

THE KIRK OF ST. JAMES

35 FITZROY STREET, CHARLOTTETOWN, PEI, C1A 1R2
(902)-892-2839 FAX: (902)-894-7912 • Email: kirkstjames@pei.aibn.com
THE REVEREND GEOFFREY M. ROSS - MINISTER

MARRIAGE POLICY

Minister's and Session Approval:

All couples wishing to be married at St. James Presbyterian Church must first seek in writing, and receive the approval of the Minister and the Kirk Session, in advance of the event. Also, any couple wishing to have another Minister perform all or part of the service must make arrangements with the Minister prior to approaching the Kirk Session.

Organist/Music:

The Couple are responsible for booking the Organist (Contact Fran McBurnie 902 659-2592). The inclusion of soloists, and all music selections, must be approved by the Organist.

Payments:

All fees to the Kirk of St. James and individuals are to be paid prior to the event.

Use of Premises:

The use of confetti, rice, or other thrown material is prohibited on the Church property.

PAYMENT SCHEDULES

Members: There is no charge for Congregation members, but some charges do apply:

Payment of the Minister is left to the discretion of the couple. If counseling is required there is a charge.

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| Counseling: | \$ 60.00 (to cover costs of material and program) |
| Payment of Organist: | \$ 75.00 Basic cost (Payable directly to the Organist Fran McBurnie) |
| Payment of Choir: | (By donation, if used) |
| Payment of the cleaning staff: * | \$ 75.00 |

(Please make this a separate payment to David Peters – the Custodian, St. James Presbyterian Church.)

Non-Members: As non-members, a wedding at the Church would normally include:

Payment to Minister: (Payable directly to the Minister, Rev. Geoffrey Ross)

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| Meetings with the Minister: | \$ 50.00 each |
| Counseling: | \$ 60.00 (to cover costs of material and program) |
| Wedding Rehearsal: | \$ 50.00 |
| Wedding Service: | \$ 150.00 |

Payment of Organist: \$ 75.00 Basic cost (Payable directly to the Organist Fran McBurnie)

Rental of the building: *
\$ 200.00 for the sanctuary (based on half day rental fee)
\$ 200.00 for Lower Hall (based on half day rental fee)
\$ 200.00 for Upper Hall (based on half day rental fee)

Damage Deposit: To be returned if no damage is done or no extra custodial work is required.
\$ 300.00 required if no Halls are rented
\$ 500.00 required for each Hall that is rented

Lower Kitchen use must be approved by the St. James Presbyterian Women group.
No alcoholic beverages are allowed.

Payment of the cleaning staff: *
\$ 75.00
\$ 150.00 if Lower or Upper Hall is rented

(Please make this a separate payment to David Peters – the Custodian, St. James Presbyterian Church.)

*(Not applicable if the service is done outside of the Church)

If you have any questions please do not hesitate to call – Office 892-2839. I look forward to your wedding – and may the coming days be a blessing to you as you plan for your wedding day.

Yours in Christ,

Rev. Geoffrey M. Ross