

THE KIRK ANNUAL REPORT 2022



ST. JAMES PRESBYTERIAN CHURCH

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Rev. Amanda Henderson-Bolton

David Robinson, Action Clerk of Session
Timothy Rose, Recording Clerk of Session

The Statements and Reports of 2022, Presented to the Annual Congregational Meeting
Sunday, March 12th, 2023

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STATEMENT OF PURPOSE THE KIRK OF ST. JAMES

We begin by acknowledging the traditional territory upon which we gather this morning. For many thousands of years, the Mi' kmaq have sought to walk gently on this land. They offered assistance to the first European travellers to this territory and shared their knowledge for survival in what was at times a harsh climate. We seek a new relationship with the Original Peoples of this land, one based in honour and deep respect.

St. James Presbyterian Church is a Christ-centered community where God is celebrated. We are committed to discerning and answering the Holy Spirit's call.

In response to God's call St. James is and will continue to be a spiritual community that:

- Worships joyfully in a manner that is Scriptural, inspirational, educational, active, varied and prayerful.
- Welcomes all in an open, inclusive, and caring manner, accepting that all are equal before God.
- Honours and takes care of each other as we seek to know God together in the spirit of Christ.
- Puts its faith into action visibly and tangibly in the surrounding community, serving through faith, speaking for Christ, and seeking justice.
- Remains connected to its heritage of faith, reform, and active witness, and looks forward in faith and confidence to God's presence.

AGENDA FOR 2021 ANNUAL MEETING HELD MARCH 20TH, 2022

1. Constitution of the Meeting
2. Appointment of Chair and Secretary
3. Approval of Agenda
4. Adoption of Minutes:
 - (a) 2020 Annual Meeting held March 21, 2021
 - (b) 2021 Congregational Meeting held January 17th, 2021
5. Business arising from the minutes
6. Reports of Office Holders & Committees (a motion to receive all reports will be made once all are reviewed)
 - (a) Minister's Report and Interim Minister's Report
 - (b) Report of the Action Clerk of Session
 - (c) Report of the Trustees
 - (d) Report of the Roll Clerk
 - (e) Report of Presbyterian Women
 - (f) Session Committees:
 - (i) Christian Education – Sunday School & Nursery
 - (ii) Christian Education – Adult Programming
 - (iii) Kirk Youth Group
 - (iv) Cradle Roll Secretary
 - (v) Pastoral Care
 - (vi) Worship
 - (vii) Music
 - (viii) Heritage
 - (ix) Fellowship
 - (x) Mission and Outreach
 - (xi) Redevelopment
 - (xii) Other Reports

(motion to receive all the above reports)
7. Management Reports
 - (a) Management Committee
 - (b) Property Committee Report
 - (c) Stewardship Committee Report

(motion to receive all the above reports)

 - (d) Treasurer's Report
 - (i) Financial Report for 2021 year (motion to receive financial report)
 - (ii) Review of Proposed 2022 Budget (motion to approve the budget)
 - (iii) Appointment of Accountants
8. New Business
9. Report of Nominating Committee (call for further nominations and motion to adopt report)
10. Recognition and remarks
11. Adjournment and closing prayer

DRAFT MINUTES
ST. JAMES PRESBYTERIAN CHURCH
2021 ANNUAL GENERAL MEETING
MARCH 20, 2022, KIRK SANCTUARY

Attendance: 29 members and 2 adherents plus the Minister. (listing follows)

1. **Constitution of the Meeting** – Rev. Amanda Henderson-Bolton opened the meeting at 11:20 with prayer.
2. **Appointment of Chair and Secretary** – **MOVED** (Constance Robinson/Jennifer Moss) That Daphne Dumont be appointed Chair of the meeting. **CARRIED.**
MOVED (Jennifer Moss/Linda Godfrey) That David Robinson be appointed Secretary of the meeting. **CARRIED.**
3. **Approval of Agenda** – **MOTION** (Tim Rose/Josephine Rose) That the Agenda be approved as circulated. **CARRIED.**
4. **Adoption of Minutes** – The Chair asked if there were any changes to be made to the minutes of the March 21, 2021 Annual Meeting or the January 17, 2021 Congregational Meeting. None being offered the Chair invited a motion to approve both sets of minutes.
MOTION (Linda Evans/Glenda Montigny) That the minutes of the March 21, 2021 Annual Meeting and the January 17, 2021 Congregational Meeting be approved as circulated. **CARRIED.**
5. **Business Arising from the Minutes** – None.
6. **Reports of Office Holders and Committees** – All reports were presented and received as printed in the Kirk Annual Report for 2021.
 - a. **Minister's Report** – pages 12-13;
 - b. **Interim Minister's Report** – pages 13-14;
 - c. **Report of the Action Clerk of Session** – pages 15-19. David Robinson noted that on page 17 of the report, the length of term for elders David Harrison, Constance Robinson, David Robinson and Shauna Sullivan Curley should read six years, vice four;
 - d. **Report of the Trustees** – pages 22-23;
 - e. **Report of the Roll Clerk** – pages 24-27;
 - f. **Report of Presbyterian Women** – pages 28-29;
 - g. **Christian Education, Sunday School and Nursery** – pages 30-31;
 - h. **Christian Education, Adult Programming** – pages 32-33;
 - i. **Kirk N.E.R.D.S. Youth Group** – page 34;
 - j. **Cradle Roll** – page 34;
 - k. **Pastoral Care Committee** – page 35;
 - l. **Worship Committee** – page 36;
 - m. **Music** – page 37;
 - n. **Heritage Committee** – pages 38-39;
 - o. **Fellowship Committee** – page 39;
 - p. **Mission and Outreach Committee** – page 40;
 - q. **Redevelopment Committee** – page 41;
 - r. **The Stamper and Charlotte Residences** – page 42;

- s. **The Cundall Trust** – page 43;
- t. **Charlottetown and Area Christian Council** – page 43 and,
- u. **Leading With Care** – pages 44-45.

MOVED (Glenda Montigny/Dawn McMillan) That the above noted reports be received.
CARRIED.

7. Management Committee Reports – All reports were presented and received as printed in the Kirk Annual Report for 2021.

- a. **Management Committee** – page 46;
- b. **Property Committee** – page 47; and
- c. **Stewardship Committee** – page 48.

MOVED (Ian Scott/David Ashby) That the above noted reports be received. **CARRIED.**

- d. **Treasurer's Report** – pages 49-62; Wayne McMillan presented and explained the financial statements dated February 8, 2022 provided by accountants MRSB (pages 51-62). He noted that an additional \$14,334 had been added to the Endowment Funds total shown of \$257,570 since the statements were generated. Statements of Assets do not include any value associated with the Kirk building or fixtures as there are so dated that they have been fully depreciated. He noted that revenue s for the year were \$303,877 and stated that this sum would have been very difficult to achieve without the contribution made by PAR offerings. The small surplus noted of \$14,174 takes into account accounts receivable of \$14,002 in HST rebates. Of that sum, \$9,484 will be transferred into the capital account. The interest receivable of \$1000 on page 59 is an estimate only, while the actual interest received (after these financial statements were printed) was \$8,321. Mr. McMillan noted that there is \$30,352 in the Session endowment funds that is available for use in keeping with the terms of the restrictions placed on them. He noted that the G&M Stewart account had been closed, as its balance of \$5,000 was used to help pay for the new display cases purchased for the PEI Regiment Colours.

MOVED (Wayne McMillan/Rodney Dekker) That the above noted report be approved.
CARRIED.

2022 Budget – pages 63-67. Wayne McMillan guided the congregation through the 2021 and draft 2022 Budgets. He noted that the budgeted sums for envelope offerings, loose offerings and Christmas offerings for 2022 are basically the same as what was realized in those categories in 2021. PAR offerings came in somewhat lower than budgeted in 2021, but this is offset by the fact that many PAR contributors also place special loose offerings or Christmas offerings in the plate which make up this shortfall in revenue. The budget for choral scholars was increased to \$6,000 this year, in order to offer a \$100/per scholar raise this year. It is difficult to estimate fundraising revenues, especially during COVID-19, but as \$11,499 was raised last year, a budget target of \$12,000 for 2022 has been set. Total estimated revenues for 2022 are set at \$276,550. Mr. McMillan noted that we list all of our salaries in our Annual Report, making the income of individuals transparent to all, but without the accompanying information on terms of service, hours or other factors affecting a full appreciation of what the numbers mean. He asked for, and received from the meeting, permission in future years to provide in the Annual; Report just one global figure for salaries and benefits, with the understanding that these would be verbally broken down during the Annual Meeting for those who wished to have that level of detail. He noted that all staff were given a three percent raise this year. Our Presbyterian Sharing allocation budgeted is still just about fifty percent of what is requested by national office. We have been increasing this sum each year for a number of years, however, and are

generous contributors when compared to many of other congregations in the Presbytery. We have budgeted \$17,000 for church repairs and maintenance this year, in the hopes that a number of necessary smaller repairs and improvements can be made. Many items in the Capital Budget are carry-overs from 2021, as we had great difficulty obtaining tradespeople willing to do work this past year. There is still finishing work to be done to complete to work that was done on the Sanctuary roof in the autumn of 2021. The scheduled re-roofing of the Hall has been put off to this year. The sum budgeted for this work may be insufficient this year, given the upwards pressure on construction costs being experienced. A good contingency fund had been budgeted to hopefully address this eventuality. Mr. McMillan noted that we have thus far received \$983,085 of an estimated total of \$1,200,618 through the capital campaign. After taking expenditures to date into account, we have \$622,538 in the bank to address restoration and improvement activities. We are in regular bi-weekly contact with Coles & Associates to advance the necessary work on the Kirk, and hope to have greater success in 2022 in getting work completed. He concluded by noting that we tend to always run a deficit until December, when Christmas offerings make up for earlier shortfalls in revenue. At the end of February 2022 we are already running a \$20,000 deficit. Decisions within the congregation to make larger offerings earlier in the year could help to mitigate some of the challenges this pattern of operating poses. The fact that each fall people come together to make the budget balance through their generosity is greatly appreciated.

MOVED (Wayne McMillan/Jennifer Moss) That the proposed 2022 budget be adopted as presented. **CARRIED.**

MOVED (Wayne McMillan/Glenda Montigny) That MRSB be appointed for a review engagement completing the Kirk's financial statements in 2022. **CARRIED.**

8. New Business – None.

9. **Report of the Nominating Committee** – pages 68-69. David Robinson presented the report of the Nominating Committee. He thanked everybody who serves on a committee for their dedication to the Kirk and its mission. He also expressed gratitude to all those who responded positively to requests that they serve for the first time on a committee, or renew their service on a committee, for the coming year. The Chair asked if there were any further nominations three times. Hearing no further nominations, she entertained a motion to adopt the Nominating Committee report.

MOVED (David Robinson/Wayne McMillan) That the report of the Nominating Committee be adopted. **CARRIED.**

10. **Recognition and Remarks** – Rev. Henderson-Bolton began by expressing her warm thanks to everybody in the Kirk who have assisted and encouraged her family as they transition from a family of three to a family of four. She expressed thanks to Daphne Dumont for the gracious and engaging way that she always chairs our Annual Meetings, and thanked David Robinson for agreeing to serve as Secretary. She then made presentations of Kirk jam gift packages to the five elders whose terms have concluded: Jocelyne Lloyd, Constance Robinson, David Robinson, Ian Scott and Valerie Toms. All were thanked for their respective contributions to Session's work and to the life of the Kirk, and especially for their wisdom and care. Five special presentations were made to Kirk members who have been faithful and longstanding volunteers in the Kirk over the years. Heather Henry-MacDonald was recognized for her service as an Elder, her contributions to Presbyterian Women and to the craft table at the Ceilidh, her work as Roll Clerk for many years, and her gifts of flowers to brighten the Sanctuary when her garden is in bloom. Ian and Daphne Scott were recognized, with the focus on Daphne's work helping to lead Lobster Plate Take Outs and faithfulness in the choir, and Ian's remarkable range of work on the Heritage Committee, Christian Education Committee, Pastoral Care Committee and as our unofficial bell

ringer. Raymond and Valerie Moore were presented with thanks for handcrafted contributions to the Kirk Ceilidh, for many years supporting Kirk youth programming, for devotion to the choir, and for special contributions to worship like the time Raymond played St. Nicholas for the children. David and Christy Ashby were recognized for their respective services as Elders; Christy was thanked for her leadership of the Presbyterian Women and within the choir community, and David for his service on the Heritage Committee and with the Kirk sound system and raising funds for a new AED for the Kirk. Jane Walker was thanked for her many years of tireless work behind the scenes to make the Kirk work, everything from participating in the Friday Folders to lining up readers for Sunday services to helping register guests during the summer concert series. She was lauded as the “heart of the Kirk.” Finally, a bouquet of 25 long stem roses was presented to Frances McBurnie to recognize her 25 years’ service with the Kirk Music Department and to thank her for her excellent leadership of the Kirk’s music programming over the years and most particularly during the challenging times that COVID-19 has brought.

- 11. Adjournment and Closing Prayer** – There being no further business, on motion of Wayne McMillan and seconded by Linda Godfrey, the meeting adjourned at 12:30 with a prayer from Rev. Amanda Henderson-Bolton.

Respectfully submitted,

David Robinson
Secretary

(attendance overleaf)

ATTENDANCE LIST FOR 2021 KIRK ANNUAL GENERAL MEETING MARCH 20, 2022

Members:

Christy Ashby
David Ashby
Katherine Burnett
Mary Burnett
Philip Champion
Rosalie Darby
Rodney Dekker
Daphne Dumont
Linda Evans
Karen Forbes
Linda Godfrey
Jocelyne Lloyd
Barbara MacNevin
David MacNevin

Frances McBurnie
Dawn McMillan
Wayne McMillan
Glenda Montigny
Raymond Moore
Jennifer Moss
Constance Robinson
David Robinson
Margaret Romcke
Josephine Rose
Timothy Rose
Daphne Scott
Ian Scott
David Toms
Jane Walker

Adherents:

Roy Main
Barbara McPherson

Kirk Minister:

Rev. Amanda Henderson-Bolton
[MIA]

MINUTES OF THE KIRK OF ST. JAMES

CONGREGATIONAL MEETING

OCTOBER 24th, 2021

The meeting was called to order by Rev. Dr. Kay Diviney, Chair, at 11:30 a.m. and opened with prayer. She then declared the meeting properly constituted and competent to deal with all business properly coming before it.

The Chair called for nominations for the position of Secretary. Moved by Constance Robinson, seconded by Tim Rose, that David Robinson be appointed Secretary. The motion was carried, and Mr. Robinson consented to so serve.

The Chair asked if anybody present required a voting package to participate in the 2021 elder election. No requests being received, Rev. Diviney and Mr. Robinson then collected all outstanding ballots for the election.

The Chair then invited a motion to declare the 2021 elder election closed. It was so moved by Jennifer Moss and seconded by Glenda Montigny. The motion was carried.

It was then moved by Jane Walker and seconded by Dawn McMillan that the meeting adjourn.

Rev. Dr. Kay Diviney then closed the meeting with prayer at 11:45 a.m.

Attendance at the meeting follows:

Christy Ashby	Alan McLeod
David Ashby	Dawn McMillan
Katherine Burnett	Wayne McMillan
Rev. Dr. John Cameron	Glenda Montigny
Philip Champion	Raymond Moore
Rosalie Darby	Jennifer Moss
Marjorie Darte	Constance Robinson
Rev. Dr. Kay Diviney	David Robinson
Daphne Dumont	Margaret Romcke
Linda Evans	Josephine Rose
David Harrison	Tim Rose
Jeannie Lea	David Stewart
Jim Lea	Pamela Stewart
Jocelyne Lloyd	Shauna Sullivan Curley
Simon Lloyd	Jane Walker
Barbara MacNevin	Jane Wooldridge
David MacNevin	Dongkoo Yun
Jim Macnutt	

Respectfully submitted,

David Robinson
Secretary

MINISTER'S REPORT

I have been reflecting on this last year and everything it has brought with it as we continue to live in a post pandemic world. It is sometimes strange and occasionally even feels surreal but here is a brief look at this past year from the minister's desk.

It is hard to believe that I was on the last month of my maternity leave in January of last year. Things had also been shut down due to covid restrictions so it ended up being a very quiet month. We were able to have an Ash Wednesday service and we offered a Lenten bible study on Zoom. In April we had a more familiar Easter service than the previous year but we still did not offer our sunrise breakfast. In May I was able to return and do the nursing home services for Andrews of Stratford and we offered our grief study once again. We did our "lobsterless" lobster supper due to covid and concerns about being in an enclosed area trying to prepare a large meal. While still balancing public health guidelines it was nice to finish the spring season feeling like things were more familiar than they had been.

It was wonderful to welcome summer with the season of Pentecost. We had our first ever ABC sale and it was surreal having an in person sale after the last few years. It was wonderful! We were also able to celebrate our children and youth before they went off on their summer adventures. As a session we decided that throughout the summer we would offer a few Sundays with events to help us feel like we were reconnecting after the past couple years. We had a fancy hat/strawberry social, Christmas in July and then our summer communion service.

While we were able to have our welcome back BBQ mid-September, Fiona put a damper on things during the rest of autumn. Luckily both the church and manse made it through with minimal issues but, it was a traumatic event for many in the church. While Fiona brought a lot of damage there was also love and hope as one young couple were married in the church the day after the storm. There may not have been power but, there was certainly joy! We were able to host our first in person Ceilidh sale since the pandemic started and it felt both strange to be in person again and also familiar as we slipped right back into it as if there has been no break! It was a joy to welcome both the Sunday School and nursery back as well.

The advent and Christmas season were busy as we were able to offer both cherished events and new events. There was a bible study on the gospel of Matthew. We offered an Infant and Pregnancy loss service. Our Christmas Centrepiece work shop was an absolute joy and the Christmas Taizé service a wonderful time to pause and catch our breath. A huge thank you to Rev. Dr. Kay Diviney who organized our service. We had a new event, a Christmas Cream Tea and the hall was beautifully decked for the service. We were also able to have our nativity service, potluck and Santa visit. We rang in both Christmas morning and New Years morning in church! The perfect way to both end a year and begin a year.

I came across a quote in our Lenten Bible study last year that has stayed with me. In Ecclesiastes 11:1 it says "Send out your bread upon the waters, for after many days you will get it back." In her book *Lent in Plain Sight* Jill Duffield writes "Cast your bread upon the waters...we must be willing to throw our bread on the water even when we do not have any idea how it will come back to us. We must scatter those gifts with which we are entrusted, knowing that God will use them in ways beyond our hopes and imagination, but perhaps beyond our time and ability to see the results...Therefore, we cast our bread on the waters with abandon and with joy, trusting the One who rules heaven and earth, to use it and bring it back to us, a beautiful mystery, divinely certain, humanly impossible to fully understand."

So much of life and faith is a complete mystery to me but I love that line “cast your bread upon the water.” I know it has been difficult for us all since covid began. While the first year of the pandemic was totally disorienting, we were still able to feel connected. As time drug on however, it has been tough. It has taken a toll on us mentally, emotionally and physically. Over the past months we have certainly been talking at a session and management level about that reality. We are learning what the church looks like post covid and what ministry opportunities may await us. It feels like we are finally beginning to make our way through and to dream again, instead of the constant holding pattern we had been in. It has been a joy to see work started on the church (and the boys love seeing the big trucks!) If you have any thoughts, ideas, dreams or hopes about potential ministry, outreach or offerings at the church share your ideas with us. I don’t know what 2023 may hold but I am both excited and hopeful to see what may come—and to see what may happen when we cast our bread upon the water!

Respectfully submitted,

Rev. Amanda Henderson-Bolton

REPORT OF THE ACTION CLERK OF SESSION

It is my honour to present, on behalf of Session, the 2022 annual report to the congregation of the Kirk of St. James.

Like 2021, the year 2022 has been a challenging one for our Kirk family. We have still been dealing with the constraints and difficulties posed by the COVID-19 pandemic, which has made participation in “ordinary” worship and social activities problematic for many, and also with high inflation, which has played ducks and drakes with Kirk finances. Despite these setbacks, every effort has been made during the past year to offer members of the Kirk family a full program of Kirk activities, while trying to keep everybody healthy and safe.

Session held 11 meetings during 2022, the first two via ZOOM call, the remainder in socially distanced fashion in the Lower Hall, save for one pre-Communion meeting held in November in the Parlour. I greatly value the manner in which Session has banded together to work towards achieving important objectives on our behalf, despite many challenges. Session is composed of faithful, dedicated and caring individuals, from whose efforts we are richly blessed.

As the Kirk’s Representative Elder to Presbytery until September, I continued to serve as a Presbyter, acting as Convener of the Congregational Life Committee and also serving as Deputy Clerk. In September I relinquished these roles and became the Clerk of Presbytery. Doug Macmichael replaced me as the Kirk’s Representative Elder at that time. I served the Presbytery by providing pulpit supply to St. Columba Presbyterian on July 10 and July 17, a most enjoyable experience. I also served the national church as Convener of the Special Committee on the Confession to God and Lesbian, Gay, Bisexual, Transgender, Queer and Intersex (LGBTQI) People, producing a confession document which was used in worship for the first time during General Assembly in June. Also during General Assembly, the Presbyterian Church in Canada decided to allow for the performance of same-sex marriages, and for the ordination as Teaching or Ruling Elders, of LGBTQI people. This was a watershed moment for the church which I had been advocating on behalf of for many years at General Assemblies, and it was most gratifying to see this milestone act of justice achieved.

2022 began with the Omicron variant of COVID making it impossible for us to worship in person, or for Session to meet in person. During that time we reverted to offering worship services on-line only, with a dedicated crew consisting of Rev. Dr. Kay Diviney, our Interim Minister; Frances McBurnie, our organist; the Choral Scholars; and a small audio-visual technology team, making things possible. Session met by ZOOM in January and February, making sure that work was being done to keep contact with members of the congregation, and ensuring the Public Health guidance was being adhered to.

On January 30, during on-line worship, I had the pleasure of presenting Rev. Kay Diviney with a custom engraved crystal vase, to thank her for serving so capably as our Interim Moderator and Minister during Rev. Amanda Henderson-Bolton’s maternity leave. She led the congregation with diligence, care and compassion during this interim time, for which the Kirk is most grateful.

We were able to return to modified in-person worship at the Kirk on February 6, employing two cohorts – one of fifty (with people signing up for available spots through the office in advance) and a second smaller cohort consisting of the choir, located in the balcony. It was not deemed advisable to re-start programming for the children of the Kirk at that time, so packages of Bible activity books and treats were sent out to the children for much of the year.

As the winter progressed, we attempted to find a contractor who could complete the Upper Hall renovations we had hoped to achieve, at a price that we could afford. This project fell outside of the envelope of our \$1.1 million capital campaign work plan, so affordability was a major concern. Our hope had been to build three new accessible, gender-neutral washrooms, a new Nursery and Minister’s office, and an updated kitchen. Regrettably,

the bids received for this work placed the cost of these changes beyond our reach, and the Restoration and Improvement Committee had to reluctantly decide not to pursue this project for the time being.

On the evening of March 8, 2022, Presbytery held its regular meeting at the Kirk. Rev. Amanda offered worship and was accompanied by Frances McBurnie. Due to COVID restrictions we could not offer our traditional refreshments in the Upper Hall, so packaged cookies and granola bars and bottles water were offered in the Sanctuary.

Public Health guidance allowed for us to hold the congregational Annual Meeting on Sunday, March 20, 2022, immediately following worship. Regrettably, it was not possible to hold a luncheon or offer refreshments in conjunction with the meeting. We were able to conduct all of the necessary Kirk business, however, and were able to vote to transfer a \$14,000 operating surplus to the Kirk's capital account. At that time we also recognized many volunteers for their outstanding contributions to Kirk life. Presentations were made to the five Session Elders whose terms were concluding: Jocelyne Lloyd, Constance Robinson, David Robinson, Ian Scott and Valerie Toms. Five special presentations were made for outstanding support to Kirk life. The recipients were: Heather Henry-MacDonald, Ian and Daphne Scott, Raymond and Valerie Moore, Christy and David Ashby, and Jane Walker. Finally, a bouquet of 25 long stem roses was presented to Frances McBurnie in recognition of her quarter century of leadership in the position of Organist and Music Director.

On Sunday, March 27, 2022, we were able to ordain and induct our new Session Elders. Shauna Sullivan Curley, David Harrison, Constance Robinson and David Robinson were inducted, having previously served on the Kirk Session, and Katherine Burnett was ordained an Elder. Those inducted will be serving six year terms on Session, while Katherine Burnett will be serving the two years that had remained in Valerie Toms' term on Session. When the newly constituted Session met in April, they asked that I continue to serve as Action Clerk of Session. I gladly agreed to do so for two additional years.

During the March Session meeting, work on the Kirk's 200th Anniversary program advanced, with a decision that the milestone would be marked with a full year of events, beginning with Advent 2024 and proceeding through until Christ the King Sunday, 2025. It was also decided that all Kirk committees would be asked to propose anniversary events or activities that were of particular interest to them. During that meeting, also, a decision was made to stand in solidarity with the people of Ukraine, by donating \$500 to Presbyterian World Service and Development for humanitarian assistance to that country following its unwarranted invasion by Russia.

As spring commenced we finally began to see long-awaited plans for capital renovations on the Kirk proceed. A LIDAR scan of the basement's supporting pillars was conducted, so that we could monitor the stability of these Sanctuary underpinnings. A contract was let for the re-shingling of the Sanctuary and Hall roofs, and another was finalized for the reconstruction of the woodwork around the former clerestory windows on the Sanctuary's exterior. A new smoke detection system for the Sanctuary was ordered. Inside the Kirk, we were permitted to open up worship to allow 75 percent capacity in the Sanctuary, and the need for contact tracing was eliminated. Masking in the Sanctuary was still required. We began to slowly return some liturgical elements to the hitherto streamlined worship services, with the restoration of the Confession and Response. The choir continued to sing in the balcony and for the Easter service we continued to use pre-packaged Communion elements, and to serve these to worshippers as they entered the Sanctuary.

In May the Kirk received the welcome news that Frances McBurnie had been awarded an honorary doctorate by the University of PEI. The award was in recognition of her many years of support for musical education on the Island. We all joined in congratulating Frances on an honour very well deserved!

Two new initiatives were undertaken during the spring. Late in 2021 the Mission and Outreach Committee identified a need in the community to support at-risk mothers who decided to keep their babies after experiencing unplanned pregnancies. So Session decided to partner with the Island Pregnancy Centre to collect baby needs to provide support packages for these mothers and their new infants. A collection of baby needs was started, and concluded on Mother's Day. The congregation responded extremely well to this new mission

project, and with additional support from half of a \$2,200 grant provided by the Synod Mission Fund, were able to donate sufficient goods to make up about 25 welcoming packages for these needy mothers and their babies.

At the same time, Session was aware of the need to do some intentional fundraising, as the Kirk's finances had been negatively affected by the early year inability to worship in person, and by skyrocketing inflation, which had dramatically increased heating costs for the Kirk. It was not felt that we could conduct our traditional May Lobster Plate Take-Out fundraiser under COVID guidelines, so an alternative was planned. It was decided that on June 11, 2022, we would hold an "A, B, C Sale", the acronym standing for Art, Books and Cookies. Donations of art and books were solicited from the congregation, and our bakers asked to provide a variety of cookies (and cakes too, as it turned out). We also raffled \$300 worth of cooked lobster. There was an excellent response to this initiative, both from within the congregation, and from purchasers from the wider community who were happy to return to some in person shopping. Despite its untested format, this sale netted \$5,750, a very respectable and most helpful amount.

During the spring Dr. David Ashby suggested that the Kirk should have an AED (Automated External Defibrillator) installed. He kindly offered to solicit the necessary funds from the medical community within the Kirk, and was soon able to purchase this important piece of equipment. It was installed in the Upper Hall and a cadre of Kirk volunteers were trained in its use.

Session did not feel comfortable holding a Faith in Action weekend in June, but we did still plant flowers in our usual plots on the corner of Fitzroy and Pownal Streets. The colour theme for Communities in Bloom this year was red, to which we added some purple, in recognition of Her Majesty's Platinum Jubilee.

With summer fast approaching, Session decided to plan some special activities that might tempt the COVID hesitant to return to worship at the Kirk. A salute to our Kirk graduates was planned for June 26. A fancy hat day and strawberry shortcake social was planned for July 10. Because our Christmas 2021 celebrations had been truncated by the COVID upsurge in December, we decided to hold a Christmas in July event on July 24. It was also agreed that the Fellowship Committee would re-commence hosting fellowship times on the lawn starting in late-June, weather permitting. These initiatives were all well received, and appeared to be enjoyed by all.

Over the summer months, further elements of our traditional worship service were re-introduced to the liturgy. The collection was again brought forward for presentation and the Doxology sung as it was carried forward. We began again to have members of the congregation recite the scripture readings and the responsive Psalm during worship. These were welcome signs of a congregation slowly reclaiming freedoms that had been lost to COVID prevention measures.

In late August I received word that my mother was diagnosed with cancer, so left right after the September Session meeting to be with her in British Columbia during surgeries. I thus missed the Welcome Back BBQ that was hosted by Session on September 18. I also missed World Communion Sunday on October 2, at which time we joyfully returned to a traditional Communion service served by our Elders. Additionally, September saw the delivery of two new fridges to the Upper Hall kitchen, to replace ones that had worn out. That month also saw the Holland College Heritage Carpentry program begin the refurbishment of Upper Hall windows. They will continue this work as they address the repair needs of our many stained glass windows over the next five years. In addition, the onset of fall saw work begin on restoring the stonework of the Sanctuary, with repairs to mortar being done on the lower courses of stone, and milling work being done on large blocks of red Island sandstone to replace eroded jambs at the Pownal and Tower doors to the Sanctuary.

One other event that I missed while in British Columbia was Hurricane Fiona's arrival on September 23. While the Kirk withstood the event quite well, many members of the congregation were seriously affected by the storm. Roads were impassible for many for a considerable time, and power outages also persisted for many days. As a result worship on September 25 was cancelled. Also canceled was our planned opportunity to cook and serve a meal at the Upper Room on October 1. Hurricane Fiona also caused a delay in the final date for our second baby

needs collection in support of the Island Pregnancy Centre, which was extended to October 23. At that time the remaining \$1,100 from our Synod Mission grant was used to supplement the goods collected by the Kirk, and helped us to provide about 15 gift bags for new mothers and their babies.

Because of my absence, our planned return to youth programming at the Kirk was delayed until October 16. On that day we were all overjoyed to see the Sanctuary filled with young families and with the sound of children's voices! Both Nursery and Sunday School activities resumed, and later in the fall Frances McBurnie added the offering of a children's choir as well. With the return of children to the Sanctuary, the children's story and hymn of praise were also added to the worship service.

On October 16, 23 and 30, members of the Kirk Inclusion Committee offered brief reflections during worship on what inclusion means to them. These heartfelt talks were well received.

October is Ceilidh time at the Kirk, and a planning committee led by Constance Robinson busily prepared for a return to an in person experience for shoppers on October 29. All elements of our traditional Ceilidh were planned, except for the chowder luncheon. Members of the Kirk family banded together to provide a wealth of tempting goods for the sale, and many others volunteered to stage the event. Thanks to this excellent effort, \$6,800 was raised for Kirk operations. The sale continued on-line with an auction of art and services until November 30. The on-line sale added another \$800 to our fundraising total for the year.

On November 6 the Kirk marked Remembrance Day, and I was honoured to lay the wreath on behalf of veterans. This opportunity to honour the Kirk's war dead and those members of the Kirk family who sacrificed health of body or mind in the cause of freedom is always one that touches me deeply.

Advent was a busy time at the Kirk. We held our Advent Communion Service on November 27 and thereafter the Sanctuary was decorated for the Christmas season. For the first time in two years, members of the congregation at large were able to participate in this festive activity. I hosted the Kirk staff to a luncheon on December 13 to thank them for all of their efforts on our behalf over the preceding year. This was, as always, a most enjoyable occasion. The following evening, we were able to participate in a quiet, reflective Taizé service led by the Rev. Dr. Kay Diviney. On December 17, a committee led by Katherine Burnett, Georgie Macmichael and Constance Robinson staged a Christmas Cream Tea in a beautifully decorated Upper Hall. This was a delightful event and raised a final \$1,000 for the Kirk's coffers. The next day, the children of the Kirk built a nativity scene at the front of the chancel during worship, as Christmas lessons were recounted. Following worship a well-attended congregational luncheon was held in the Hall, highlighted by a very welcome visit by Santa Claus and Mrs. Claus. One Christmas Eve service was held. It was very well attended, filling the Sanctuary to a capacity not seen in the previous two years. Highlights of the evening included a violin recital of the Christmas Concerto by Commie and Judy Yun, and a performance by the children's choir. A small number of us joined in an abbreviated worship service on Christmas morning, capping a busy, happy and worshipful season of hope, peace, love, and joy.

The many events that I have recorded here, and many others that will be detailed in the committee reports that follow, would not be possible without the volunteerism and enthusiasm of many Kirk members. It is only because of the dedication of our members that we are able to achieve so much together. I want to salute all of those who helped to bring happiness and love to our congregation during 2022. They have gladly and fruitfully proven that they are Christ's hands and feet in a world that badly needs Jesus' love.

Respectfully submitted,

David Robinson

THE KIRK SESSION 2022

Moderator: (February - December)

Interim Moderator: (January)

Action Clerk of Session:

Recording Clerk of Session:

Rev. Amanda Henderson-Bolton B.A., M.A., M.Div.

Rev. Dr. Kay S. Diviney B.A. M.A., M.Div., Ph.D.

David Robinson

Timothy Rose

Elders:

Sullivan Curley, Shauna

Robinson, David

Moss, Jennifer

Harrison, David

Robinson, Constance

Dekker, Rodney

Evans, Linda

Montigny, Glenda

Rose, Timothy

Macmichael, Douglas

Macmichael, Georgina

Burnett, Katherine

Date of Ordination

April 26, 1998

June 23, 2002

January 6, 2008

March 4, 2012

May 29, 2016

April 29, 2018

April 29, 2018

April 29, 2018

August 2, 2021

September 27, 2021

September 27, 2021

March 27, 2022

Notes

Action Clerk of Session

Recording Clerk of Session

Non-Session Elders

MacNevin, David

Macnutt, Jim

Moase, Lorne

Lea, Jim

McLeod, Allan

McMillan, Wayne

Moore, Raymond

Ashby, David

Dumont, Daphne

Henry-MacDonald, Heather

Scott, Ian

Stewart, David

Hooley, David

Romcke, Margaret

Wooldridge, Jane

Burnett, Rob

Matheson, Stuart

Watts, Alan

Darte, Kathy

April 23, 1978

April 23, 1978

April 23, 1978

June 5, 1983

June 5, 1983

June 5, 1983

June 5, 1983

May 28, 1989

May 28, 1989

May 28, 1989

May 28, 1989

May 28, 1989

January 30, 1994

January 30, 1994

January 30, 1994

April 26, 1998

April 26, 1998

April 26, 1998

June 23, 2002

Lees, Jessie	August 4, 2002
Martin, Richard	June 23, 2002
Ashby, Christy	January 6, 2008
Bruvels, Mary Lynne	January 6, 2008
Diviney, Kay	January 6, 2008
MacKenzie, Don	January 6, 2008
Lloyd, Simon	January 10, 2010
Scott, Daphne	January 10, 2010
Coles, Michele	April 29, 2012
Godfrey, Linda	March 4, 2012
Hooley, Paulette	March 4, 2012
Stewart, Pamela	March 4, 2012
Toms, David	March 4, 2012
Toms, Valerie	April 29, 2018
Glass, Janet	March 2, 2014
Wellner, Rebecca	March 2, 2014
Lloyd, Jocelyne	May 29, 2016

TRUSTEES REPORT

Section 3 of *An Act Respecting St. James Presbyterian Church in Charlottetown* provides for Trustees “who shall be the signing officers for the corporation in relation to the sale, transfer, encumbering and conveying of the real or personal property vested in the corporation....”

The *Act* states that there shall be not more than three Trustees each of whom shall be a Professing Member. Trustees act on the instructions of and are subject to the direction of the Session.

The *Act* requires the Trustees to elect annually from their number a chair and such other officers as deemed advisable. Trustees hold office for a one-year term and are eligible for reelection. Current Trustees are: Shauna Sullivan Curley, Wayne McMillan and Donald MacKenzie.

During the year under review, the Trustees held one meeting, on January 26, 2023. At this meeting, the following items were discussed:

A. Kirk Finances – Treasurer W. McMillan circulated a preliminary draft 2023 budget for the Kirk that included the 2022 budgeted and actual figures. The actuals were subject to adjustment between accounts once MRSB performs its review. There may be an operating deficit of approximately \$3000* for 2022. Heating costs for the church and the manse were extremely high, offset somewhat by the Management Committee’s decision to curb spending on building maintenance in order to bring the budget closer to balance. On the revenue side, it was noted that envelope offerings were down considerably from budget. For 2023 the operating deficit could reach \$14,000. W. McMillan is recommending to Management Committee that a planning process be undertaken to consider options for the Kirk. The Kirk is vulnerable financially due to anticipated revenue decline resulting from aging membership. Twenty percent of donors give eighty percent of the Kirk’s revenue.

* Subsequent to the meeting the amount of the deficit was revealed to be \$6,088.

B. Building Repairs – Regular repairs and maintenance expenses were kept to a minimum in 2022 to bring the budget closer to balance. Unfortunately, the plan to renovate the Upper Hall had to be put on hold due to a large increase in the estimated cost of the project.

W. McMillan noted that the implementation committee for capital repairs meets with Coles Associates every two weeks to oversee the work. In 2022 the remaining roof work was completed, and masonry work was begun. We were fortunate to obtain the services of RJW Stonemasons of Ottawa to do the masonry once they finished work at Province House. RJW has done some repointing on the lower parts of the Kirk (reachable without staging), as well as an assessment of what else needs to be done. Sandstones were sent to Ottawa to be cut, for placement this spring. Two stones sent for cutting were flawed and will only be suitable for use in areas where smaller pieces are required. In conducting its assessment, RJW Identified that an exterior wall of the church is leaning (Pownal Street side). It is estimated that the stabilization of this wall will cost an extra \$75,000. The Kirk has entered into a fifteen year contract with Holland College to re-do the windows, at no cost for the labour. This is a very positive development. The contract is not exclusive; therefore, the Kirk can sub-contract if there is a wish to proceed faster than Holland College can manage. The painting of the upper exterior walls will be done in 2023.

C. Capital Campaign – The sum of \$1.1 million has been received from capital campaign pledges to date, with approximately \$137,000 expected to be received in 2023.

D. Trust Deed/Declaration of Trust - At the request of the Clerk of Session, Trustees reviewed the trust deed template provided by the Presbytery of Prince Edward Island. The Kirk's situation is rare, if not unique, on PEI in that it has its own comprehensive legislation, *An Act Respecting St. James Presbyterian Church in Charlottetown*, a private act of the Legislative Assembly passed in 2000 (replacing the previous legislation passed in 1832). The Trustees reviewed the Act and the trust deed template, noting that with very limited exceptions, the terms of the trust deed covered matters already dealt with in the *Act*. On some subjects the trust deed provisions were redundant, while others contradicted the *Act*. One matter covered by the trust deed is Trustee liability, something not addressed in the *Act*. Although the *Act* does not require directors' and officers' liability insurance as the trust deed template recommends, the Kirk has coverage in place. S. Curley suggested that rather than do a trust deed to cover the few things not in the *Act* or that may benefit from further elaboration, it might be more appropriate for a bylaw to be enacted under section 17 of the *Act**.

* Subsequent to the meeting the Chair consulted with James Macnutt who agreed that proceeding by way of bylaw would be the preferred route.

The following officers were elected for the year ahead: Donald MacKenzie, Chair; Wayne McMillan, Treasurer; and Shauna Sullivan Curley, Secretary.

Respectfully submitted,

Donald K. MacKenzie
Chair

REPORT OF THE ROLL CLERK

Communicant members as of December 31, 2021	201
Removal from the roll by Death	3
Removed from the roll by Resolution of Session	0
Removed from the roll by Transfer of Certificate	0
Removed from the roll to Inactive Status	0
Added to the roll by Profession of Faith	0
Added to the roll by Transfer of Certificate	0
Total Communicant Members as of December 31, 2022	198
Total Adherents	121
Sunday School and Nursery	12
Total Church Family	319
Total Church Households	166

THE PARISH REGISTER

SACRAMENT OF BAPTISM

Emmett Jude Warren	May 1, 2022
James Michael Roy	July 21, 2022
Jackson Charles Roy	July 21, 2022
Isabel Violet Clune Stewart	August 7, 2022
Keeton Clune Alan Stewart	August 7, 2022
Felicity Norah Wilson	September 11, 2022

MARRIAGES SOLEMNIZED

Christopher James Gallant & Briana Taylor Rogerson	September 25 th , 2022
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FUNERALS/DEATHS

Gail Elizabeth Wellner	March 12, 2022
Rev. Ian Cameron Glass	August 7, 2022
Dewar Garnett MacAusland	October 8, 2022
Marion Katie Large	November 22, 2022
George Donald Burnett	December 21, 2022

Communicant Roll (as of December 31, 2022)

Arthur, Lorraine
 Ashby, Brian
 Ashby, Christy
 Ashby, David
 Ashby, Jennifer

 Bartlett, Helen
 Bein, Joan
 Bolton, Chad
 Bowman, David
 Bowman, Gladys
 Bruvels, Mary-Lynne
 Burnett, Deanne
 Burnett, Ellen
 Burnett, Katherine
 Burnett, Mary
 Burnett, Robertson
 Butler, Cathy
 Butler, Tim

 Cameron, Anne
 Champion, Pauline
 Champion, Philip
 Chandler, William
 Clark, Peter
 Clark, Phyllis
 Clay, Cameron
 Coles, Michele
 Corish, Janet
 Cudmore, Doug
 Cudmore, Fran
 Curtis, Miriam

 Dalton, Aarika
 Dalton, Ricky
 Darby, Rosalie
 Darte, Jillian
 Darte, Kathy
 Darte, Marjorie
 Davison, Susan
 Deacon, Rebecca
 Dekker, Rodney
 Dew, Frank
 Dew, Kirsten
 Dew, Myra
 Dobson, Carol
Dobson, Phyllis
 Downe, Percy
 Dumont, Daphne

Dumont, Margaret
 Dumont, Richard

 Evans, Linda

 Farris, Jean
 Fisher, Janet
 Fisher, Jennifer
 Fisher, Megan
 Forbes, Karen
 Francis, Vicki
 Francis-Pranger, Timothy

 Gallant, Carolyn
 Gallant, Cheri
 Gallant, Jeff
 Gallant, Kim
 Gallant, Linda
 Gallant, Ray
 Gaudet, Cheryl
 Glass, Janet
 Glendenning, Donald
 Glendenning, Carol
 Godfrey, Alex
 Godfrey, Dane
 Godfrey, Linda
 Graham, Donald
 Graham, Shirley
 Greenan, Andrea
 Greenan, John

 Hagerman, Nelson
 Harrison, David
 Hayes, Tiffany
 Henry MacDonald, Heather
 Holt, Barbara
 Hooley, Brian
 Hooley, David
 Hooley, Paulette
 Hooley, Peter
 Horreht, Kim
 Humphrey, Andrew
 Humphrey, Beatrice
 Hyndman, Peter

 Kluge, Sarah

 Large, Kathy
 Larkin, John

Lea, Jeannie
 Lea, Jim
 Lees, Jessie
 Lemay, Dolina
 Lemay, Rollie
 Livingstone, Carter
 Livingstone, Charlotte
 Livingstone, Kathy
 Livingstone, Robert
 Lloyd, Jocelyne
 Lloyd, Simon
 Love, Donald
 Love, Heather
 Lukeman, Nancy

 Mabry, Edith
 MacCallum, Kathie
 MacFarlane, Joan
 MacFarlane, Mary Lou
 MacFarlane, Scott
 MacIntyre, Heath
 MacKenzie, Craig
 MacKenzie, Donald
 MacKinnon, Eileen
 MacKinnon, Margaret
 MacLennan, Kurt
 MacLennan, Sue
 MacLure, Betty
 Macmichael, Douglas
 Macmichael, Georgina
 MacNevin, Barbara
 MacNevin, David
 Macnutt, Barbara
 Macnutt, James
 MacPherson, Christine
 Madren, Betty
 Martin, Joy
 Martin, Richard
 Martin, Sherry
 Martin, Stephan
 Matheson, Stuart
 McBurnie, Frances
 McDonald, Nancy
 McGinn, Alexander
 McGuigan, Allyson
 McGuigan, Barbi
 McGuigan, Caroline
 McLeod, Allan
McLeod, Charlotte

McMillan, Dawn
McMillan, Wayne
Midgley, Cindy
Midgley, Peter
Moase, Lorne
Moase, Shirley
Montigny, Glenda
Moore, Raymond
Moore, Valerie
Morris, Norma
Moss, Jennifer
Muir, Daniel
Mundle, Edward
Mundle, Katherine

Park, Hyeonjung
Peterson, Sterling
Poole, Don
Poole, Larine

Rankin, John
Read-Clay, Ruth Ann
Robinson, Constance
Robinson, David
Robinson-Bartley-Crossley,
Eleanor
Robinson-Bartley-Crossley,
Robert
Romcke, Margaret
Rose, Josephine
Rose, Timothy
Russell, Stephanie

Saunders, Roslyn
Saunders-McGinn, Todd
Schleyer, Phyllis
Scott, Daphne
Scott, Ian
Sears, Herbert
Smith, Clair
Smith, Judy
Stewart, David
Stewart, Karen
Stewart, Pamela
Sullivan Curley, Shauna

Taylor, Cheryl
Taylor, Danyl
Taylor, Kurt
Toews, Marjorie
Toms, David

Toms, Valerie

Walker, Jane
Walker, Suzanne
Warren, Jesse
Warren, Joel
Warren, Patricia
Warren, Richard
Watts, Alan
Watts, Kim
Watts, Samantha
Wellner, Gordon
Wellner, Rebecca
Winter, Cathy
Wooldridge, Donald
Wooldridge, Jane

Yun, Dongkoo

Adherent Roll (as of December 31, 2022)

Aitken, Hannah	Hooley, Jack	Nguyen, Sebastien
Beauregard, Karen	Hooley, Melissa	Oatway, Angela
Bernard, Mike	Horrealt, John	Oatway, Charlotte
Bouey, Stephen	LeClair, Hailey	Oatway, Jason
Bouey, Sung Ha	Lewellyn, Tara	Oatway, Juliette
Burnett, Miriam	Lewis, Melissa	
Burnett, Niall	Lloyd, Charlotte	Penny, Andrew
Burns, Tanner	Lloyd, Grace	Penny, Caitlin
Butler, Brett		Penny, Felix
Butler, Haley	MacCallum, Brian	Penny, Gretta
Butler, Katie	MacKenzie, Ally	Perry, Hannah
	MacKenzie, Emma	Perry, Marsha
Caldwell, Douglas	MacKenzie, Jack	Perry, Randy
Caldwell, Laurie	MacKenzie, Kimberley	Peterson, Kim
Cameron, John [MIA]	MacKinnon, Kalie	
Currie, Barbara	MacKinnon, Lorne	Rankin, Barbara (Flanagan)
	MacLennan, Emily	Redden, Lynne
Dekker, Sharon	MacLennan, Matthew A.	Riordon, Jean
Devine, Patti	MacLennan, Olivia	Robinson, Linden
Diviney, Rev. Dr. Kay	MacWilliams, Gary	Rose, Anthony
	MacWilliams, Hudson	Russell, Joanne
Farris, James [MIA]	MacWilliams, Kelly	Russell, Ron
Fisher, Ryan	MacWilliams, Leo	
Fraser Hendricken, Leanne	Main, Roy	Scales, Alan
	McDonald, Andrew	Soloman, Ian
Gallant, Bobby	McDonald, Colin	Sorensen, Alexandra
Gallant, Christopher	McDonald, Justin	Stewart, Glenna
Gallant, D'Arcy	McDonald, Melissa	
Gallant, Dash	McGinn, Donald	Taylor, Harriet
Gallant, Emily	McGuigan, Harold	
Gallant, Emma	McMillan, Leia	Walker, Catherine
Gallant, Nash	McMillan, Rui	Walker, Ian
Gallant, Samantha	McNally, Matt	Walker, Jordan
Gallant, Skot	McPherson, Barbara	Walker, Nicholas
Gallant, Wayne	Midgley, Kayce	Warren, Elise
	Momcilovic, Ilona	Waugh, Gaige
Halliwell, George, Jr.	Momcilovic, Zlatibor	
Halliwell, Grace	Moss, Noah	Yun, Connie
Halliwell, Lisa	Moss, Jamie	Yun, Judy
Halliwell, Matthew	Mundle, Alexis	
Harrison, Aiden	Munro-Bernard, Melissa	[MIA] - Minister in
Harrison, Nicole		Association
Harrison, Will	Nicholson, Frank	
Hendricken, Ella	Nicholson, Laura	
Hendricken, Katherine	Nicholson, Marilyn	
Holmes, Heather	Nicholson, Mary	
Hooley, Ellie	Nguyen, Celeste	
	Nguyen, Huy	

PRESBYTERIAN WOMEN REPORT

Due to an on-going pandemic hesitancy, members of Presbyterian Women did not hold any in-person meetings during 2022. Members elected to office in 2020 continued to serve.

Members are grateful to the Kirk Session for a substantial donation from the proceeds of the Ceilidh, which was organized by the Session, and was a successful in-person and on-line event.

Presbyterian Women continued to make donations to the Atlantic Mission Society, though in reduced amounts.

In August, members of Presbyterian Women, with the assistance of congregational members, hosted a well-attended reception for the late Allan MacKenzie following his memorial service held in the church.

Members were saddened by the passing of Marion Large, a long-time faithful and active member of Presbyterian Women.

Respectfully submitted,

Barbara MacNevin, Secretary

Christy Ashby, President

FINANCIAL STATEMENT – PRESBYTERIAN WOMEN

January 1, 2022 - December 31, 2022

Receipts:

Balance in Bank December 31, 2021	2,862.22
Collection – General Meetings	45.00
Contribution from Board of Management	500.00
Interest	<u>1.60</u>
Total Receipts	<u>3,408.82</u>

Disbursements:

Atlantic Mission Society	1,020.00
Bank Service Charges (Cheques)	<u>48.33</u>
Total Disbursements	<u>1,068.33</u>

Total Receipts	3,408.82
Total Disbursements	<u>1,068.33</u>
Bank Balance, December 31, 2022	<u>2,340.49</u>

Respectfully submitted,

Dawn McMillan, Treasurer

Audited – Wayne McMillan

CHRISTIAN EDUCATION REPORT SUNDAY SCHOOL AND NURSERY

As the year 2022 dawned, we remained unable, due to concerns about the COVID-19 pandemic, to recommence youth programming at the Kirk. As a result, we maintained contact with the Kirk's children through regularly mailed care packages filled with Bible activity books and treats. These packages were sent to: Grayson & Theo Bolton; Merrick Crossley; Beckett Ford; Nicole Harrison; Kate & Ella Hendricken; Hudson & Leo MacWilliams; Jamie Moss; Felix & Greta Penny; Ben & Bria Russell; and, Caius & Arya Zaph.

The first of these packages went out in advance of Valentine's Day and included both Bible activity books and Tim Horton's gift cards, with which the children were invited to buy a wintery treat. At the same time I tidied up the Sunday School room and unpacked the new chairs that had been purchased to update the seating in the space.

In March, I updated the Pew Packs at the Pownal Street entrance, and reached out to members of the Christian Education Committee to discuss a possible timeline for re-starting youth programming. At that time we decided that a resumption of programming was premature.

Prior to Easter a second package was prepared for the children. It included Easter themed board books and cuddly lambs for the smallest children, Easter sticker activity books and Easter eggs for the older children, and a small devotional book for the oldest children.

In April, the Christian Education Committee decided that we would not recommence youth programming until September. I began to recruit a roster of volunteers for the Nursery and Sunday School at that time. It was decided that we would go ahead, however, with a salute to graduates and the celebration of the start of summer with our youth, during a special worship service on June 26.

On June 26, Chloe Hamilton, the Director of Camp Kier, offered a presentation on plans for the upcoming camping season. I then had the honour of saluting our high school, college and university graduates. They included: Miriam Burnett; Niall Burnett; Jack Graham Digout; Will Harrison; Alaina MacKenzie; Eve McMillan; Linden Robinson; Dr. Mary Pat Schlosser; Catherine Walker; Nicholas Walker and Keegan Watts. All were presented with graduation cards and our congratulations. The graduates with a closer connection to the Kirk also received gift cards to mark their academic milestones. After the graduates were recognized, I presented all of the Sunday School, and Nursery children with our traditional Dairy Queen gift cards, with which to purchase a summer treat. Following worship we enjoyed our first return to fellowship together, as we shared a celebration cake and lemonade on the front lawn.

We had planned to recommence youth programming at the beginning of September, but in late August I learned that my mother in British Columbia had cancer, and I had to spend September with her as she underwent related surgeries. As a result, we did not commence youth programming until October 16, after I had returned to the Island. A full slate of Nursery Attendants and Sunday School Assistants had been recruited to support this milestone. After nearly two years, it was a tremendous joy to welcome our children and their families back into the Sanctuary, and to hear their excited voices fill the church with energy!

We immediately launched into a series of stories from the Gospels about the life of Christ, a program that will continue during the entire 2022-23 year. We also started to devote our Sunday School collections to the objective of sending a needy child to school for a year, through the auspices of Presbyterian World Service and Development. Our fund raising goal is \$375, and at the end of 2022 we were more than half way towards its achievement.

During the autumn of 2022 we have had between two and three children in the Nursery, under the care of Jennifer Moss, Georgie Macmichael, Kelly MacWilliams and Leanne Fraser-Hendricken. Our regulars have been Grayson & Theo Bolton and Merrick Crossley. Leo MacWilliams also attended the Nursery for a few weeks during the early fall, but having visited the Sunday School with his older brother, asked if he could start attending class with the older children a bit before his fourth birthday. We were happy to agree to his request, so he graduated to the Sunday School!

I have been ably assisted in the Sunday School by Assistants, Rosalie Darby, Paulette Hooley, Linda Evans and Kim Watts. Our classes have included the participation of: Beckett Ford; Kate & Ella Hendricken; Juliette Oatway; Hudson & Leo MacWilliams; Jamie Moss; and Ben & Bria Russell. We expect Grayson Bolton to graduate to the Sunday School in the new year.

Shortly after the Kirk resumed youth programming, Frances McBurnie offered to start a children's choir, and the proposal met with enthusiasm from our youth. The choir performed twice during Advent, including on Christmas Eve. They were a delightful addition to the worship service and I was very proud of them all.

The children took on special roles during the December 18 worship service. As the Christmas tale was told, they took turns in bringing the pieces of the Nativity forward and placing them on a table at the foot of the chancel steps. A new nativity set was donated for this purpose, the old one having become too damaged for further use. The children did a delightful job. Following the service, we all adjourned to the Upper Hall where a congregational luncheon was enjoyed. The highlight of the day, for the children, was undoubtedly the arrival of Santa Claus and Mrs. Claus, who spent a great deal of time listening to each child's dearest wishes and offering them all seasonal treats.

I am delighted that we have finally been able to re-integrate our youth into the life and activities of the Kirk. I thank everybody who kept our children in their prayers while they were away from the Kirk, and I thank all members of the Kirk for their continued support of our youth programming.

Respectfully submitted,

David Robinson, CE Co-Convener

CHRISTIAN EDUCATION REPORT – ADULT PROGRAMMING

Covid 19 saw us focusing once again on options for CE programs that had multiple delivery methods. Having tried new options available through the PCC National Office in 2021, we continued to use video conferencing software (Zoom) as well as traditional group gatherings. Providing thoughtful materials through multiple means by the PCC National Office was an innovation that worked well and makes sense on an ongoing basis locally.

Participation rates have been lower, due to various factors, but we have adapted to midday times for some offerings and individuals can independently participate through reading the books available, even if they are unable to attend online or group sessions. We continue to look at programs and topics that are of interest to our congregation and welcome any suggestions.

Preparing for Advent and Lent remained an important focus in 2022.

During the Lenten season, our program was based on *Lent in Plain Sight* by Jill J. Duffield, an American scholar working at the national level of the Presbyterian Church USA. She looks at how, “God is often at work through the ordinary: ordinary people, ordinary objects, ordinary grace. Through the ordinary, God communicates epiphanies, salvation, revelation, and reconciliation. It is through the mundane that we hear God’s quiet voice.”

She draws the reader’s attention to ten ordinary objects that Jesus would have encountered on his way to Jerusalem: dust, bread, the cross, coins, shoes, oil, coats, towels, thorns, and stones. In each object, readers look for meaning in the biblical account of Jesus’ final days. Each week, readers encounter a new object to consider through scripture, prayer, and reflection as part of a personal journey from Ash Wednesday to Easter, reminding us how the simple things of daily life can each play a role in opening ourselves to a deepening spiritual journey and service to others.

The Advent program was based on *Advent for Everyone: Matthew: A Daily Devotional*, by Oxford biblical scholar and popular author N. T. Wright; his skill in Greek translation provided a depth of understanding of scripture and his reflections written for daily reading, helped guide readers through the season toward Christmas, drawing on Matthew’s account with fresh eyes. Rather than weekly chapters his approach through daily devotional readings was also an encouragement for those looking to make daily devotional reading a more regular practice personally.

Responding to the needs of members of the congregation, a grief study group was organized once again which used *The Grief Recovery Handbook* by John James and Russel Friedman; lay writers from a variety of backgrounds, the book combines their years of work as organizers of grief groups for individuals using a practical approach for dealing with all forms of loss. Their systematic yet insightful approach as outlined in the book, combined with the leadership of Rev. Amanda, was a helpful combination.

We appreciate the excellent adult study group programs conducted by Rev. Amanda during 2022 and look forward to a continuation of study groups at the Kirk. Any suggestions are welcome.

Respectfully submitted,

Ian Scott, Co-convenor

KIRK N.E.R.Ds YOUTH GROUP REPORT

There is nothing to report in 2022 for the Kirk N.E.R.Ds Youth Group.

Respectfully submitted,

Rev. Amanda Henderson-Bolton

CRADLE ROLL REPORT

All Kirk children who are aged one to three years were registered on the Kirk Cradle Roll for 2022. When the children reach four years of age, they “graduate” and begin attending Sunday School if they wish.

Four babies were baptized in 2022. The four baby’s names have been added to the Cradle Roll of the Kirk of St. James. The names of the children on the Cradle Roll are:

Grayson Allister James Bolton
Molly Cheryl Lefurgey
Jaxon Christopher Allan Birt
Elizabeth May Gallant
Lucas Joshua Gallant
Merrick Gustavus Crossley
Theo Joseph Andrew Bolton
Sophie Elizabeth Gallant
Emmett Jude Warren
James Michael Roy
Isabel Violet Clune Stewart
Felicity Norah Wilson

Respectfully submitted,

Rev. Amanda Henderson-Bolton

PASTORAL CARE COMMITTEE REPORT

The Pastoral Care Committee continues to be co-chaired by Linda Evans and Glenda Montigny. Thank you to Reverend Amanda Henderson-Bolton for her guidance and support as she leads us in pastoral care.

This year has continued to be challenging in providing personal visitations due to episodic infection control restrictions for Covid-19, RSV, and Influenza outbreaks.

Sadly, we have lost some members of our congregation this year resulting in a decreased number of people on the Pastoral Care List. Currently there are 10 names listed.

A special thank you to each and every one who contribute to caring for our Kirk family.

Pastoral Care Committee Members:

Linda Evans
Glenda Montigny
Tim Rose
Ian Scott

Volunteer Visitors:

Janet Glass
Linda Godfrey
Mary Nicholson
Margaret Romcke
Valerie Toms

Respectfully submitted,

Glenda Montigny and Linda Evans

WORSHIP COMMITTEE REPORT

A year ago, as we were compiling our worship committee report for 2021-22, we were hopeful that COVID-19 and its accompanying restrictions would not interfere with Lent and Easter preparations as had been the case for the previous two Easters.

A beautiful Easter service came together, but in keeping with the surprises since 2020, a couple of the brass ensemble's members came down with Covid – including the leader and soloist. Adaptability has become the norm, so Fran put together an order of service that worked with the brass players who were able to join us just before worship began. We expect many in the congregation were never the wiser, as it was a wonderful, joyful Easter service.

That anecdote is indicative of the kinds of last-minute changes of plans that have been a constant these past three years. We are so grateful for the skill, patience and humour with which Rev. Amanda and Fran greet each new obstacle. Dare we say that we are hoping there will be fewer of these occurrences as we get further from the first days of the pandemic?

During Lent in 2022, Rev. Amanda added some elements back into the worship service, including the Prayer of Confession and responsive Psalm.

May 2022 saw the return of Scripture readers as well as the Offertory and Doxology. In September, the choir returned to the choir loft at the front of the church and by October, the order of service was back to the way it had run prior to the pandemic. Offering plates were added back, and Communion was served to the congregation once again. Perhaps one of the happiest comebacks in 2022 was the return of the junior choir, who took part in an Advent service as well as at Christmas Eve.

The lifting of restrictions also meant that we could invite the congregation in to help decorate the church, which, along with the decorations for the Christmas cream tea fundraiser, made the Kirk very festive. Thank you to the many hands who helped with the putting up and the taking down of the decorations.

At Advent time, Rev. Amanda added in two services: a Taizé led by Rev. Dr. Kay Diviney, and a service dedicated to those who had experienced the loss of an infant. We are hopeful that Rev. Amanda will offer the infant loss service again at a time that might be less hectic and when there might be better promotion of it.

It was wonderful to have the Sanctuary full again for the Christmas Eve service. Special thanks to Jennifer Moss for reading the Scriptures so capably, and to Connie and Judy Yun for playing the Corelli Christmas Concerto that has become a beloved tradition.

We acknowledge, as well, the gifts of the Choral Scholars: Hannah Aitken, Tanner Burns, Melissa Lewis and Matt McNally.

We know there are many more hands that go into making the worship service run smoothly and the Sanctuary a space where people want to come together. We thank you all.

Respectfully submitted,

Jocelyne Lloyd (convenor) on behalf of the Worship Committee

Rev. Amanda Henderson-Bolton, Frances McBurnie, Linda Godfrey, Kathy Large, Constance Robinson and Pamela Stewart.

MUSIC REPORT

My heart, O God, is steadfast, my heart is steadfast; I will sing and make music.
Psalm 57: 7

Once again it is a joy to reflect on the music at the Kirk. Truly it is a very good thing to worship with these very fine people; those at the front of the church or anywhere else.

The Choir blesses us all with their faithful and skilled singing. I have great admiration for them. A great satisfaction to me was the Choir's move back to the choir loft in September, after a lengthy two-year stay in the balcony. These singers have continued to ensure everyone's safety by the constant wearing of masks.

After doing only Anthems in our streamlined services, we were able to add the Introit in September.

We have continued to enjoy our talented Choral Scholars. Alexandra Sorensen, soprano, moved to Ontario to pursue a Master's degree in Opera, and fortunately Hannah Aitken moved into that position. Melissa Lewis, alto, Matt McNally, tenor, and Tanner Burns, bass, all returned. These younger voices make many anthems possible for us. We rejoice in their gifts.

After several years without a children's choir, we are beginning to rebuild. The new group sang on Advent III and Christmas Eve. I am very grateful to their parents for all of the help!

During the month of January, a lockdown period, soloists led the music; these included Gaige Waugh, Ian Solomon, Melissa Lewis, Tanner Burns, and Alexandra Sorensen.

We enjoyed brass players from UPEI on Easter Sunday: Noelle Pettipas and Josie Thibideau, trumpets, Katie Gaudet, horn, and Jacob Reddin, trombone. During the summer months there were several soloists: Dale Sorensen, trombone; Alexandra Sorensen, soprano; Gaige Waugh, baritone; Jonathan Baird, trumpet; Melissa Lewis, mezzo; Ian Solomon, tenor; Tara Llewellyn, soprano; Olive MacPhail, tuba; Zoe Sullivan, violin; Tanner Burns, bass-baritone; Hannah Aitken, soprano. Dale was back to play the music in our Remembrance service.

Our summer series continued in 2022. Usually the concerts were on Thursdays at 12:10. The donations from these concerts support our Choral Scholarships. The performers this summer were: Nathan Liang, piano; Olivia Barnes, soprano; Morgan Saulnier, flute; Nicholas Murphy, baritone; Alexandra Sorensen, mezzo; Shaw Nicholson, trumpet; Barachois Summer Music Academy.

I am grateful to Barbara McPherson for playing two services for us, June 19 and December 25.

In closing I note my appreciation for all the fine people with whom I work, for their friendship and support: Rev. Amanda Henderson-Bolton, Amy Holloway, Kathy Moreside, the Worship Committee, the Management Committee, the Session, and the Congregation.

Respectfully submitted,

Frances McBurnie, Director of Music.

KIRK HERITAGE COMMITTEE REPORT

The Heritage Committee had a light docket during 2022.

During the spring, we were consulted about the colours of paint that should be used to finish the new woodwork around the former clerestory windows in the Sanctuary roof. Research was done and an appropriate, heritage sensitive, colour palate was recommended to the Restoration and Improvement Committee. Regrettably, a combination of contractor availability and inclement weather meant that this painting project was deferred until mid-2023.

Later in the year, masons began to work on the most accessible aspects of repairing stonework in the Sanctuary structure. One of the most pressing needs was to replace the large red Island sandstone jambs around the lower extremity of the doors at the Pownal Street entrance and the entrance to the bell tower. So much erosion had occurred with the original stones, that it was not possible to identify their original shape and outlines. The Heritage Committee was asked if we had any documentation that would show what the stones originally looked like. Thankfully, Ian Scott was able to track down some photographs that offered a good guide to the original designs. These were also provided to the Restoration and Improvement Committee for further reference by our masons.

As was recorded in last year's report, Session has established a Kirk 200th Anniversary committee, which has been canvassing members of the congregation about what the anniversary schedule of events might look like. It reached an early decision that the anniversary celebrations would commence with Advent 2024 and proceed through to Christ the King Sunday 2025. Our committee was asked about any project that we might like to undertake or sponsor as part of these celebrations. We have decided that we will attempt to digitize and archive all of the Kirk Annual Reports, Baptismal Registers, Marriage Registers and Funeral Registers that have not already been given archival treatments. These are likely to be the congregational records of the greatest interest to family genealogists and historians.

Unlike last year, Experience PEI was able to re-commence offering its Charlottetown Historic Church tour to cruise ship passengers during the fall of 2022. Joan MacFarlane and Stephan Martin were recruited to be our Kirk tour guides this year, and were offered initial training. Unfortunately, Stephan suffered a health set-back before the tours were scheduled to begin. Joan gamely took on doing all of the 30-odd tours on our schedule, which ran from late August until early November. She did an excellent job of sharing our history and our heritage architecture with visitors. She arranged for printed copies of our ghost story to be available for guests, and sold a few of the Kirk's history booklets to raise a bit of money for Kirk needs. I am delighted that Joan has offered to reprise her role in 2023.

Our committee is delighted to see that significant restoration work is now being done on our heritage building, and we look forward to the unfolding work of ensuring the future of our historic church building.

Respectfully submitted,

David Robinson, Convenor

FELLOWSHIP COMMITTEE REPORT

During the early part of 2022, the Fellowship Committee, consisting of Michele Coles, Karen Forbes, Barbara MacNevin, and Alan Watts, was inactive due to the pandemic. When the pandemic restrictions eased up in the spring, a return to fellowship in the church hall was considered. However, there was still a degree of hesitancy about indoor gatherings. The decision was made to restart fellowship on the lawn for the summer months.

Fellowship was held from mid-June to early September, with a good attendance, including a number of visitors. The weather was beautiful, and fellowship was cancelled only once due to rain.

Several special events were held, spearheaded by the Kirk Session, and assisted by the fellowship committee:

- A Welcome to Summer was held on June 26, with a celebratory cake provided by the Session
- A Strawberry Social on July 10 when many donned their fancy hats for the occasion
- A Christmas in July celebration on July 24, to make up for the Christmas activities that had been shut down in December because of the pandemic. There were Christmas decorations, Christmas music, and festive treats.
- The Welcome back Barbecue was held on September 18, hosted by the Session
- Our well-attended Christmas luncheon on December 18 included a visit from Santa.

Fellowship in the church hall restarted mid-October, following the devastating hurricane Fiona. There was an average attendance of twenty.

Thanks to the Session, the fellowship team, our hosts, and congregational members who helped make fellowship happen Sunday by Sunday.

Once again, our sanctuary was decorated with an array of beautiful poinsettias. Thanks to all who donated the poinsettias in memory of their loved ones, and to Van Kampens who provided them. Thanks also to Christy Ashby and Kathy Moreside for taking care of the plants.

After seventeen years as convenor of the Fellowship Committee, I will not be reoffering for another term due to health issues. I deeply appreciate the support and cooperation I have always received from the Kirk Session, the fellowship committee, our fellowship hosts, Rev. Amanda Henderson-Bolton, Amy Holloway, Kathy Moreside, and Presbyterian Women who through the years have provided fellowship supplies. I am grateful to have played a part in this important Kirk ministry.

Respectfully submitted,

Barbara MacNevin
Convenor, Fellowship Committee

MISSION AND OUTREACH REPORT

During 2022 the Kirk undertook a new mission project with support from the Synod of the Atlantic Provinces. We teamed with the Island Pregnancy Centre, a charity that assists women who experience unexpected pregnancies, and who decide to keep their babies. Many of these new mothers become single parents or are in financially strained circumstances. Many have very limited social support networks to assist them in preparing for the new and significant responsibility of parenthood. The Island Pregnancy Centre provides these women with counselling, social and material support, throughout and following their pregnancy.

The Island Pregnancy Centre hoped to have a number of Island churches agree to sponsor baby showers for these new mothers about one month after their babies' birth. Unfortunately, few churches signed up for the initiative, so it was modified. Instead of offering showers to the new mothers, the participating churches were asked to collect baby necessities and the Island Pregnancy Centre uses these donations to create gift packages for the mothers, to be given to them at their babies' one-month check in.

The Kirk applied for financial support with this initiative from the Synod of the Atlantic Provinces in 2021, and received a \$2,200 grant for this purpose, for which we are extremely grateful! The Kirk agreed to do two collections for these mother-baby gift packages during 2022, one in the spring and a second in the fall.

The first collection began at the end of April and concluded on Mother's Day. We had outstanding support from our congregation, resulting in the collection of over 130 items (with an estimated value of about \$1,500), including diapers, baby wipes, baby clothing of all kinds, stuffed toys, board books, blankets, baby wash items and soothers. At the Island Pregnancy Centre's suggestion, we used \$1,100 from our Synod grant to supplement these items with 24 twenty-five dollar gift cards from Walmart and Giant Tiger, and a large number of boxes of various sized diapers.

The Island Pregnancy Centre was overjoyed to receive all of these donations, and indicated that they would be able to create gift packages for about 25 new mothers with our collected goods. Each package generally contains a package of diapers, baby wipes, a gift card, a few items of clothing, soothers, and one or more play items for the babies.

The second baby goods drive was held at the Kirk from late September until October 23. The event was originally scheduled to end on Thanksgiving Sunday, but because of Hurricane Fiona and the resultant difficulties people had in attending church or shopping for baby goods, the event was extended for two weeks. High inflation also likely played a role in the number and value of gifts donated on this second occasion. While the collection from the congregation was smaller than in the spring, we still collected 80 different baby items (with an estimated value of \$900), ranging from baby clothes and diapers to soothers, receiving blankets, face cloths, stuffed animals, board books and baby carrier wraps. At the Island Pregnancy Centre's suggestion, we used our remaining \$1,100 Synod mission grant money to supplement these items with a large number of diapers, baby bath items and 20 twenty-five dollar gift cards from Walmart. It was estimated that this second collection would facilitate the preparation of an additional 20 baby care gift packages. As in the spring, the Centre was overjoyed to receive these badly needed items and were effusive in their thanks for the Kirk's support. We made it clear when delivering our goods that half of the items were made possible through our grant from the Synod of the Atlantic Provinces.

As the Island Pregnancy Centre will welcome about 100 new babies in 2022 (an increase of 10 percent over last year), these two collections could reach nearly half of the Centre's annual clientele. The Kirk is delighted to be able to support so many at-risk mothers and their babies, sharing God's love and extending much needed social support.

We have applied for and received an additional Synod Mission Grant of \$1,000 to again do a baby needs collection in 2023. We hope to hold this collection in the lead up to Mother's Day.

Also during 2022, the Kirk continued to partner with Central Christian Church in supporting refugee re-settlement efforts through the Brother's Keeper Refugee Committee. We continued to maintain contact with the Nakhleh family – our Syrian refugee family that we helped bring to Canada in 2019. They have integrated into the Charlottetown community very well, with both George and Daisy working at BioVectra in jobs related to their Syrian careers as pharmacists. This year they sold their house in Syria and were able to use the proceeds for a down payment on a house in the north end of Charlottetown. Members of the Kirk helped George and Daisy, and their children, Mark (8), Lulu (7) and Jack (1), move into their new home in late November. The older children go to Francois Buote School, and Jack is still at home.

George and Daisy approached the Brother's Keeper Refugee Committee in April 2022 about possibly assisting Daisy's brother Ibrahim Hamwi come to Canada. Ibrahim is a Palestinian refugee in Lebanon, where his legal status is very tenuous and he lives a very difficult life. The Brother's Keeper Committee still has about \$10,000 available to assist in a refugee re-settlement, but the usual sum required is about twice that. Nonetheless, they agreed to initiate efforts to bring Ibrahim to Canada, and George and Daisy offered to supply gifts in kind to assist in making the relocation financially viable. The Committee was able to obtain assistance from the Anglican Diocese of Nova Scotia and PEI with an available sponsorship placement, and completed the initial paperwork to sponsor Ibrahim. Now that that hurdle has been cleared, we have to wait for Ibrahim's application for refugee resettlement to be processed and approved. This may take up to two years. We ask for your prayers as we continue to work on this family re-unification project.

During 2022 we also received good news about the Toma family, which we helped bring to Canada as refugees in 2018 through the work of the Brother's Keeper Refugee Committee. They were recently approved to build a house in the north end of Charlottetown through the auspices of Habitat for Humanity. Joseph Toma and his sons are doing much of the labour on the house themselves. We are delighted to see the Toma family achieving their refuge dreams here in our midst.

As in the past, we have attempted to regularly cook and serve a meal at the Upper Room on the first Saturday of the month. COVID restrictions made it impossible to conduct this mission activity until April. We continued to June, and then there was another pause caused by the summer season and by public health restrictions until October. We were then able to continue up until, and including December. We have a small but dedicated team of volunteers who ensure that this activity takes place, for whom we are most grateful. We often serve about 60 people per Saturday, and know that our offerings and service are also very much appreciated by the Upper Room clientele.

June is usually faith in ACTION month at the Kirk. Because of the COVID situation and the difficulty in recruiting volunteers in that environment we did not proceed with most of our usual faith in ACTION activities. We did, however, plant our usual Communities in Bloom flower beds at the corner of Pownal and Fitzroy

streets. This year the colour theme announced by Communities in Bloom was red. We obtained approval to add some purple flowers in the mix to celebrate Queen Elizabeth's Platinum Jubilee. A team of volunteer gardeners under the leadership of Jennifer Moss planted the flower beds in early June, and used the extra flowers to plant the bed in front of the Kirk's lawn sign and the flower box beside the Pownal Street office entrance.

On July 24, the Kirk hosted a Driftwood Wreath Workshop conducted by Knotty Lemon Handcrafted Reclaimed Art. A number of colourful and rustic wreaths were created by participants, who included a number of members of the community at large.

During Advent, we once again partnered with community organizations to make Christmas a more joyful occasion for those in need in Charlottetown.

Since 2010 we have partnered with the Salvation Army to raise funds for Christmas Food Hampers for those in need with our Helping Hampers campaign. It was anticipated that because of rising inflation levels in Canada there would be at least a fifty percent increase in need for these food hampers in 2022. In that context we were delighted to raise \$1,900 for the Helping Hampers – a notable increase from the \$1,290 raised last year.

Again this year, we collected goods to make up gift bags for the patrons of the Upper Room Soup Kitchen. This year there was a special request to supply gift cards and also hand and bath towels. We collected a variety of goods during Advent for the gift bags, including face towels, bath towels, socks, hats, gloves and toiletries as well as \$305.00 in gift cards and an additional \$75.00 in cash donations towards items for the gift bags. These gifts were very much appreciated by the clients of the Upper Room.

On December 8, Rev. Amanda Henderson-Bolton and Rebecca Wellner hosted a Christmas Centrepiece workshop and Yankee Swap in the Kirk Hall. The evening included Christmas cheer and nibbles, followed by the Yankee Swap (during which competition for some gifts was reportedly very fierce!) and then work on the greenery centrepieces. This was a very enjoyable evening for participants and a good occasion to get into the holiday spirit.

In October, after a two year delay, we were able to re-commence youth programming at the Kirk. The Sunday School set a goal of raising \$375 to send a needy child to school for a year, through the auspice of Presbyterian World Service and Development. By Christmas we were able to realize \$207 of this sum, and have every confidence that we will raise the entire sum envisioned by June 2023.

We would like to thank all of the volunteers and donors, without whom our Mission and Outreach activities would not be possible.

Respectfully submitted,

Michele Coles, Convenor, and David Robinson

REDEVELOPMENT COMMITTEE REPORT

During the year, the Committee met with the Kirk's consulting engineering firm, Coles Associates Inc. a total of twenty-one times in regularly scheduled meetings. Minutes of each meeting were recorded and reflect the progress being made on the various work projects undertaken during the year.

The year began with a review of options considering the washroom/kitchen project due to ever expanding costs. This work continued through to April when the final cost on a sole source bid quoted \$319,500 plus HST (up from an original estimate of \$109,000 plus HST). A decision to abandon the project was made as no further considerations appeared to be viable.

The alarm system in the church had to be replaced due to a failure of the existing system. On recommendation from Coles Associates, T & K Fire Equipment Ltd. were contracted to do the installation of a laser-based smoke detection system at a cost of \$6,000 plus HST. There were significant delays in getting the equipment and when it was eventually installed false alarms continued to occur regularly right up to the end of the year. When fully satisfactory, the system will be paid for in 2023.

The work on replacing the rain gutters on the church was contracted to Ford's Eavestroughing and was completed at a cost of \$5,272. Replacement of the eavestroughs on the hall were to be installed following the completion of the shingling of the hall roof and two quotes were received. The project was awarded to Ford's Eavestroughing, however, that work was interrupted by the Fiona weather event. The work will be completed in early 2023 at a cost of \$4,200 plus HST.

The replacement of roof shingles on the hall was completed by MacBeth Bros. Roofing Inc. at a cost of \$50,473.

The painting of the woodwork on the upper roof areas of the church did not get done owing to weather and a shortage of workers. It is to be completed the summer of 2023 according to WM& M, the general contractor.

A Lidar Scan of the piers supporting the columns in the church was undertaken to determine if there was any movement of the columns occurring. There is evidence of plaster cracking and a minor deflection on one column. It will be monitored to determine if any corrective action is needed. This work was completed by Mantha Surveying Inc. at a cost of \$4,791.

In August, the Committee completed discussions with Holland College to undertake a multi - year, rehabilitation of the windows in the church and hall consisting of:

- 5 windows and 6 storm coverings on the West and Southwest Walls;
- 21 windows on the South Wall;
- 12 windows on the East Wall;
- 20 windows on the North Wall;
- and 6 windows on the West (Upper Façade)

The College is using its Historic Retrofit Carpentry Program led by Josh Silver for this project and the Memorandum of Understanding between the Kirk and the College provides for the project to be completed over several years. Labour is provided by supervised students at no cost. The cost of materials and supplies will be billed to the Kirk at cost plus 11.65% (the non-recoverable portion of HST). The Kirk is also responsible for third-party mechanical lifts when required. The work is not exclusive to the College and if the Kirk desires it may engage other third party contractors to perform the work involved.

Work commenced in the fall on the storm coverings on the West and Southwest walls and was completed at a cost of \$629.81. The interior windows will be renovated this spring.

A meeting with the College will be held to determine the next phase of the 60-window project.

The final project for the year was the commencement of stonework. The Kirk has been fortunate to obtain the services of RJW Stonemasons Inc. who were the primary masonry contractor for the renovations being carried out at Province House. Work to carry out repairs to the masonry joints (without going above reach as equipment and/or staging will be required at greater heights) was carried out in the fall. In addition, sandstone in sufficient size was found and sent to Ottawa to be cut in the dimensions required to replace stones that have deteriorated and must be replaced. The setting of the replacement stones will be undertaken this spring. This work was completed at a cost of \$23,188.

RJW was requested to provide an estimate on the work required to do all the remaining stonework refurbishing on the church and the Committee is awaiting that information. In the process of looking at the scope of work, RJW detected that one wall of the church is leaning and will have to be secured by tie rods. A very preliminary estimate for this repair is \$75,000 and an exact cost will only be known once a structural assessment is complete and bids for the work are received. This is certainly an unexpected situation.

The Committee has asked Coles Associates to provide revised costing of projects included in the original list that was intended to be completed and the Committee will be undertaking a review of the results to determine exactly what work will be scheduled for 2023. It is not possible to get quotations too early because contractors will only hold prices for 30 days in most cases, so work must be timed accordingly.

At year end the Restoration and Improvement Fund had a balance of \$632,921 and with this being the final year of the campaign, and if all pledges can be realized, an additional \$137,408 should be received in 2023.

I want to extend thanks and appreciation to David Robinson, David Hooley, Rob Burnett and Philip Champion for their support and work on the Committee's activities during the year.

Respectfully submitted,

Wayne McMillan
Chairperson

THE STAMPER AND CHARLOTTE RESIDENCES REPORT

St. James is represented by three members on the Board of the Charlotte and Stamper Residences. The Stamper Residence is the building immediately west of the church on Fitzroy Street, and the Charlotte Residence is across from the Fitzroy Street entrance, on All Souls Lane, facing Rochford Square. Both are licensed community care facilities run as a unit by the board. They were established in 1932 and 1950 as homes for “Lady Residents” under the terms of a generous bequest in the will of Horace Haszard. The legal name of the incorporated entity is “The Protestant Old Ladies Home”, but women of all faiths are welcome now, and we prefer the term “resident” to “old lady”! The original intention of the bequest was to provide a central and comfortable place of residence for gentlewomen who were unable to maintain their own homes in the difficult financial times of the early Depression era, and who needed what we would now call “assisted living” in their older years.

The Residences have always been able to offer full scale community care at very reasonable rates because they are run on a not-for-profit basis by a volunteer board. The board members are appointed from six named Protestant churches; some are required to send two trustees and others only one. Our very competent and well respected matron of thirty-five years, Joyce Pickles, will retire in January 2022. 2021 was a year of carefully planned transition in leadership for the residences. The daily management of the Residences was handled by Matron Joyce and longtime Supervisor Pooja Dulal. Thanks to the efforts of these two leaders the ladies in residences were kept safe and the buildings in good order during the Covid 19 pandemic. There is also an extensive support staff of experienced workers, some of whom have been employed for many years. It is a priority that the residents experience a warm, kind, and loving atmosphere which reflects the Christian generosity and charitable goals of the original donor. The Residences are on an excellent financial footing with a healthy capital fund held in reserve to pay for the extensive repairs and upgrades which these two very old buildings regularly require.

Our own Linda Evans is currently the Chair of the Board. Daphne Dumont and Josephine Rose are the other Kirk trustees.

Respectfully submitted,

Daphne Dumont

THE CUNDALL TRUST REPORT

St. James is required to name one trustee to the Board of the Cundall Trust. Each of six Protestant Churches in Charlottetown name one trustee, following the terms of the will of Henry J Cundall. The Trustees originally ran the “Cundall Home”, a refuge for “friendless young women and girls”, in the building which is now the PEI Heritage Foundation headquarters, Beaconsfield. After various transitions the building was sold to the province and the proceeds formed the nucleus of a modest trust fund which the trustees continue to manage. When interest rates were high the interest was divided every year among agencies and volunteer groups which help young women and girls, and a percentage was saved and reinvested to increase the capital of the fund. Currently the trustees only meet when sufficient interest accumulates, at the current very low rates, to make meaningful donations.

Donations are made on condition that the receiving agency keeps them as confidential as possible, as the amount of money available to the trustees is not large enough to make it feasible to publicize the existence of the fund or solicit applications. The trustees themselves have the task of researching and recommending agencies or organizations which do good work with young women and girls. The recipients change over time and only registered charities or their subsidiaries may receive donations. The donations are greatly appreciated, particularly since they often arrive “out of the blue” when new recipients are identified. Daphne Dumont is the current representative and has been serving since 1984 (as she was surprised to discover when reviewing the minutes!) She is now the Chair of the Board.

Respectfully submitted,

Daphne Dumont

CHARLOTTETOWN AND AREA CHRISTIAN COUNCIL REPORT

There is nothing to report for 2022 for the Charlottetown and Area Christian Council.

Respectfully submitted,

Rev. Amanda Henderson-Bolton

KIRK OF ST. JAMES INCLUSION PLAN

May 2022

Executive Summary

Overview

The Kirk of St. James has always been a place that strives to welcome and accommodate all. In the past we have welcomed single mothers into programs to learn new life skills; incorporated assisted hearing devices into our worship to more fully include those with hearing disabilities; assisted in the settlement of Vietnamese boat people; welcomed one of Charlottetown's first Pride Week worship services; built a wheelchair ramp at the Pownal Street entrance to make access to our facilities easier for those with mobility challenges; provided performance venues for the Art in the Open and the Fringe Festival when other venues would not do so; provided a venue for a rap singer to record a video talking about the challenges of living with depression; helped to sponsor three refugee families from the Middle East; welcomed a support group for those having difficulty bearing children; and provided safe spaces for the NA Group and Children of NA Group to meet and pursue sober lives.

This Inclusion Plan seeks to build on that tradition as a welcoming space by encouraging the Kirk family to be more intentionally and proactively inclusive of LGBTQI (Lesbian, Gay, Bisexual, Transgender, Queer/Questioning and Intersex) people and their families, BIPOC (Black, Indigenous or people of colour) people and the disabled. Its goal is to foster an environment that is known within the community and within the Presbyterian Church in Canada (PCC) as an affirming, welcoming and inclusive place for any person to seek and know God. It is also anticipated that implementation of the Inclusion Plan will open new doors to ministry and outreach within the congregation and in the community at large.

Mandate

The Kirk of St. James Inclusion Committee was given a one year mandate, commencing May 2021, to develop an Inclusion Plan for the church, which will identify actions that can be taken to make the Kirk a more visibly and proactively welcoming space for LGBTQI (Lesbian, Gay, Bisexual, Transgender, Queer and Intersex), as well as their families, and also those who are disabled and/or who are Black, Indigenous or people of colour (BIPOC). Its mandate includes taking actions to promote LGBTQI and BIPOC awareness and inclusion in the wider community, and particularly within the PCC.

Goals

1. To take advantage of recent changes to PCC polity allowing same-sex marriage and the ordination of LGBTQI people, in order to eventually declare that the Kirk of St. James is an inclusive, affirming church. This would include, among other things, a decision by the church to offer same-sex marriages, and to be as fully welcoming as possible of LGBTQI people, as well as BIPOC and disabled people.
2. To foster a congregation, Minister, Session and staff who are supportive of diverse and marginalized groups and are aware of their respective issues and pastoral needs.
3. To be known in the community as a safe and welcoming church.
4. To have policies and practices in place that promote inclusiveness and support for LGBTQI people, BIPOC people and the disabled, as well as other stigmatized and marginalized groups.

Activities

These goals will be pursued during four phases of activity that respectively:

1. Raise **Awareness** of Inclusion issues (commencing May 2022)
2. Develop **Interest** in Inclusion issues (commencing September 2022)
3. Promote **Desire** for Change to become more Inclusive (commencing March 2023), and
4. Generate **Action** to achieve greater Inclusivity (Commencing late 2023)

These activities will lay the ground work for an eventual congregational meeting at which the Kirk family will be asked if it wants to declare itself an affirming and inclusive congregation. It is hoped that this meeting could be held during the latter part of 2023, or at the Annual Meeting in 2024.

The Kirk Inclusion Plan

The activities that underlie this Plan will occur during four phases, as follows:

Phase 1: Awareness (commencing May 2022)

Aim of this Phase

To increase awareness within the congregation of the Kirk of St. James of inclusion related issues. To lay the groundwork for discussions about proactive and visible changes that the congregation can make to more fully welcome LGBTQI people, people who are BIPOC, disabled individuals, and people of different racial backgrounds.

Part of a Process

We see increasing internal awareness at the Kirk of issues surrounding the inclusion of LGBTQI individuals, BIPOC individuals and the disabled, as the first part of a longer process that will also eventually communicate that same-sex marriage has been legal in Canada since 2005 and is allowed in many countries worldwide, and also communicate the many mental health and physical health challenges that LGBTQI individuals face, and the particular kinds of injustices that BIPOC people and the disabled endure on a daily basis.

Messages

1. A good shepherd tends the whole flock.
2. Inclusion is a justice issue. Creating inclusive spaces is a justice ministry.
3. God's love includes everyone.
4. Christ loved the tax collectors (Matthew), sinners (Mary Magdalene), widows, social outcasts (lepers), disabled people (the blind, lame and mute, the bleeding woman) and foreigners (the Samaritan woman at the well). We, too, should love and embrace the marginalized.
5. God's covenant is with everyone, regardless of race, age, gender identity, abilities, and background.
6. Whoever believes in Him shall not perish but have eternal life". Everyone means everyone.
7. Don't judge somebody until you've walked a mile in their moccasins.
8. You probably know a number of people who belong to the LGBTQI community, but who have just never revealed their gender identity to you.
9. The dignity of humankind derives from people being created in God's image and being filled with his Spirit. This dignity belongs to all, and should be respected by all.
10. What we have in common with others is much greater than the differences that separate us. Celebrate that common humanity.

11. LGBTQI people face much higher than average rates of suicide and mental health problems. These problems are particularly acute among LGBTQI youth who also identify as members of a Christian community, because of the discrimination they often face in these surroundings.
12. Same-sex civil marriages are available in all of the provinces and territories in Canada. Same-sex marriage in Canada was progressively introduced in several provinces by court decisions beginning in 2003 before being legally recognized nationwide with the enactment of the *Civil Marriage Act* on July 20, 2005.
13. As of 2018, same-sex marriage is performed and recognized by law (nationwide or in some parts) in the following countries: Argentina, Australia, Belgium, Brazil, Canada, Colombia, Denmark, Finland, France, Germany, Iceland, Ireland, Luxembourg, Malta, Mexico, the Netherlands, New Zealand, Norway, Portugal, South Africa, Spain, Sweden, the United Kingdom, the United States, and Uruguay.
14. The Presbyterian Church in Canada has changed its laws to allow for the performance of same-sex marriages, so that any couple who is in love can be married inside our churches.
15. The Presbyterian Church in Canada has changed its laws to allow for the ordination as ruling or teaching elders, any qualified LGBTQI individual.
16. In years past, the Presbyterian Church in Canada has spoken out against slavery and has changed its laws to permit qualified women to be ordained as ruling and teaching elders. It has now made a further step towards inclusion by seeking to reconcile with LGBTQI individuals, and open leadership positions within the church to them.

Potential Activities

1. Distribute the Draft Kirk Inclusion Plan to Session and seek its approval to begin its implementation during the May 2022 Session meeting.
2. Develop a renewed membership of the Inclusion Committee (terms of membership expire May 2022) [The Committee was re-constituted in May 2022]
3. Encourage the Kirk congregation to view the worship service in June 2022 led by the Moderator of the PCC at which the Confession for harms done to LGBTQI people is given public expression. [This Confession is attached as an Appendix]
4. Circulate information on the funding that is now available through the PCC for therapy or psychological services for those LGBTQI people who have been harmed by the actions of the PCC.
5. The Minister may at their discretion wish to include anecdotes that address inclusion and diversity during sermons or other remarks from the pulpit. For instance, Rev. Kay Diviney announced the passage of the Sexuality Remits during the worship that immediately followed General Assembly 2021. She also noted the role that the PCC has played in the Indian Residential Schools following word of the discovery of unmarked graves at former school sites in Canada. She included a special recognition of Orange Shirt Day and Treaty Day in her worship remarks prior to those events taking place.
6. The Minister may at their discretion include particular prayers for the LGBTQI people, BIPOC individuals, the disabled or others who are disadvantaged or excluded, during services.
7. David Robinson (our 2021 GA Commissioner) could write a letter to the congregation following General Assembly, about the inclusion initiatives that were adopted. (This was done in July 2021.)
8. We could have a series of speakers from the congregation come forward during worship and give a five minute (or less) testimonial about what inclusion means to them. This will put familiar faces to the story of inclusion. The members of the Inclusion Committee have offered to participate in such a series. (This was done in Fall 2022)
9. Individuals could write a short paragraph about what inclusion means to them, and these could be included in the weekly Bulletin from time to time.

Phase 2: Interest (Commencing September 2022)

Aim of this Phase

To offer activities that will generate further interest in inclusion issues and that will be safe spaces for everyone at the Kirk to discover, to search, to listen and to learn about sexual and gender diversity and to likewise explore the challenges associated with life as BIPOC individuals and the disabled.

Potential Activities

1. We could invite a guest speaker (like Sue Senior, Co-Convenor of the Rainbow Communion or Carragh Erhardt, Program Coordinator Sexuality and Inclusion) to deliver the message during a worship service or speak at a special event held at the Kirk. (Sue Senior was not available in 2022 but has been invited to visit in September 2023)
2. Update the congregation when the national church implements inclusion initiatives or produces new inclusion-friendly products.
3. Read out the Mi'kmaq Territorial Acknowledgement on the Sunday closest to National Aboriginal Day (June 21) and PEI Treaty Day (anniversaries of October 1, 1752) and consider liaising with Don MacKenzie to have a Mi'kmaq elder include a sweet grass ceremony in the worship service on those days. Include prayers for reconciliation in the service.
4. Have a second disabled access pew space created (this was done in winter 2021).
5. Acknowledge the International Day of Persons with Disabilities on the Sunday closest to December 3.
6. Acknowledge Emancipation Day on the Sunday closest to August 1. Emancipation Day recognizes not only when slavery was abolished in Canada and other British colonies, on Aug. 1, 1834, but also Black people's long struggle against racism and discrimination that continues today.
7. Offer prayers for the LGBTQI community especially on the week of the annual Charlottetown PRIDE parade in July (or similar event if COVID doesn't allow a parade).
8. Encourage others in the congregation to take the national church's Rainbow Pathways course, which explores making churches more welcoming to and understanding of, LGBTQI people. (David Robinson and Jennifer Moss have taken the course and recommend it).

Phase 3: Desire (Commencing March 2023)

Aim of this Phase

To take recommendations to the congregation regarding actions that the Kirk might take regarding support and inclusiveness of LGBTQI people, members of BIPOC populations and the disabled.

Potential Activities

1. Distribute the Kirk Inclusion Plan to all members of the congregation to be discussed at the Annual General Meeting in February/March 2023.
2. Once the Plan has been reviewed and support level gauged, obtain Session approval to post "God's Love Includes Everyone" posters (with the LGBTQI Rainbow motif) inside the church property or inside the Bulletin when space allows.
3. Consider starting an LGBTQI families and allies group to offer safe spaces for them to connect and support each other.
4. See if some of the lawyers within the congregation would offer *pro bono* services to Kirk transgender members who are changing their names to match their new gender identities.
5. Obtain Session approval to update the Kirk website to include LGBTQI friendly motifs.
6. Update the Kirk web calendar to include note of days like Treaty Day, Emancipation Day, and the International Day of Persons with Disabilities. Write web news stories about what, if anything, the Kirk is doing to mark these occasions.

10. Update the language on the Kirk website for inclusivity, using as a guide “Well Chosen Words.”
11. If funding can be secured and work can be commenced, plan on renovating the Upper Hall with fully accessible and gender neutral washrooms. (Work on this has been deferred due to financial constraints)
12. Explore what would be involved in developing a second wheelchair access ramp into the Upper Hall. Work plans for such a project, if feasible, into the Kirk’s capital budget projections.

Phase 4: Action (Commencing late 2023)

Aim of this Phase

To eventually declare that the Kirk of St. James is an inclusive, affirming church. This would include, among other things, a decision by the church to offer same-sex marriages, and to be proactively and intentionally as fully welcoming as possible of LGBTQI people, and BIPOC and disabled people, also.

Potential Activities

1. Have Session ascertain if the Minister is prepared to officiate at same-sex marriages, should they be requested.
2. Obtain permission from Session to hold a vote, perhaps at a special congregational meeting, on agreeing to become a fully inclusive congregation and church.
3. If the above vote is passed, enrol the Kirk in the PCC national database of affirming churches that will perform same-sex marriages (should such a database be established).
4. Review and update any Kirk policies to reflect changes, i.e. marriage policy, hiring policy.
5. Inform the PEI Council of the Disabled of the renovations that have been done to the Kirk to make it more fully accessible.
6. Inform PRIDE PEI of the renovations and actions that have taken place to create a more inclusive worship experience for LGBTQI people at the Kirk.
7. Highlight the Kirk’s new status in a web news story on the Kirk website, and explore having a similar story done in the Guardian.
8. Explore ways that we can incorporate music that employs inclusive language into Kirk worship services.

Appendix 1: Background

During the winter of 2021, David Robinson and Jennifer Moss attended an online Rainbow Pathways course offered by the Presbyterian Church in Canada with the objective of exploring ways that churches could become more welcoming to people who identify as Lesbian, Gay, Bisexual, Transgender, Queer and Intersex (LGBTQI). As a result of this experience, Ms. Moss and Mr. Robinson petitioned the Kirk Session for the establishment of an Inclusion Committee. At its May 2021 meeting, Session approved the establishment such a committee, with the following terms of reference:

Membership

The committee shall consist of David Robinson (Convenor), Vicki Francis, Doug Macmichael and Jennifer Moss.

Mandate

The Kirk of St. James Inclusion Committee has a one year mandate to develop an Inclusion Plan for the church, which will identify actions that can be taken to make the Kirk a more visibly and pro-actively welcoming space for LGBTQI (Lesbian, Gay, Bisexual, Transgender, Queer and Intersex), as well as their families, and also those who are disabled and/or who are Black, Indigenous or people of colour (BIPOC). Its mandate includes taking actions to promote LGBTQI and BIPOC awareness and inclusion in the wider community, and particularly within the Presbyterian Church in Canada.

References

The committee will take note of any inclusion-related decisions that have been taken by previous General Assemblies of the Presbyterian Church in Canada and that may be taken at the 2021 General Assembly. The committee may consult with Carragh Erhardt, the Program Coordinator, Sexuality and Inclusion, of the national church. The committee may also consult with organizations that focus on LGBTQI issues, like PRIDE PEI.

Timeline

The committee may, at any juncture, make recommendations to Session about measures that may be taken in the interim to advance the objectives of the committee. The committee will aim to prepare a draft Inclusion Plan for Session's consideration at its May 2022 meeting. Once Session has reviewed and approved the draft Plan, work will continue to implement it, including a presentation of the Plan to the congregation prior to the 2023 Congregational Annual Meeting, at which the Plan's approval will be requested.

During the 2021 General Assembly of the Presbyterian Church in Canada a number of actions were taken to make the church more welcoming to, and inclusive of, LGBTQI people. These actions were taken in response to the Reports of the Special Listening Committees (Remits B and C) and (Rainbow Communion) and to the sexuality Remits (Remits B & C).

The Special Listening Committee on the Remits was formed in 2019 following the creation of the sexuality Remits, which proposed allowing same-sex marriage and the ordination of LGBTQI people, to hear people's feelings about the creation of the Remits. The committee reported a wide range of feelings evoked by the creation of the Remits, from angst and dismay on the part of non-affirming people, to disappointment by affirming people that the Remits had "watered down" the full inclusion earlier voted for in 2019's General Assembly. The committee produced no recommendations, but noted the wide diversity of views within the church on the subject of the Remits.

The first substantive sexuality measures addressed by General Assembly 2021 were the recommendations of the Rainbow Communion. This committee was formed in 2017 to hear stories of harm done to LGBTQI people and their families and allies by the church as a result of homophobia, transphobia, heterosexism and hypocrisy. It also heard stories of grace experienced by LGBTQI people despite the difficult challenges they faced living within the church.

There were a total of 23 recommendations in the report of the Rainbow Communion, including, among other things: affirming that all people regardless of sexual orientation and gender identity are equally beloved of God; that the PCC offer a public confession to all harmed by the church marginalizing and excluding LGBTQI people; that a special committee be struck to draft such a confession; that a fund be established to support psychotherapy/counselling for those harmed by homophobia, hypocrisy, transphobia and heterosexism in the PCC; that various supports be created and shared within the PCC where pastoral care to and worship

experiences for LGBTQI people are concerned; that the church reject the myth that LGBTQI people and pedophilia are linked; that guidelines be created to resolve disputes in the church related to inclusion; and that identifying as LGBTQI or being in a same-sex marriage no longer be grounds for discipline or censure within the PCC.

All but one of the recommendations of that report were dealt with at the same time in an omnibus recommendation, and were adopted after considerable debate, by a vote of 131 to 59.

One further recommendation asking for the creation of a fund to support therapy for those harmed by homophobia, transphobia and hypocrisy within the PCC, was pulled out of the omnibus for separate debate. That measure passed by an even wider margin of 171 to 38.

The third day of the General Assembly was almost wholly devoted to addressing Remit B (same sex marriage) and Remit C (ordination of LGBTQI people). These Remits were drafted and passed by the 2019 General Assembly, where they received near unanimous support, and then sent down to all Presbyteries in Canada in accordance with the *Barrier Act*, where they were passed during 2020 by about two-thirds of all Presbyteries. The measures then needed to be passed by majority vote at the 2021 General Assembly before becoming the new law of the church. Both Remits allowed for freedom of conscience – any Minister or Session that did not agree with same-sex marriage was exempt from performing or approving such services, and Ministers and Sessions were given freedom to decline to ordain an LGBTQI person if it was against their beliefs.

After very lengthy debate during which both sides of the questions were heard at considerable length, Remit B was passed 136 to 72, and Remit C was passed 130 to 83.

Finally, the national church was asked to explore creating a registry of affirming churches in which LGBTQI ordinations would be acceptable and in which same-sex marriages could be performed. The exploration of this initiative is ongoing.

These decisions were not without controversy. Despite the allowance of freedom of conscience in the Remits, the Han-Ca (Korean) Presbyteries asked that the church explore the possibility that racism towards them played a role in the passage of the Remits. Conservative Commissioners also asked that the church explore the creation of “theological” synods, so that they could form a somewhat separate entity within the PCC where same-sex marriage and LGBTQI ordinations would be prohibited. The national church will be exploring both questions and reporting back to the 2022 General Assembly.

In June 2022, during the 147th General Assembly, the Confession to LGBTQI People (produced by a committee that David Robinson served as Convener) that was called for by the Rainbow Communion, was used in a special service of worship, and subsequently adopted by the General Assembly. (see Appendix 2)

The Kirk Inclusion Committee has taken note of these developments in the national church, liaised with one church that has already implemented a successful Inclusion Program (Knox Waterloo, ON), and deliberated about how the Kirk might follow a pathway towards becoming a more inclusive church. They have developed this plan using the “AIDA” model used at Knox Waterloo – that is, a plan with parts focussed consecutively on fostering Awareness, Interest, Desire to Change and Action.

Appendix 2: Confession to God and LGBTQI People

The Presbyterian Church in Canada's Confession to God and LGBTQI People

Adopted on June 6, 2022

The 2022 General Assembly adopted a confession to God and LGBTQI people, confessing the harm caused by homophobia, transphobia, heterosexism and hypocrisy in The Presbyterian Church in Canada, and committing the church to a true change of heart and behaviour. The whole church is called to live out this confession as individuals and communities of faith so that harm does not continue.

THE MEANING OF CONFESSION

This confession is addressed to God and to each other in the presence of the whole community of believers. It presupposes the existence of a breach, or a falling short, that runs contrary to God's desire for how people live with and treat each other. It calls the church: to acknowledge harms done; to seek forgiveness from God and those who have been harmed; to stop causing harm; to repent of wrongdoing;

and to begin a new journey of reparation, restoration, and reconciliation within the community of believers.

OUR CONFESSION TO GOD AND LGBTQI PEOPLE

All: Let us pray.

One: In response to the Holy Spirit's action in its midst The Presbyterian Church in Canada comes before God in the presence of one another to confess its sins to God, and to LGBTQI people. The church has wounded many through its practices of exclusion and hurtful treatment. The church seeks your forgiveness, O God, and the forgiveness of all whom we have harmed.

All: We offer this confession in humility, desiring to go a new way.

One: Creating and Covenanting God, you created us in your own image.
In Christ, you call us to be a welcoming and nurturing community, to love one another as Christ has loved us.
Yet we have ostracized and excluded LGBTQI people from full life within the body of Christ.
We have often turned the courts of the church into places where those who are not straight or cisgender are attacked, shunned and belittled. We confess that we have failed to love one another as Christ commanded us and we have disrupted our covenantal relationship with you.

All: For these wrongful and unjust actions, we ask forgiveness.

One: The church has enacted policies and adopted customs that have dehumanized and harmed LGBTQI people. In doing so the church has led many people to believe

they have to choose between embracing their sexuality and gender identity or being a part of the church.

All: For these wrongful and unjust actions, we ask forgiveness.

One: The church has often perpetuated harmful lies that LGBTQI people are dangerous and abusive. The resulting stigma fosters an environment where gifted people are discouraged and excluded from providing leadership in the church. The church's prejudice contributes to hatred and neglect of LGBTQI people making them targets for physical, spiritual and emotional violence.

All: For these unloving and unjust actions, we ask forgiveness.

One: The church has no higher calling than to offer the worship that belongs to God. In worship, we find strength and hope for proclaiming God's reign in the world. Yet often our language in worship is not inclusive and renders many people and their families invisible. This makes worship a wounding and alienating experience.

All: For these unloving and unjust actions, the church asks forgiveness.

One: The church has been dismissive of and indifferent to LGBTQI people when they have named the harm the church has caused to their mental, physical and spiritual well-being.

All: For these unloving and unjust actions, we ask forgiveness.

One: O God of justice and mercy, you have called us to love and nurture the vulnerable among us, yet we have not been loving and supportive role models to young LGBTQI people. We have failed to listen to their cries for healthy pastoral support. Our actions have abandoned them to a future that often includes internalized homophobia, self-loathing, depression, substance abuse, self-harm, homelessness, and suicide.

All: For these unloving and unjust actions, we ask forgiveness

One: In this church called home, some LGBTQI people still long for the love and security of home. In this church called home, some of us have witnessed demeaning conversations and attitudes that belittle LGBTQI people. Yet we choose to be silent in the face of such injustices, becoming complicit in the resulting oppression.

All: For these unloving and unjust actions, we ask forgiveness.

One: Creating God, your creation bears witness to the vastness of your diversity. In carrying out the mission entrusted to it, the church has embraced ideologies and narratives that have normalized the exclusion of those it deems different.

All: For these unloving and unjust actions, we ask forgiveness.

One: To those of you whom we have harmed by
our unloving and unjust actions, we confess
that we have failed you.
We acknowledge that the church has wounded you deeply.

All: In humility and with sorrow, we ask for your forgiveness.

One: Come Holy Spirit come.
Be present in this time of silence.

(Hold a moment of silence)

One: God of justice and mercy, we praise you for the
presence of the Holy Spirit prompting us to work
purposefully and compassionately, to find new and just
ways of living out that larger story of loving God and
neighbour. Help us to overcome
the pride that covers up wrongdoings, the indifference
that stands in the way of feeling, and the fear that stalls
change.

All: God of justice and mercy, we turn to you. Only
you can help us to do this hard work of
repairing, restoring, reconciling and healing. Fill
us with courage and hope as we commit to
working
for the restoration of your church and our
relationship with one another, and for the
collective flourishing of all people for your
glory.

All: Amen.

MANAGEMENT COMMITTEE REPORT

Members of the Kirk Management Committee for the year ending December 2022 were Philip Champion (chair), David Harrison (secretary and Session representative), Alan Watts (property subcommittee), Rob Burnett (property subcommittee), Roy Main, and Rodney Dekker (Session representative). Ex-officio members were Wayne McMillan (treasurer), and Rev. Amanda Henderson-Bolton.

The committee met in person or by Zoom as COVID conditions permitted. I appreciated everyone's efforts in getting work done during changing conditions.

The work of the committee is detailed in accompanying reports on finance, property, and the redevelopment. After raising a generous amount of money within the capital campaign, progress getting the work done has been frustrating. Finding tradespeople to do the work continues to be difficult, but we had some breakthroughs, as stone masons began work on the exterior, and Holland College taking on restoration of the stained glass windows. They have offered a very good price, but the work will be spread over several years. The Redevelopment Committee led by Wayne McMillan meets regularly with our project consultants, Coles Associates, to keep our project on their priority list.

With delays getting the work started, inflation, rising labor and material costs have eroded the amount of work that can be done with the money raised in the Capital Campaign, so we are working with Coles Associates to revise the work plan. Exterior work to protect the building remains the priority.

A proposal for renovation of the upstairs kitchen and bathrooms was approved at last year's annual meeting but had to be put on hold due to very large price increases by the only contractor who offered a bid. While we all see this as a project that could have immediate impact on how we use the church and hall, it was not included in the initial fundraising of the Capital Campaign. We hope to renovate the downstairs bathroom after measures are complete to limit water getting into the foundation.

MRSB reviewed the financial records, and their report is attached. We greatly appreciate Wayne McMillan's ongoing financial leadership. The committee is still seeking someone to assist with the treasurer's role.

With relaxing of the restrictions due to COVID, the Ceilidh was a remarkably successful fundraising event. Thank you and congratulations to all those who donated and worked to make it happen.

Managing the finances was made easier by the dedication of members who continued their financial support of the church operating expenses as well as the Capital Campaign, even during the lockdown and limited attendance at Sunday services. Wayne McMillan has again done a remarkable job as last year's budget was extremely accurate.

Rentals of the church kitchen and hall bring in modest income but potential for growth is limited. With an aging membership, losing even a few of our larger donors will put us in a difficult situation. The management committee is strongly recommending a new committee be struck to consider options to keep the Kirk financially viable in the medium and long term. This committee should be led by and engage a very broad representation of membership and adherents, including people who don't usually serve on our committees. Some form of collaboration with another Christian group may be our best option to bring in more people and more money to maintain the building and our congregation.

Thank you to our administrator, Amy Holloway, and our cleaner Kathy Morrison, for their dedication to keeping the Church running smoothly.

I would like to thank the members of the Management Committee and many other volunteers who help with the maintenance and day-to-day operation of the church.

Respectfully submitted,



Philip Champion, Chair

PROPERTY COMMITTEE REPORT

We were fortunate in 2022 to escape large-scale damage from Hurricane Fiona which damaged many properties on Prince Edward Island. The storm caused some water in our basement and brought down some trees and branches. We thank Amanda and Chad and Chad's family who came from New Brunswick to help with the clean-up immediately after the storm.

We had some water in the basement at various times during the year. When all of our roofing and related work is completed this year, we hope that with proper maintenance of gutters and downspouts, etc., those problems will be resolved, or at least occur only with truly exceptional weather events. When we are reasonably satisfied that our water control systems are working effectively, we will be planning improvements to the washroom and other areas in the basement.

Our heating system continues to function well. Even so, our costs have risen significantly because of increased costs for energy generally. In 2023, we plan to explore ways of heating our space more efficiently, or of otherwise controlling our heating costs. Anyone with any suggestions is invited to contact us to discuss them.

We are pleased that we are able to make our generally warm, dry and welcoming church available to so many groups and individuals in the wider community. Thanks to Amanda and Amy for co-ordinating the use of our facilities. The following groups use the church regularly, and others also use our space from time to time:

Island Choral Society
Luminos Ensemble
Forte Men's Choir
Jr. & Sr. Singing Strings
Intermediate Orchestra
Lady Baker's Tea
Shorehill Gentle Yoga
Fearless Fido
Maritime Sword School
PEI Fencing Club
Narcotics Anonymous
N. A. Women's Group
Adult Children of Alcoholics Group

We are pleased that the renovation of the windows in the Church Hall – both the storm windows and the interior windows – is being carried out at present by the heritage carpentry program at Holland College. We are grateful for our relationship with the College which has enabled us to improve our church in various ways that make it safer and more accessible while also respecting its historic character and features.

Respectfully submitted,

Rob Burnett
Alan Watts

STEWARDSHIP COMMITTEE REPORT

Stewardship

Before getting to this year's report, let's think briefly about the concept of stewardship and exactly what it means for each us. We are blessed to have inherited a truly beautiful sanctuary from those hard working dedicated Presbyterians of yesteryear. As stewards we are each called to "manage everything God brings into the believer's life in a manner that honors God and impacts eternity"; or, as expressed in more secular and vernacular terms to: "leave the church in better shape for our successor than it was handed over to us by our predecessor". That's what good stewards do!

It has certainly been another somewhat challenging year in which to maintain our worship service with some degree of normality. Despite COVID 3.0 and skyrocketing inflation especially with our heating costs, I am able to report that thanks to the good stewardship of our congregation and our Board and Treasurer Wayne McMillan's careful management of the Kirk's operating expenses the operating deficit this year was held down to ~\$6,000. As my late grandfather would have said: It could be worse.

Annual Operating Accounts*

	Actual 2021	Budget 2022	Actual 2022
Envelope Offerings	\$82,511	\$82,000	\$73,563
Loose Offerings	\$3,685	\$3,200	\$2,400
Christmas Offering	\$24,795	\$25,000	\$25,084
PAR Offerings	\$109,587	\$113,500	\$109,172
Total	\$220,578	\$223,700	\$210,219

*Information obtained from our Church Treasurer, Wayne McMillan

These results for our regular offerings are ~5% below 2021. Clearly, with annual inflation in all of our operating expenses this trend is not sustainable. Ideally, our revenues would be up ~5%, not down ~5%. While revenue from sources other than offerings such as special fund-raising events was significantly down due mainly to COVID, fortunately a number of expenses were also held down such that the Kirk came out of the year with a modest operating deficit of ~6,000. That said, as our Treasurer points out in his report deferring annual maintenance costs is also not sustainable in the medium/longer run. Just like our own homes, our Kirk facility requires annual upkeep.

In short, to be financially sustainable as a congregation, we need to generate sufficient revenue to cover all annual operating costs including ordinary maintenance and upkeep and not incur operating persistent or what might be better characterized as "structural" deficits.

Capital Campaign

In closing, I should cross reference the recent letter from Wayne McMillan and I to the Congregation reporting on the current status of the Capital Campaign; and also to Wayne McMillan's Treasurers Report. The letter and Treasurers Report include a high-level summary of the results four (4) years into our 5 year capital campaign and provide an update on the challenges we've faced in getting on with the much needed capital works. It seems we are still in the throws of a record breaking PEI construction boom wherein availability of contractors and skilled workers coupled with rapidly escalating prices have presented real challenges. In short, as we head into the last year of the capital campaign it appears that the pledges are continuing to come in and we should be pretty much on budget by year end. Thanks to all for their pledges and contributions.

Finally, a special word of thanks to our Active Clerk of Session, David Robinson; to our much respected and always hard-working treasurer, Wayne McMillan and also to Amy for her extra admin work associated with the Renewing Hope Capital Campaign and the ongoing work with managing the annual pledges. All these folks are exemplary examples of the good steward who has devoted his/her time, talent and/or money to support this important work.

Respectfully submitted,

David Hooley - Convenor of the Stewardship Committee

TREASURER'S REPORT

The year began still under the influence of COVID-19 and the Omicrons variant with its continuing impact on the Kirk and its activities. The impact on financial and operational activities was felt throughout the year as inflationary increases in the cost of goods and services mounted, and it had an impact on family budgets as well. There was a point during the year when it was in doubt if it would be possible to fully recover from what had developed into an operating deficit approaching \$50,000 by mid-year. However, as in past years there was a significant improvement in contributions beginning in late November and by year's end the deficit situation had improved substantially.

As a result, the year finished with an operating deficit of \$6,088. The following outlines areas that led to this situation.

Revenue from envelope offerings and PAR contributions were both down at years end by a combined total of \$12,765 as compared to budget.

The cost of heating based on rising oil prices had a serious impact on the budget as in the first four months heating costs were up \$12,396 over the same period last year, for total of \$26,315. At that time, the combined budget for heat for the Church and Manse was \$38,400 so the cost was 68.5% of the annual budget in just four months. This trend prompted immediate action to curtail costs and the first target was the maintenance accounts that had been budgeted at \$21,800. There are many areas of the church and manse properties that should be attended to and the curtailment of expenditures in this area to all but necessary repairs is at best a deferral action. At year's end, maintenance and repair expenditures cost \$6,704, reducing expenditures by \$14,096 from the budget estimate. Thanks to moderating temperatures for the rest of the year and a small reduction in oil prices, the heating bill for both properties still ended up costing \$50,303 or \$11,893 over budget.

The increase in heating costs of \$11,893 over budget and the decline in envelope offerings and PAR totaling \$12,765 were partially offset by the reduction in expenditures on maintenance and repair of \$14,096.

Eventually repairs and maintenance must be completed to limit further deterioration or damage and improve the general appearance of the property, so this is a trend that cannot be continued.

It will take a significant increase in contributions from the combined 2022 envelope offerings of \$73,563 and PAR of \$109,172, for a total of \$182,735, to avoid a deficit in 2023. An overall adjustment of 3% has been proposed for 2023, setting Envelope Offerings at \$81,000 and PAR at \$107,000 for an overall total of \$188,000. Note: There has been a shift to Envelope Offerings from PAR in the amount of \$5,000 included in this calculation.

After allowing for a 3% increase, a deficit of \$9,251 is still projected for 2023. It will require an additional 5% increase in Envelope and PAR contributions to eliminate this deficit.

The Endowment Fund that is invested with the National Church Office suffered a significant loss during the year owing to deterioration of financial markets generally. The original investment of \$200,000 had increased via capital gains to \$257,570 as of December 2021. In 2022 the investment declined to \$217,595 as noted in the Financial Statements – Note 5.

The Restoration and Improvement Capital Fund showed an increase in contributions of \$115,474 and expenditures of \$105,096 bringing the balance in the Fund to \$632,921 as of December 31, 2022. The GST/HST rebate is \$10,142. The budget for 2023 has noted proposed expenditures, however, the actual work that will be undertaken has not been finalized by the Implementation Committee and therefore some of the projected expenditures are not based on quoted or bid pricing.

The budget proposal to have an operational deficit for the second year in a row is only feasible because there is a cash surplus on hand that has been accumulated over the years to deal with situations such as this.

However, structural deficits are not sustainable. In past years, attention has been drawn to the fact that congregational demographics and patterns of giving are linked. Aging members and adherents have among them individuals who contribute generously to the Kirk and the reality is, regrettably, that they will not be with us forever.

It is now time for there to be a comprehensive initiative to plan for the viability of the Kirk for the next 10-20 years. Accordingly, I am recommending that the Session establish a Standing Committee or Working Group to undertake the necessary work, looking at programs and services, funding sources, operational needs, and in considering options seek input from experts as well as individuals in the congregation with the objective of developing a plan with short, intermediate, and longer-term solutions, specific timelines, and an implementation process. This is not a short-term exercise, as with any planning process it will require ongoing up-dating and adjustments.

In closing, appreciation and thanks is extended to the Management Committee, the Implementation Committee, Trustees, Stewardship, Session, Amy Holloway, Rev. Amanda Henderson-Bolton and David Robinson for their support and assistance with the various tasks associated with the management of the operations and financial matters of the Kirk.

Respectfully submitted,

Wayne McMillan
Treasurer

ST. JAMES PRESBYTERIAN CHURCH INC.
Financial Statements
December 31, 2022

ST. JAMES PRESBYTERIAN CHURCH INC.
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December 31, 2022

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INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Congregations of St. James Presbyterian Church Inc.

We have reviewed the accompanying financial statements of St. James Presbyterian Church Inc. (the Church) that comprise the statement of financial position as at December 31, 2022, and the statements of changes in net assets, operations and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian Accounting Standards for Not-For-Profit Organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of St. James Presbyterian Church Inc. as at December 31, 2022, and the results of its operations and its cash flows for the year then ended in accordance with Canadian Accounting Standards for Not-For-Profit Organizations.

MRSB Chartered Professional Accountants Inc.

MRSB CHARTERED PROFESSIONAL ACCOUNTANTS INC.

Charlottetown, PE

February 9, 2023

ST. JAMES PRESBYTERIAN CHURCH INC.
Statement of Financial Position
December 31, 2022

	2022	2021
ASSETS		
Current		
Cash	\$ 46,728	\$ 74,519
Accounts receivable (Note 4)	16,631	16,227
	<u>63,359</u>	<u>90,746</u>
Restricted cash		
Session	666,463	653,896
Memorial	1,388	1,324
	<u>217,595</u>	<u>257,570</u>
Restricted investments (Note 5)		
	<u>\$ 948,805</u>	<u>\$ 1,003,536</u>
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 15,512	\$ 11,210
Government remittances payable	2,062	9,041
Deferred revenue (Note 6)	1,378	-
	<u>18,952</u>	<u>20,251</u>
NET ASSETS		
Restricted session funds (Statement 3)	666,463	653,896
Endowment funds (Statement 3)	217,595	257,570
Internally restricted funds (Statement 3)	1,388	1,324
Unrestricted funds (Statement 3)	<u>44,407</u>	<u>70,495</u>
	<u>929,853</u>	<u>983,285</u>
	<u>\$ 948,805</u>	<u>\$ 1,003,536</u>

ON BEHALF OF THE MANAGEMENT COMMITTEE:

 Chair

 Treasurer

See notes to financial statements
 Prepared without audit

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MRSB

ST. JAMES PRESBYTERIAN CHURCH INC.

Statement of Changes in Net Assets

Year Ended December 31, 2022

	2021 Balance	Deficiency of revenues over expenditures	Restricted session fund net revenue	FMV adjustment	2022 Balance
Restricted session funds (Note 11)	\$ 653,896	\$ -	\$ 12,567	\$ -	\$ 666,463
Endowment funds	257,570	-	-	(39,975)	217,595
Internally restricted	1,324	-	64	-	1,388
Unrestricted (Statement 4)	70,495	(6,088)	(20,000)	-	44,407
	<u>\$ 983,285</u>	<u>\$ (6,088)</u>	<u>\$ (7,369)</u>	<u>\$ (39,975)</u>	<u>\$ 929,853</u>

	2020 Balance	Excess of revenue over expenditures	Restricted session fund net revenue	FMV adjustment	2021 Balance
Restricted session funds (Note 11)	\$ 654,613	\$ -	\$ (717)	\$ -	\$ 653,896
Endowment funds	235,419	-	-	22,151	257,570
Internally restricted	1,224	-	100	-	1,324
Unrestricted (Statement 4)	56,321	14,174	-	-	70,495
	<u>\$ 947,577</u>	<u>\$ 14,174</u>	<u>\$ (617)</u>	<u>\$ 22,151</u>	<u>\$ 983,285</u>

ST. JAMES PRESBYTERIAN CHURCH INC.**Statement of Operations****Year Ended December 31, 2022**

	2022	2021
Revenues		
Offerings	\$ 210,294	\$ 220,337
Gifts and miscellaneous	20,982	17,823
Other rental	20,237	23,000
Fundraising events	15,714	12,999
Choral Scholarship Fund	6,052	5,599
Interest	5,401	7,925
Presbyterian Sharing	2,060	2,625
Helping Hampers	1,900	1,290
Baby shower mission project	1,822	-
Presbyterian World Service and Development	1,650	480
Bequests	500	-
Recovery of minister salary and benefits	-	11,799
	<u>286,612</u>	<u>303,877</u>
Expenditures		
Bank charges	868	867
Bulletins and worship	2,658	1,775
Church utilities	50,618	38,509
Donations	1,900	1,290
Fundraising	750	128
HST - non-recoverable	7,340	6,364
Insurance	10,421	9,948
Manse property	14,067	13,488
Miscellaneous	7,085	3,671
Office	10,593	11,647
Presbyterian Sharing	14,000	12,500
Presbyterian World Service and Development	1,650	480
Presbytery and Synod	8,628	8,342
Professional fees	3,170	2,990
Repairs and maintenance	6,349	11,956
Scholarship	5,600	5,600
Session	657	574
Unbudgeted expenditures	15,482	12,597
Wages and benefits (Note 7)	130,864	146,977
	<u>292,700</u>	<u>289,703</u>
Excess (deficiency) of revenues over expenditures	<u>\$ (6,088)</u>	<u>\$ 14,174</u>

ST. JAMES PRESBYTERIAN CHURCH INC.**Statement of Cash Flows****Year Ended December 31, 2022**

	2022	2021
Cash flows from operating activities		
Excess (deficiency) of revenues over expenditures	\$ (6,088)	\$ 14,174
Changes in non-cash working capital:		
Accounts receivable	(404)	(10,682)
Restricted investments	(39,975)	22,151
Accounts payable and accrued liabilities	4,302	2,495
Government remittances payable	(6,979)	6,845
Deferred revenue	1,378	-
	(41,678)	20,809
	(47,766)	34,983
Cash flows from financing activities		
Net decrease in restricted session funds	(7,433)	(717)
Net increase in internally restricted funds	64	100
	(7,369)	(617)
Increase (decrease) in cash	(55,135)	34,366
Cash - beginning of year	987,309	952,943
Cash - end of year	\$ 932,174	\$ 987,309
Cash consists of:		
Cash	\$ 46,728	\$ 74,519
Restricted cash	667,851	655,220
Restricted investments	217,595	257,570
	\$ 932,174	\$ 987,309

ST. JAMES PRESBYTERIAN CHURCH INC.

Notes to Financial Statements

Year Ended December 31, 2022

1. DESCRIPTION OF THE BUSINESS

St. James Presbyterian Church Inc. (the "Church") is a registered charity for federal income tax purposes. Incorporating in the manner exempts the Church from income taxes providing ongoing compliance requirements are met. The objective and purpose of the Church is to hold worship services weekly, provide pastoral care, and to support missionary activities in Canada and overseas.

2. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-For-Profit Organizations (ASNPO).

3. SIGNIFICANT ACCOUNTING POLICIES

Fund accounting

St. James Presbyterian Church Inc. follows the restricted fund method of accounting for contributions.

Restricted fund - Session funds consist of restricted donations to the Church. The principal is required to be maintained intact for some donations, and the investment income generated must be used in accordance with the various purposes established by the donors. For other donations, the principal may be used. Church policy has been established with the objective of protecting the real value of the donations by limiting the amount of income expended and reinvesting unexpended income.

Endowment funds consist of restricted donations to the Church, the principal of which is required to be maintained intact. The investment income generated from the externally restricted net assets is available for operating purposes.

Internally restricted funds consist of unrestricted donations to the Church with no restrictions on expending the principal of the fund which are restricted by the management committee for a specified purpose. Unrestricted donations are available for use at the discretion of the management committee.

Cash

Cash is comprised of cash in banks, restricted cash in banks and restricted investments.

Accounts receivable

Accounts receivable arise from offerings receivable, Harmonized Sales Tax receivable and interest receivable. An allowance for bad debts has been calculated through discussions with management, assessment of the other circumstances influencing the collectibility of amounts, and using historical loss experience. Amounts deemed uncollectible are written off and deducted from the carrying value of the receivable. Amounts subsequently recovered from accounts previously written off are credited to the allowance account in the period of recovery.

(continues)

ST. JAMES PRESBYTERIAN CHURCH INC.

Notes to Financial Statements

Year Ended December 31, 2022

3. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Tangible capital assets

In accordance with CPA Handbook Section 4433, Tangible Capital Assets Held by Not-for-Profit Organizations, the Church expenses its capital acquisitions in the year of purchase. Contributed capital assets are not recognized in the financial statements.

Major assets owned by the Church but not reflected on the financial statements include land and buildings (church, hall and manse), organ, piano, computer, equipment and furniture and fixtures.

During the year, the Church purchased an automated external defibrillator in the amount of \$2,450 which was included in miscellaneous expense, fridges in the amount of \$3,448, tables in the amount of \$960 and chairs in the amount of \$414 all of which were included in unbudgeted expenditures.

Investments

Investments for which there are quoted prices in an active market are carried at fair value. Unrealized gains or losses are reported as part of excess of revenues over expenditures. Investments for which there is not an active market are carried at amortized cost except when it is established that their value is impaired. Impairment losses, or reversal of previously recognized impairment losses, are reported as part of excess of revenues over expenditures.

Impairment of long lived assets

The Church tests for impairment whenever events or changes in circumstances indicate that the carrying amount of the assets may not be recoverable. Recoverability is assessed by comparing the carrying amount to the projected future net cash flows the long-lived assets are expected to generate through their direct use and eventual disposition. When a test for impairment indicates that the carrying amount of an asset is not recoverable, an impairment loss is recognized to the extent the carrying value exceeds its fair value.

Financial instruments

The Church initially measures its financial assets and financial liabilities at fair value.

The Church subsequently measures all of its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in excess or revenues over expenditures.

Financial assets measured at amortized cost on a straight-line basis include cash, restricted cash and accounts receivable.

Restricted investments are measured at fair value.

Financial liabilities measured at amortized cost on a straight-line basis include accounts payable and accrued liabilities.

Transaction costs on the acquisition, sale, or issue of financial instruments that are subsequently measured at amortized cost are shown as an adjustment to the carrying value of the related financial instrument.

(continues)

ST. JAMES PRESBYTERIAN CHURCH INC.

Notes to Financial Statements

Year Ended December 31, 2022

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

Revenue recognition

The Church follows the deferral method of accounting for revenues. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Rental revenue is recognized when the tenant begins to occupy the space and rent is due. Rental revenue that has been received in advance is recorded as deferred revenue until the Church discharges the obligations that led to the collection of funds. Damage deposits received from tenants are deferred until the obligations of the tenant have been fulfilled and the tenant ceases to occupy the space which was rented.

The Church records collections when amounts are received.

Bequests

The Church is the beneficiary under various wills and trust agreements, the total realizable amounts of which are not at present readily determinable. The Church records such bequests when proceeds are received.

Contributed services

The operations of the Church depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Measurement uncertainty

When preparing financial statements according to Canadian ASNPO, management makes estimates and assumptions relating to:

- reported amounts of revenues and expenditures
- reported amounts of assets and liabilities
- disclosure of contingent assets and liabilities.

Estimates are based on a number of factors including historical experience, current events and actions that the Church may undertake in the future, and other assumptions that management believes are reasonable under the circumstances. By their nature, these estimates are subject to measurement uncertainty and actual results could differ. In particular, estimates are used in accounting for certain items such as revenues, allowance for doubtful accounts, asset impairments, and legal contingencies.

4. ACCOUNTS RECEIVABLE

	<u>2022</u>	<u>2021</u>
HST receivable	\$ 10,142	\$ 14,002
Offerings receivable	6,489	1,225
Interest receivable	-	1,000
	<u>\$ 16,631</u>	<u>\$ 16,227</u>

ST. JAMES PRESBYTERIAN CHURCH INC.**Notes to Financial Statements****Year Ended December 31, 2022****5. RESTRICTED INVESTMENTS**

	<u>2022</u>	<u>2021</u>
<u>Endowment investments</u>		
The Presbyterian Church in Canada	<u>\$ 156,595</u>	<u>\$ 196,570</u>
 <u>Session endowment investments</u>		
The Presbyterian Church in Canada:		
D.A. MacKinnon Fund	25,000	25,000
E.E. MacKinnon Fund	11,500	11,500
MacLure Memorial Bursary Fund	10,000	10,000
P. Prowse Fund	10,000	10,000
Session Benevolent Fund	4,500	4,500
	<u>61,000</u>	<u>61,000</u>
 Grand total	<u>\$ 217,595</u>	<u>\$ 257,570</u>

6. DEFERRED REVENUE

	<u>2022</u>	<u>2021</u>
Baby Shower Mission project	<u>\$ 1,378</u>	<u>\$ -</u>

7. WAGES AND BENEFITS

	<u>2022</u>	<u>2021</u>
Minister - stipend	\$ 49,493	\$ 29,920
Organist	25,075	23,500
Administrator	23,784	25,145
Congregation pension (Note 8)	11,352	14,250
Levies and benefits	6,509	5,163
Interim minister	5,236	39,797
Minister - health insurance	4,684	4,592
Custodial services	4,524	4,384
Workers compensation	207	226
	<u>\$ 130,864</u>	<u>\$ 146,977</u>

ST. JAMES PRESBYTERIAN CHURCH INC.

Notes to Financial Statements

Year Ended December 31, 2022

8. PENSION COSTS AND OBLIGATION

The Church has a defined contribution plan providing retirement benefits to its employees. Pension costs represent the Church's portion of contributions required under the plan. During the year, \$11,352 (2021 - \$14,250) was expensed as pension costs.

9. FINANCIAL INSTRUMENTS

The Church's financial instruments consist of cash and restricted cash, investments, accounts receivable and accounts payable and accrued liabilities.

The Church is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the Church's risk exposure and concentration as of December 31, 2022.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Church is exposed to credit risk from customers. The Church maintains its cash in bank deposit accounts which, at time, may exceed federally insured limits.

Interest rate risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. In seeking to minimize the risks from interest rate fluctuations, the Church manages exposure through its normal operating and financing activities. The Church is exposed to interest rate risk primarily through its fixed income denominated investments.

Unless otherwise noted, it is management's opinion that the Church is not exposed to significant other price risks arising from these financial instruments.

ST. JAMES PRESBYTERIAN CHURCH INC.

Notes to Financial Statements

Year Ended December 31, 2022

10. RESTRICTED SESSION FUNDS

Session Benevolent Fund - This fund was established by the Session in the past to provide for the needy of the Church. Only the interest is to be distributed annually. Distribution is the responsibility of the Kirk minister(s) and the details of such distribution are confidential to them.

MacLure Memorial Bursary Fund - This fund was established by the late Miss Lena C. MacLure in memory of her father, Mr. W. Chester S. MacLure to provide an annual bursary to persons who are training for the Presbyterian ministry. Only the interest is to be used for bursaries. Distribution from this fund is the responsibility of the Kirk Session, and is usually based on requests from the trainees themselves. Members of the Kirk families will receive first consideration for bursaries followed by persons from Zion, St. Mark's, New London and Prince Edward Island.

D.A. MacKinnon Fund - Mr. D. A. MacKinnon, a long serving Elder of the Kirk, left the residue of his Estate to the Kirk, with the interest to be used for the missions of the Church. Missions are described as purposes directly related to the spiritual objectives of the Kirk. Some of these purposes include assistance to the uniformed youth groups, the Charlottetown Christian Council, Christian Communications, Board of Trustees in support of home missions and other worthy causes which fall within the terms of reference.

E.E. MacKinnon Benevolent Fund - Miss E.E. MacKinnon left a sum of money to the Session to help the needy of the community. The original principal of \$8,825 was increased by \$2,675 to \$11,500 during 1989 when a small benevolent fund for the relief of teachers which Miss MacKinnon has also established years ago was declared no longer required. The trustees of that fund passed the principal and accumulated interest to the Kirk to be added to this fund, based on their understanding of the wishes of Miss MacKinnon. The interest is distributed by the minister(s) of the Kirk, to whom the details of such distribution are confidential.

P. Prowse Fund - This fund was established by the late Pauline Prowse for the upkeep of the Prowse Memorial Chapel. Only the annual interest of the fund is available; the principal remains intact.

Other funds - From time to time, money is given to or left to the Session with or without a specific purpose. Each donation is held in a separate account within the Session books and used as directed or as determined by the Session until it is gone. Details of specific accounts are available from the minister(s) or from the Chairman of the Session Finance Committee.

ST. JAMES PRESBYTERIAN CHURCH INC.**Notes to Financial Statements****Year Ended December 31, 2022****11. SESSION OPERATIONS AND FUND BALANCES**

	Opening balance	Revenue & transfers in	Expenditures & transfers out	Ending Balance 2022
<u>Income/expenditure accounts:</u>				
Session Benevolent Fund	\$ 2,887	\$ 181	\$ -	\$ 3,068
MacLure Memorial Bursary Fund	1,850	403	-	2,253
D.A. MacKinnon Fund	14,917	1,008	(323)	15,602
E.E. MacKinnon Fund	7,110	463	-	7,573
P. Prowse Fund	3,947	403	-	4,350
Miscellaneous	(358)	-	(46)	(404)
	<u>30,353</u>	<u>2,458</u>	<u>(369)</u>	<u>32,442</u>
<u>Designated for special use:</u>				
Restoration and Improvement Fund	622,543	115,474	(105,096)	632,921
MacNevin Heritage Fund	1,000	100	-	1,100
	<u>623,543</u>	<u>115,574</u>	<u>(105,096)</u>	<u>634,021</u>
	<u>\$ 653,896</u>	<u>\$ 118,032</u>	<u>\$ (105,465)</u>	<u>\$ 666,463</u>

St. James Presbyterian Church

2023 Operating Account Budget

Note:

	Actual 2021	Budget 2022	Actual 2022	Budget 2023	
Revenue:					Revenue:
1 Envelope Offerings	\$ 82,511	\$ 82,000	\$ 73,563	\$ 81,000	Envelope Offerings
2 Envelope Offerings - Designated	13,444	-	17,332	-	Envelope Offerings - Designated
3 Loose Offerings	3,138	3,200	2,400	2,500	Loose Offerings
4 Christmas Offering	24,795	25,000	25,084	25,000	Christmas Offering
5 PAR Offerings	109,587	113,500	109,172	107,000	PAR Offerings
6 Kirk Recitals/Choral Scholarship	5,599	6,000	6,052	6,000	Kirk Recitals /Choral Scholarships
7 Fund Raising Events	11,499	12,000	14,326	14,000	Fund Raising Events
8 Rental Income	23,000	22,000	20,237	22,000	Rental Income
9 PWS&D Received	480	500	1,650	1,000	PWS&D Received
10 Presbyterians Sharing Received	2,625	2,500	2,060	2,000	Presbyterians Sharing Received
11 Community Dinner Donations	-	750	-	-	Community Dinner Donations
12 Soup Kitchen Donations	306	300	75	100	Soup Kitchen Donations
13 Helping Hampers Campaign	1,290	1,500	1,900	2,000	Helping Hampers Campaign
14 Baby Shower Mission Project	-	-	1,822	-	Baby Shower Mission Project
15 Interest	7,925	4,800	5,401	4,800	Interest
16 Recovery - Minister's Salary & Benefits	11,799	-	-	-	Recovery - Minister's Salary & Benefits
17 Promotion and Summer Tours	1,500	-	1,388	1,500	Promotion and Summer Tours
18 Bequests	-	-	500	-	Bequests
19 Miscellaneous	4,379	2,500	3,650	3,500	Miscellaneous
TOTAL ORDINARY REVENUE	\$ 303,877	276,550	\$ 286,612	272,400	TOTAL ORDINARY REVENUE
Expenses:					
Compensation					
20 Wages and Benefits	147,777	131,042	132,106	135,400	Wages and Benefits
Worship, Music & Christian Education					
21 Christian Education	-	200	-	200	Christian Education
22 Music Scholarships	5,600	6,000	5,600	6,000	Music Scholarships
23 Musicians/Soloists	900	1,000	1,223	1,300	Musicians/Soloists
24 Worship Supplies	-	500	502	500	Worship Supplies
25 Session Expenses	574	750	657	700	Session Expenses
26 Dues & Subscriptions	1,657	700	1,709	1,700	Dues & Subscriptions
27 Pulpit/Organist Supply	1,075	1,100	900	1,000	Pulpit/Organist Supply
28 Youth Group	-	300	-	300	Youth Group
	9,806	10,550	10,591	11,700	
Mission & Outreach					
29 Community Dinner	128	250	-	250	Community Dinner
30 Presbyterians Sharing Remitted	12,500	14,000	14,000	14,000	Presbyterians Sharing Remitted
31 PWS&D Remitted	480	300	1,650	1,000	PWS&D Remitted
32 Missions & Outreach Com.	1,922	2,500	2,000	2,200	Missions & Outreach Com.
33 Promotion & Summer Tours	-	1,500	750	1,500	Promotion & Summer Tours
34 Helping Hampers Campaign	1,290	1,500	1,900	2,000	Helping Hampers Campaign
	16,320	20,050	20,300	20,950	
Assessments					
35 Presbytery	4,922	4,087	4,087	5,030	Presbytery
36 Synod	3,420	4,541	4,541	5,300	Synod
	8,342	8,628	8,628	10,330	
Administration					
37 Professional Fees	2,990	3,200	3,170	3,300	Professional Fees
38 Advertising & Promotion	-	200	-	200	Advertising & Promotion
39 Courier & Postage	943	1,000	920	1,000	Courier & Postage
40 Insurance	9,948	10,390	10,421	10,056	Insurance
41 Bank Charges	552	1,100	551	600	Bank Charges
42 Office Supplies	6,924	6,500	5,604	6,500	Office Supplies
43 Service Charge - PAR	315	315	317	315	Service Charge - PAR
44 Unbudgeted Expenses	12,597	-	15,482	-	Unbudgeted Expenses
45 GST/HST Expense	6,364	6,400	7,340	6,400	GST/HST Expense
46 Miscellaneous	2,871	2,400	6,235	2,400	Miscellaneous
	43,504	31,505	50,040	30,771	

Property					
47 Electricity - Church	3,699	3,900	3,577	3,800	Electricity - Church
48 Electricity - Manse	1,169	1,250	1,054	1,250	Electricity - Manse
49 Heat - Church	31,964	35,000	44,239	44,000	Heat - Church
50 Heat - Manse	3,064	3,400	6,064	6,000	Heat - Manse
51 Property Taxes - Manse	5,597	5,800	5,998	6,000	Property Taxes
52 Repair & Maintenance - Church	11,956	17,000	6,349	6,000	Repair & Maintenance - Church
53 Repair & Maintenance - Manse	3,108	4,800	354	2,000	Repair & Maintenance - Manse
54 Sewer & Water - Church	658	725	471	500	Sewer & Water - Church
55 Sewer & Water - Manse	551	600	598	600	Sewer & Water - Manse
56 Telephone - Church	2,188	2,300	2,331	2,350	Telephone - Church
	<u>63,954</u>	<u>74,775</u>	<u>71,035</u>	<u>72,500</u>	
TOTAL ORDINARY EXPENSES	\$ 289,703	\$ 276,550	\$ 292,700	\$ 281,651	TOTAL ORDINARY EXPENSES
SURPLUS/(DEFICIT)	\$ 14,174	\$ -	\$ (6,088)	\$ (9,251)	SURPLUS/(DEFICIT)

57 Capital Expenditure Budget	Actual - 2021	Budget - 2022	Actual - 2022	Budget - 2023	Capital Expenditure Budget
Regrade Courtyard	\$ -	\$ 6,388	\$ -	\$ 9,044	Regrade Courtyard
Survey & Benchmark for Column Movement	-	1,992	4,791	-	Survey & Benchmark for Column Movement
Reinforce Sandstone Pier	-	2,656	-	2,656	Reinforce Sandstone Pier
Replace Asphalt Roof Shingles	73,273	39,839	50,473	-	Replace Asphalt Roof Shingles
Waterproofing of Coping Stones	Incl.	-	-	-	Waterproofing of Coping Stones
Repair Miscellaneous Flashing	incl.	6,640	Incl.	-	Repair Miscellaneous Flashing
Gutters	-	10,524	5,272	4,600	Gutters
Fire Alarm System	-	7,130	-	7,130	Fire Alarm System
Replace Wood Siding Incl. Trim, Flashing	42,553	-	-	-	Replace Wood Siding Incl. Trim, Flashing
Painting Upper Roof Walls	-	-	-	15,000	Painting Upper Roof Walls
Remove, Repair & Reinstall Windows	-	12,740	630	2,072	Remove, Repair & Reinstall Windows
Install Window Protection	-	4,000	-	1,500	Install Window Protection
Washrooms	-	150,000	-	-	Washrooms
Renovate Washroom - Lower Level	-	5,000	-	5,000	Renovate Washroom - Lower Level
Masonry Work	-	-	23,188	150,000	Masonry Work
Manse Kitchen Renovation	30,377	-	-	-	Manse Kitchen Renovation
Sub - Total	\$ 146,203	\$ 246,909	\$ 84,354	\$ 197,002	Sub - Total
General Conditions	-	35,967	incl.	29,550	General Conditions
Overhead	-	23,978	incl.	19,700	Overhead
Profit	-	23,978	incl.	19,700	Profit
Contingency	-	48,555	incl.	39,400	Contingency
Adjustments	-	-	3,168	-	Adjustments
Miscellaneous	-	-	324	300	Miscellaneous
Professional Fees	15,000	37,500	17,250	17,250	Professional Fees
Total Estimate	\$ 161,203	\$ 416,887	\$ 105,096	\$ 322,903	Total Estimate
HST (Rebate)	13,873	38,927	-	33,568	HST (Rebate)
	<u>\$ 175,076</u>	<u>\$ 455,814</u>	<u>\$ 105,096</u>	<u>\$ 356,471</u>	

2023 Budget Notes and Assumptions:

1. Envelope Offerings: Projected requirement for 2023 has been set in consideration of 2022 contributions and transfers from PAR of \$5,000 plus a 3% increase.
2. Envelope Offerings - Designated: There is no specific budget for this item as it represents donations received to cover unbudgeted expenditures. Note #59
3. Loose Offerings: Projected from an average of yearly actuals.
4. Christmas Offering - This estimate is based on the contribution levels from the past few years.
5. PAR Revenue: Estimate based on 2022 actual minus transfers of \$5,000 to Envelope Offerings plus a 3% adjustment.
6. Kirk Recitals & Choral Scholarships: Estimate is based each scholarship of \$1,500.00.
7. Fund Raising Events: Net income from fund-raising events such as the Ceilidh and silent auction.
8. Rental Income: Rent for use of the upstairs and downstairs halls, kitchen and for space occupied by Lady Baker's Tea.
9. Presbyterian World Service and Development Received: Any amounts donated are remitted by St. James to the National Office. The amounts donated are offset by the corresponding remittance as found in Note # 31.
10. Presbyterians Sharing: Donations received from the Congregation are remitted to the National Office and are included in the amount of \$14,000 to be remitted in 2023. Note # 30. The assessment by the National Office for 2023 is estimated at \$29,000.
11. Community Dinner Donations are used to offset the cost of materials and supplies. Note #29.
12. Soup Kitchen Donations; A budget to assist the soup kitchen program.
13. Helping Hampers Campaign: Donations are passed on to the Salvation Army. The expenditure is noted at #34.
14. The Baby Shower Mission Project was an initiative for 2022.
15. Interest Income: Interest on Endowment Fund Investments and are allocated for general use with a proportion being allocated to Session Accounts on a prorated basis.
16. Recovery - Minister's Salary and Benefits is a redundant account.
17. Promotions and Summer Tours: To cover the cost of maintaining the website and the use of social media along with providing summer tours of the Kirk.
18. An amount received as a bequest from an estate .
19. Miscellaneous Expenses are those which are generally of a one-time expense as well as smaller amounts that do not fit any established account.
20. Wages and Benefits for the Minister, Organist and Choir Director, Administrator and Custodian
21. Christian Education: An amount budgeted for Sunday school expenses.
22. Music Scholarships: An amount to provide for four bursaries of \$1,500.

23. Musicians/Soloists: A budget to provide for guest musicians and soloists.
24. Worship Supplies: To provide for worship materials and supplies used by the Minister.
25. Session Expenses: An amount to cover Session expenses during the year.
26. Dues & Subscriptions: To provide for fees and subscription expenses.
27. Pulpit & Organist Supply: To provide for replacements for vacation leave.
28. Youth Group: A budget to support the youth group activities.
29. Community Dinner: See Note # 11 above.
30. Presbyterians Sharing: See Note #10 above. Funding is added to the funds received from individuals to remit the budgeted amount.
31. PWS&D: See Note #9 above. No specific budget is set.
32. Mission & Outreach: A budget for Mission and Outreach Committee activities.
33. Promotions and Summer Tours: To cover the cost of maintaining the web-site and the use of social media along with providing summer tours of the Kirk.
34. Helping Hampers Campaign: See Note # 13 above.
35. Presbytery: Assessment as provided by Presbytery.
36. Synod: Assessment as provided by Synod.
37. Professional Fees: Provision is made for the fees charged by MRSB.
38. Advertising and Promotion: To provide for advertising for special events.
39. Courier & Postage: To provide for the cost of mail-outs to the congregation.
40. Insurance: To cover Property, Liability and Errors & Omissions coverage.
41. Bank Charges: To provide for bank service charges on various accounts.
42. Office Supplies: To provide for necessary office supplies.
43. Service Charges - PAR: To cover the cost of service provided by the United Church.
44. Unbudgeted Expenses: This item is to cover expenditure that are not budgeted and that will be recovered by donations.
45. GST/HST: This is an estimate of net GST/HST expense after applying the GST/ HST rebate.
46. Miscellaneous: To cover various item that do not fit established accounts.
47. Electricity - Church: To cover Maritime Electric charges.
48. Electricity - Manse: To cover Maritime Electric charges.
49. Heat - Church: To cover district heating charges.
50. Heat - Manse: To cover heating oil billings.
51. Property Taxes - Manse: To cover City and Provincial property taxes.
52. Maintenance and Repair - Church: The budget has been set at \$6,000 to carry out repairs/upgrades to specific areas of the Church property in concert with Capital Campaign projects.
53. Repair & Maintenance - Manse: To cover minor repairs at the Manse.
54. Sewer & Water - Church: To cover water and sewer bills form the City of Charlottetown.
55. Sewer & Water - Manse: To cover water and sewer bills form the City of Charlottetown.
56. Telephone - Church; A budget to cover the cost of the telephone system.

Capital Budget - Church - 2023 Estimate

57. The Capital Budget estimates are based on cost projections prepared by Coles Associates Inc. and individual components have been selected as potential work to be completed in 2023. Capital Campaign contributions received to-date are more than sufficient to enable this work to be completed. This will relieve some pressure on the scope and funding of work identified to be completed in 2023 and beyond.

NOMINATING COMMITTEE REPORT

The Nominating Committee, composed of the Action Clerk of Session and other Session Elders, respectfully submits the following nominations. Terms of service (three years unless otherwise noted) will terminate at the Annual Meeting held in the calendar year indicated in brackets.

2022 Annual Meeting

Chair: Daphne Dumont

Secretary: David Robinson

Committees of Session

Christian Education

Ian Scott (2026) (CC)
David Robinson (2026) (CC & Treasurer)
Constance Robinson (2026)
Jennifer Moss (2025)

Mission and Outreach

Michele Coles (2024) (C)
Georgie Macmichael (2025)
Barbara McPherson (2025)

Pastoral Care

Glenda Montigny (2025) (CC)
Linda Evans (2024) (CC)
Tim Rose (2025)
Ian Scott (2025)
Mary Nicholson (2025)

Worship

Jocelyne Lloyd (2024) (C)
Linda Godfrey (2024)
Kathy Large (2025)
Pamela Stewart (2024)
Constance Robinson (2025)
Valerie Toms (2026)
Frances McBurnie (ex officio)

Management

Philip Champion (2025) (C)
Rodney Dekker (2025)
David Harrison (2024)
Roy Main (2025)
Alan Watts (2024)
Wayne McMillan (ex officio)

Committees of Management

Human Resources

Constance Robinson (2024) (C)
Pamela Stewart (2025)
Don MacKenzie (2025)

Property

Rob Burnett (2024)
Alan Watts (2024)

Stewardship

David Hooley (2024) (C)
Rodney Dekker (2026)

Treasurer

Wayne McMillan (2024)
Assistant to the Treasurer
David Harrison (2024)

Other Positions and Committees

Trustees

Don MacKenzie (2024)
Wayne McMillan (2024)
Shauna Sullivan Curley (2024)

Fellowship

Katherine Burnett (2026) (C)
Michele Coles (2025)
Alan Watts (2025)
Karen Forbes (2023)

Christian Council

Rosalie Darby (2024)

Cradle Roll

Rev. Amanda Henderson-Bolton

Cundall Home Trust

Daphne Dumont

Communications

David Robinson (2025) (C)
Jocelyne Lloyd (2025)
Robert Bartley-Crossley (2025)

Heritage

David Robinson (2024) (C)
David Ashby (2025)
David MacNevin (2025)
James Macnutt (2025)
Simon Lloyd (2025)

Roll Clerk

Constance Robinson

Stamper & Charlotte Residences

Daphne Dumont (2026)
Linda Evans (2025)
Josephine Rose (2025)

Old Protestant Burying Ground

David MacNevin