From time to time, money is given to or left to the Session with or without a specific purpose. Each donation is held in a separate account within the Session books and used as directed or as determined by the Session until it is gone. Details of specific accounts are available from the minister(s) or from the Chairman of the Session Finance Committee.

**ST. JAMES PRESBYTERIAN CHURCH INC.**

**Notes to Financial Statements**

**Year Ended December 31, 2024**

**11. SESSION OPERATIONS AND FUND BALANCES**

	Opening balance	Revenue & transfers in	Expenditures & transfers out	<b>2024</b>
<u>Revenue/expenditure accounts:</u>				
Session Benevolent Fund	\$ 3,353	\$ 112	\$ -	\$ <b>3,465</b>
MacLure Memorial Bursary Fund	2,886	249	-	<b>3,135</b>
D.A. MacKinnon Fund	17,184	622	(9,156)	<b>8,650</b>
E.E. MacKinnon Fund	8,301	286	-	<b>8,587</b>
P. Prowse Fund	4,983	249	(2,500)	<b>2,732</b>
Clerk Fund	-	15,000	(4,592)	<b>10,408</b>
Miscellaneous	(448)	-	(47)	<b>(495)</b>
	<hr/> 36,259	16,518	(16,295)	<hr/> <b>36,482</b>
<u>Designated for special use:</u>				
Restoration and Improvement Fund	594,149	37,033	(252,901)	<b>378,281</b>
MacNevin Heritage Fund	1,100	-	-	<b>1,100</b>
	<hr/> 595,249	37,033	(252,901)	<hr/> <b>379,381</b>
	<hr/> <b>\$ 631,508</b>	<b>\$ 53,551</b>	<b>\$ (269,196)</b>	<hr/> <b>\$ 415,863</b>

**St. James Presbyterian Church**  
**2025 Operating Account Budget**

Note:

	<b>Actual 2023</b>	<b>Budget 2024</b>	<b>Actual 2024</b>	<b>Budget 2025</b>	
<b>Revenue:</b>					<b>Revenue:</b>
1 Envelope Offerings	\$ 94,767	\$ 90,000	\$ 83,453	\$ 85,000	Envelope Offerings
2 Envelope Offerings - Designated	22,129	-	28,584	-	Envelope Offerings - Designated
3 Loose Offerings	4,527	3,000	4,386	4,500	Loose Offerings
4 Christmas Offering	33,162	28,000	29,307	29,000	Christmas Offering
5 PAR Offerings	107,337	108,000	110,310	112,600	PAR Offerings
6 Kirk Recitals/Choral Scholarship	6,042	6,000	6,012	6,000	Kirk Recitals /Choral Scholarships
7 Fund Raising Events	16,833	15,000	13,894	16,500	Fund Raising Events
8 Rental Income	23,509	23,500	25,356	31,200	Rental Income
9 PWS&D Received	982	200	1,463	750	PWS&D Received
10 Presbyterians Sharing Received	1,960	2,000	2,060	2,000	Presbyterians Sharing Received
11 Soup Kitchen Donations	25	100	-	100	Soup Kitchen Donations
12 Helping Hampers Campaign	1,570	1,600	3,590	3,500	Helping Hampers Campaign
13 Baby Shower Mission Project	1,378	1,000	1,020	1,000	Baby Shower Mission Project
14 Interest - Endowment	8,481	7,200	3,331	5,000	Interest - Endowment
15 Promotion and Summer Tours	2,885	3,000	5,439	6,000	Promotion and Summer Tours
16 Government Grants	-	-	4,000	-	Government Grants
17 Presbyterian Women	-	-	661	-	Presbyterian Women
18 Miscellaneous	18,676	3,500	707	1,000	Miscellaneous
<b>TOTAL ORDINARY REVENUE</b>	<b>\$ 344,263</b>	<b>\$ 292,100</b>	<b>\$ 323,573</b>	<b>\$ 304,150</b>	<b>TOTAL ORDINARY REVENUE</b>
<b>Expenses:</b>					<b>Compensation</b>
<b>Compensation</b>					<b>Compensation</b>
19 Wages and Benefits	\$ 133,424	\$ 136,601	\$ 136,611	\$ 144,185	Wages and Benefits
<b>Worship, Music &amp; Christian Education</b>					<b>Worship, Music &amp; Christian Education</b>
20 Christian Education Supplies	-	200	-	2,000	Christian Education Supplies
21 Music Scholarships	6,200	6,000	6,000	6,000	Music Scholarships
22 Musicians/Soloists	875	1,000	1,175	1,200	Musicians/Soloists
23 Worship/Fellowship Supplies	30	500	1,164	1,200	Worship/Fellowship Supplies
24 Session Expenses	1,192	1,200	1,653	1,700	Session Expenses
25 Dues & Subscriptions	1,779	1,800	1,928	2,000	Dues & Subscriptions
26 Pulpit/Organist Supply	1,080	1,200	900	1,000	Pulpit/Organist Supply
27 Youth Group	-	200	180	200	Youth Group
	11,156	12,100	13,000	15,300	
<b>Mission &amp; Outreach</b>					<b>Mission &amp; Outreach</b>
28 Soup Kitchen Donations	25	100.00	-	100.00	Soup Kitchen Donations
29 Presbyterians Sharing Remitted	14,000	16,000	16,000	16,500	Presbyterians Sharing Remitted
30 PWS&D Remitted	982	1,000	1,468	1,500	PWS&D Remitted
31 Missions & Outreach Com.	1,142	1,200	1,645	1,500	Missions & Outreach Com.
32 Promotion & Summer Tours	1,388	1,500	1,250	1,350	Promotion & Summer Tours
33 Helping Hampers Campaign	1,570	1,600	3,565	3,500	Helping Hampers Campaign
	19,082	21,300	23,928	24,350	
<b>Assessments</b>					<b>Assessments</b>
34 Presbytery	5,030	4,837	4,837	5,591	Presbytery
35 Synod	5,784	5,477	5,477	6,216	Synod
	10,814	10,314	10,314	11,807	
<b>Administration</b>					<b>Administration</b>
36 Professional Fees	3,290	3,000	3,663	3,750	Professional Fees
37 Advertising & Promotion	-	200	-	200	Advertising & Promotion
38 Courier & Postage	1,012	1,100	665	700	Courier & Postage

39 Insurance	10,900	11,378	11,368	11,873	Insurance
40 Bank Charges	838	900	863	1,000	Bank Charges
41 Office Supplies	6,415	6,000	5,936	6,000	Office Supplies
42 Minister's Book Purchases	75	300	-	-	Minister's Book Purchases
43 Minister's Study Leave	300	400	-	-	Minister's Study Leave
44 Travel	900	950	950	970	Travel
45 Fund Raising Expenses	-	-	632	500	Fund Raising Expenses
46 Service Charge - PAR	307	315	294	300	Service Charge - PAR
47 Unbudgeted Expenses	20,549	-	27,111	-	Unbudgeted Expenses
48 GST/HST Expense	6,092	7,500	7,085	7,000	GST/HST Expense
49 Miscellaneous	18,822	3,500	1,719	1,800	Miscellaneous
	<u>69,500</u>	<u>35,543</u>	<u>60,286</u>	<u>34,093</u>	
<b>Property</b>					<b>Property</b>
50 Electricity - Church	3,715	3,800	3,911	4,050	Electricity - Church
51 Electricity - Manse	1,015	1,100	1,077	1,150	Electricity - Manse
52 Heat - Church	42,195	44,000	39,933	42,000	Heat - Church
53 Heat - Manse	5,465	5,700	4,921	5,200	Heat - Manse
54 Property Taxes - Manse	6,577	6,900	7,053	7,200	Property Taxes
55 Repair & Maintenance - Church	9,789	8,700	9,752	9,200	Repair & Maintenance - Church
56 Repair & Maintenance - Manse	2,206	2,000	8,669	1,500	Repair & Maintenance - Manse
57 Sewer & Water - Church	550	600	657	700	Sewer & Water - Church
58 Sewer & Water - Manse	610	650	613	650	Sewer & Water - Manse
59 Telephone - Church	2,482	2,500	2,646	2,700	Telephone - Church
	<u>74,604</u>	<u>75,950</u>	<u>79,232</u>	<u>74,350</u>	
TOTAL ORDINARY EXPENSES	<u>\$ 318,580</u>	<u>\$ 291,808</u>	<u>\$ 323,371</u>	<u>\$ 304,085</u>	TOTAL ORDINARY EXPENSES
SURPLUS/(DEFICIT)	<u>\$ 25,683</u>	<u>\$ 292</u>	<u>\$ 202</u>	<u>\$ 65</u>	SURPLUS/(DEFICIT)

60 **Capital Expenditure Budget**

<b>Capital Fund Balance from 2023</b>	<u>\$ 594,149</u>
Capital Fund Income Per Financial Statements	<u>\$ 37,033</u>
Sub Total	<u>\$ 631,182</u>
Expenditures	<u>\$ 252,901</u>
Balance	<u>\$ 378,281</u>

Details of the Restoration and Improvement Fund are outlined in the Redevelopment Committee Report.

Work undertaken in 2024 included the following:

Reinforcement of a Sandstone Pier

\*\* Renovate Lower Washroom

\*\* Refurbishment of All Exterior Doors Including Hardware (Including Replacement where Required)

\*\* Removal of Existing Plexiglass Coverings on Windows and Installing New Frames with Lexan Coverings

Renovation of the Lower Level Electrical/Storeroom

\*\* Retiling the Lower Kitchen Floor

Upgrading Electrical panels and some Lighting

\*\* Replacement of Ramp and Step Railings

Replacement of Stair Treads

\*\* Denotes work is incomplete



## **2025 Budget Notes and Assumptions:**

1. Envelope Offerings: Projected requirement for 2025 has been set in consideration of an anticipated increase in contributions from 2024 levels.
2. Envelope Offerings - Designated: There is no specific budget for this item as it represents donations received to cover unbudgeted expenditures. Note # 47
3. Loose Offerings: Projected from an average of past yearly actuals.
4. Christmas Offering - This estimate is based on the contribution levels from the past few years.
5. PAR Revenue: Estimate based on 2024 actual and allowing for some increase that has been offset by withdrawals from PAR.
6. Kirk Recitals & Choral Scholarships: Estimate is based each scholarship of \$1,500.00.
7. Fund Raising Events: Net income from fund-raising events such as the Ceilidh and silent auction, etc.
8. Rental Income: Rents for use of the upstairs and downstairs halls, kitchen and for space occupied by Lady Baker's Tea as well as anticipated revenue from the Fever concerts.
9. Presbyterian World Service and Development Received: Any amounts donated are remitted by St. James to the National Office. The amounts donated are offset by the corresponding remittance as found in Note # 30.
10. Presbyterians Sharing: Donations received from the Congregation are remitted to the National Office and are included in the amount of \$16,500 to be remitted in 2025. Ref. Note # 29. The assessment by the National Office for 2025 is estimated at \$31.800.
11. Soup Kitchen Donations: A budget to assist the soup kitchen program.
12. Helping Hampers Campaign: Donations are passed on to the Salvation Army. The expenditure is noted at #33.
13. The Baby Shower Mission Project is a continuation of an initiative started in 2022.
14. Interest Income: Income on Endowment Fund Investments is allocated for general use with a proportion being allocated to Session Accounts on a prorated basis.
15. Promotions and Summer Tours: To cover the cost of maintaining the website and the use of social media along with providing summer tours of the Kirk.
16. An amount received as a grant to subsidize the installation of heat pumps at the manse, no budget for 2025.
17. Presbyterian Women: An amount received from Presbyterian Women to close account, on budget for 2025.
18. Miscellaneous Expenses are those which are generally of a one-time expense as well as smaller amounts that do not fit any established account.
19. Wages and Benefits for the Minister, Organist and Choir Director, Administrator and Custodian. Salaries increased by 2% while Health and Pension assessments by National Office increased by 10% and 20% respectively.
20. Christian Education: An amount budgeted for Sunday School expenses.
21. Music Scholarships: An amount to provide for four bursaries of \$1,500.
22. Musicians/Soloists: A budget to provide for guest musicians and soloists.
23. Worship/Fellowship Supplies: To provide for worship materials and supplies.
24. Session Expenses: An amount to cover Session expenses during the year.
25. Dues & Subscriptions: To provide for fees and subscription expenses.
26. Pulpit & Organist Supply: To provide for replacements for vacation leave.

27. Youth Group: A budget to support the youth group activities.
28. Soup Kitchen Donations: See Note # 11 above.
29. Presbyterians Sharing: See Note #10 above. Funding is added to the funds received from individuals to remit the budgeted amount.
30. PWS&D: See Note #9 above.
31. Mission & Outreach: A budget for Mission and Outreach Committee activities.
32. Promotions and Summer Tours: To cover the cost of maintaining the website and the use of social media along with providing summer tours of the Kirk.
33. Helping Hampers Campaign: See Note # 12 above.
34. Presbytery: Assessment as provided by Presbytery.
35. Synod: Assessment as provided by Synod.
36. Professional Fees: Provision is made for the fees charged by MRSB.
37. Advertising and Promotion: To provide for advertising for special events.
38. Courier & Postage: To provide for the cost of mail-outs to the congregation.
39. Insurance: To cover Property, Liability and Errors & Omissions coverage.
40. Bank Charges: To provide for bank service charges on various accounts.
41. Office Supplies: To provide for necessary office supplies.
42. Minister's Book Purchases: This item has been budgeted under wages and benefits.
43. Minister's Study Leave: This item has been budgeted under wages and benefits.
44. Travel: To provide for travel by the Organist and Choir Director.
45. Fund Raising Expenses: To provide for costs associated with fund raising.
46. Service Charges - PAR: To cover the cost of service provided by the United Church.
47. Unbudgeted Expenses: This item is to cover expenditure that are not budgeted and that will be recovered by donations. Ref. Note #2.
48. GST/HST: This is an estimate of net GST/HST expense after applying the GST/ HST rebate.
49. Miscellaneous: To cover various item that do not fit established accounts.
50. Electricity - Church: To cover Maritime Electric charges.
51. Electricity - Manse: To cover Maritime Electric charges.
52. Heat - Church: To cover district heating charges.
53. Heat - Manse: To cover heating oil billings.
54. Property Taxes - Manse: To cover City and Provincial property taxes.
55. Maintenance and Repair - Church: The budget has been set at \$9,200 to carry out repairs/upgrades to specific areas of the Church property in concert with Capital Campaign projects.
56. Repair & Maintenance - Manse: To cover minor repairs at the Manse.
57. Sewer & Water - Church: To cover water and sewer bills form the City of Charlottetown.
58. Sewer & Water - Manse: To cover water and sewer bills form the City of Charlottetown.
59. Telephone - Church; A budget to cover the cost of the telephone system.

### **Capital Budget - Church – 2025 Estimate**

60. Estimates for the Capital Budget are normally based on cost projections prepared by Coles Associates Inc. These estimates are not available as it is not possible to cost projects because of a lack of tradespersons and firms available to do the work. Individual components have been selected as potential work to be completed in 2025. Capital Campaign contributions received to-date are estimated to be sufficient to enable identified work to be completed.

# NOMINATING COMMITTEE REPORT

The Nominating Committee, composed of the Action Clerk of Session and assisted by other Session members, respectfully submits the following nominations. Terms of service (three years unless otherwise noted) will expire at the Annual Meeting held in the calendar year indicated in brackets.

## 2024 Annual Meeting

Chair: Daphne Dumont

Secretary: Shauna Sullivan Curley

## Committees of Session:

### Christian Education

Ian Scott (2026) (CC)

David Robinson (2026) (CC and Treasurer)

Constance Robinson (2026)

Jennifer Moss (2028)

### Mission and Outreach

Michele Halliwell (2027) (C)

Georgie Macmichael (2028)

Barbara McPherson (2028)

### Pastoral Care\*

Georgie Macmichael (2027)

Tim Rose (2028)

Ian Scott (2028)

Mary Nicholson (2028)\*\*

Rev. Amanda Henderson-Bolton (ex officio)

### Worship

Jocelyne Lloyd (2027) (C)

Kathy Large (2028)

Josephine Rose (2027)

Constance Robinson (2028)

Valerie Toms (2026)

Frances McBurnie (ex officio)

### Management

Philip Champion (2028) (C)

David Ashby (2027)

Rodney Dekker (2028)

Nelson Hagerman (2027)

David Harrison (2027)

Wayne McMillan (ex officio)

## Committees of Management:

### Human Resources\*

Angela Oatway (2027)

Pamela Stewart (2028)

Don MacKenzie (2028)

### Property

Rob Burnett (2028)

Alan Watts (2028)

### Stewardship

David Hooley (2028) (CC)

Rodney Dekker (2026) (CC)

### Finance

Wayne McMillan (Treasurer)

David Harrison (2028)

Rodney Dekker (2028)

## **Other Positions and Committees:**

### **Trustees**

Don MacKenzie (2026)

Wayne McMillan (2026)

James Macnutt (2026)

### **Fellowship**

Katherine Burnett (2026) (C)

Karen Forbes (2026)

Georgie Macmichael (2027)

Dawn McMillan (2027)

Valerie Toms (2027)

Alan Watts (2028)

### **Cradle Roll**

Rev. Amanda Henderson-Bolton

### **Cundall Home Trust**

Daphne Dumont

### **Sustainability Working Group**

Shauna Sullivan Curley (CC)

David Harrison (CC)

Daphne Dumont

Kathy Large

Don MacKenzie

Kelly MacWilliams

Stuart Matheson

Wayne McMillan

Tim Rose

Rev. Amanda Henderson-Bolton (ex officio)

### **Inclusion Committee**

David Robinson (C)

Doug Macmichael

Jennifer Moss

### **Communications\***

Jocelyne Lloyd (2028)

Robert Bartley-Crossley (2028)

### **Heritage**

James Macnutt (2027) (C)

David Ashby (2028)

Simon Lloyd (2028)

Ron Russell (2028)

Stephan Martin (2028)

### **Roll Clerk**

Constance Robinson

### **Stamper and Charlotte Residences**

Daphne Dumont (2026)

Linda Evans (2028)

Josephine Rose (2028)

### **Old Protestant Burying Ground**

David MacNevin

### **Redevelopment Committee**

Wayne McMillan (C)

Rob Burnett

Philip Champion

David Hooley

David Robinson

\*First person listed is asked to convene a meeting to elect a chair

\*\*Subject to confirmation